

Minutes

THE BOARD OF TRUSTEES OF THE TUTTLE PUBLIC WORKS AUTHORITY MET IN REGULAR SESSION ON **MARCH 10, 2014 AT 6:00P.M. IN THE TUTTLE CITY HALL BUILDING LOCATED AT 221 W. MAIN STREET**

MEMBERS PRESENT: BOBBY WILLIAMS, MARY SMITH, BILLY CLAPPER, TODD LITTLETON AND TERESA BUCK

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, BRUCE ANTHONY, DON CLUCK, SEAN DOUGLAS, JULIUS CONLEY, JEFF ALTHOFF, MARCIE BEHRENS AND JEFF COWAN

OTHERS PRESENT: JUDY MARLOW, TOMMY KOELTZOW, TELINA EVERETT, DENNIS LEHMAN, TOMMY JOE CHESTER, LES MCDERMOTT, ROSCOE DORSEY AND BRANDON BERRY

CALL TO ORDER Chairman Williams called the meeting to order at 7:00 p.m.

ORDER OF BUSINESS

1. Discussion and questions regarding items on the consent docket
2. CONSENT DOCKET

(This item is placed on the agenda so that the Board of trustees, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Board members, that item will be removed from the consent docket and considered in regular order)

- a. APPROVAL minutes for TPWA meeting February 14, 2014
- b. APPROVAL minutes for TPWA meeting February 27, 2014
- c. ACKNOWLEDGMENT receipt of payroll and claims for February 2014
- d. APPROVAL authorizing surplus and sealed bid auction of TPWA vehicles
- e. APPROVAL **Budget Amendment 2014-3.2** Incode Court Software
- f. APPROVAL Statement from the TPWA Board of Adjustments regarding the not issuing a bill for Grady County Rural Water #6 unless 1,000 gallons of water is used for the month
- g. APPROVAL purchase of materials for relocating natural gas line between the Silver Ridge and River Ridge Estates subdivisions and extending it to Lift Station #2
- h. APPROVAL purchase of materials for extending a gas line into the Grandview subdivision
- i. APPROVAL purchase of materials for extending a gas line into the Winding Creek Estates subdivision
- j. APPROVAL Standard Operating Procedures for utility meter reading

Motion was made by Williams, seconded by Littleton to adopt the consent agenda items 2a through 2j. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Williams

Nay: None

3. CONSIDERATION of Items Removed from Consent Docket

4. GENERAL GOVERNMENT

- a. DISCUSSION and related CONSIDERATION regarding accreditation of the natural gas system

Staff discussed benefits of accreditation such as best practices and meeting national standards. Young acknowledged the excellent work that Althoff and Plumlee are doing with the gas system. No action taken

- b. DISCUSSION of expansion and upgrades to Natural Gas System

Staff discussed the need to expand the system to better serve the community. Young presented several neighborhoods and residents have been inquiring about gas service. Cowan presented information regarding gas line installation.

5. EXECUTIVE SESSIONS

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

Motion was made by Williams, seconded by Smith to recess to Executive Session at 7:15 p.m. for both the City Council and TPWA meeting. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Williams

Nay: None

- a. CONSIDERATION regarding the possible purchase of real estate. Pursuant 20 25 O.S. Section 307 (B)(3)

1. CONSIDERATION action related to Executive Session Item 5a

David Perryman announced for the record that no other items were discussed in the meeting except for what was stated on the agendas.

No action taken

Mayor Williams reconvened the meeting at 8:25 p.m.

NEW BUSINESS
ANNOUNCEMENTS
ADJOURNMENT

Motion was made by Smith, seconded by Littleton to adjourn the City Council and TPWA meeting at 8:26 p.m. Motion carried as follows:

Aye: Buck, Littleton, Clapper, Smith and Williams

Nay: None

Attest:

TPWA Secretary

Chairman, Bobby Williams