

Minutes

THE BOARD OF TRUSTEES OF THE TUTTLE PUBLIC WORKS AUTHORITY MET IN REGULAR SESSION ON **NOVEMBER 12, 2013 AT 6:00 P.M. IN THE TUTTLE CITY HALL BUILDING LOCATED AT 221 W. MAIN STREET**

MEMBERS PRESENT: BOBBY WILLIAMS, MARY SMITH, TERESA BUCK, AND TODD LITTLETON

MEMBERS ABSENT: BILLY CLAPPER

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, BRUCE ANTHONY, DON CLUCK, SEAN DOUGLAS, JULIUS CONLEY, JEFF COWAN, STEVE WYLIE, STACY HUGHART-WYLIE AND ANDREW GRAHAM

OTHERS PRESENT: KENNETH BOMGARDNER, JANE BRYANT, Lyla PHELPS, LINDA CODY, CHARLA HAMILTON, RAY HATCHER, TY GORHAM, JO BAZHAW, SANDY WILLIAMS, JEFF HARRISON, AND OTHERS THAT DID NOT SIGN IN

CALL TO ORDER Chairman Williams called the meeting to order at 7:24 P.M.

ORDER OF BUSINESS

1. Discussion and questions regarding items on the consent docket

Young presented Item j is the natural gas contract with transportation charge increasing from 12 to 14 cents.

2. CONSENT DOCKET

(This item is placed on the agenda so that the Board of trustees, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Board members, that item will be removed from the consent docket and considered in regular order)

- a. APPROVAL minutes for TPWA meeting October 8, 2013
- b. APPROVAL minutes for TPWA Special meeting October 23, 2013
- c. ACKNOWLEDGMENT receipt of payroll and claims for October 2013
- d. APPROVAL **Budget Amendment 2013-14** appropriating funds for Sewer Project
- e. APPROVAL **Budget Amendment 2013-15** budget supplement to record proceeds of 2013 Water Note
- f. APPROVAL **Budget Amendment 2013-16** appropriating funds for purchase of mini-excavator
- g. APPROVAL Library Networking Expenditure
- h. APPROVAL of revised authorization to purchase truck for gas department
- i. APPROVAL to purchase new vehicle for water department
- j. APPROVAL Natural Gas nomination order for 2013-2015

Motion was made by Williams, seconded by Smith to adopt the consent agenda items 2a, b, c, d, e, f, g and j. Motion carried as follows:

Aye: Buck, Littleton, Smith and Williams

Nay: None

3. CONSIDERATION of Items Removed from Consent Docket

h. APPROVAL of revised authorization to purchase truck for gas department

Williams presented some other vehicles have been brought to the attention of the council that could be a better price. Anthony presented one vehicle could be a few dollars over the bid price but a closer location in Norman. This would save money by not having to send an employee to Tulsa. The other truck is a different vendor, under state bid price and located in Norman.

i. APPROVAL to purchase new vehicle for water department

Motion was made by Williams, seconded by Buck to adopt the consent agenda item 3h and i for purchase of vehicles with Item h not to exceed \$200 over state bid quote. Motion carried as follows:

Aye: Buck, Littleton, Smith and Williams

Nay: None

4. GENERAL GOVERNMENT

a. DISCUSSION and related CONSIDERATION award of bid for Project W13-002 extending water line on East Silver City Ridge, east of North Mustang Road

Cowan presented information regarding the two projects. Bids were accepted today with seven bidders with low bid of \$523,185 provided by SMC Utility Contractors. A ninety day contract should be issued in the next thirty days. Cowan presented the council accept the lowest bids pending Engineer review. Package A, Water Line project is \$133,212 and Package B, Sewer Main project is \$389,973.

Motion was made by Smith, seconded by Williams to accept the low bid of \$133,212 from SMC Utility Contractors. Motion carried as follows:

Aye: Buck, Littleton, Smith and Williams

Nay: None

b. DISCUSSION and related CONSIDERATION award of bid for Project LS11-001 constructing forced sewer main for six miles

Motion was made by Smith, seconded by Littleton to accept the low bid of \$389,973. Motion carried as follows:

Aye: Buck, Littleton, Smith and Williams

Nay: None

c. DISCUSSION and related CONSIDERATION award of bid to bore service line in the 200 block of North Mustang Road

Cowan presented bid information with low bid of \$10,000. Made suggestion to not move forward with this item and consider extending line from Highway 37 to the north.

Motion was made by Williams, seconded by Littleton to table the consent agenda item 4c. Motion carried as follows:

Aye: Buck, Littleton, Smith and Williams

Nay: None

Young presented city crew put in Morgan Road water line, three times the length of the proposed bid, for around \$130,000. There is savings using City crews.

NEW BUSINESS

ANNOUNCEMENTS

ADJOURNMENT

Motion was made by Smith, seconded by Williams to adjourn the meeting at 7:38 p.m. Motion carried as follows:

Aye: Buck, Littleton, Smith and Williams

Nay: None

Attest:

Chairman, Bobby Williams

TPWA Secretary