

## Minutes

THE BOARD OF TRUSTEES OF THE TUTTLE PUBLIC WORKS AUTHORITY MET IN REGULAR SESSION ON **June 10, 2013 AT 6:00 P.M. IN THE TUTTLE CITY HALL BUILDING LOCATED AT 221 W. MAIN STREET**

MEMBERS PRESENT: BOBBY WILLIAMS, MARY SMITH, BILLY CLAPPER,  
AND TERESA BUCK

MEMBERS ABSENT: TODD LITTLETON

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, BRUCE ANTHONY, RAY COLLIER, DON CLUCK, SEAN DOUGLAS, JULIUS CONLEY, SHANA MCKEE, ANDREW GRAHAM, STEVE WYLIE, ALEX PETERS, BENJAMIN RIECK

OTHERS PRESENT: LINDA CODY, JOE RIDLEY, SHARON GARRETT, SHANE BEAL, SUZANNE BROWN, RAY HATCHER, CHRIS KONDOS, ROBERT HARMON, DANNY SELF, AND OTHERS THAT DID NOT SIGN IN

**CALL TO ORDER** Chairman Williams called the meeting to order at 7:36 P.M.

### **ORDER OF BUSINESS**

1. CONSENT DOCKET
  - a. APPROVAL minutes for TPWA meeting May 13, 2013
  - b. APPROVAL minutes for Special TPWA meeting May 22, 2013
  - c. ACKNOWLEDGMENT receipt of payroll and claims for May 2013
  - d. APPROVAL extending the current agreement with Bridge Creek Public School providing technical water and sewer services through December 31, 2013

**Motion was made by Williams, seconded by Smith to adopt the consent agenda items 1a, b and c. Motion carried as follows:**

**Aye: Buck, Smith, Clapper and Williams**

**Nay: None**

2. CONSIDERATION of Items Removed from Consent Docket

- d. APPROVAL extending the current agreement with Bridge Creek Public School providing technical water and sewer services through December 31, 2013

**Williams asked if the current agreement is working. Collier stated it is and this will provide a longer term agreement**

**Motion was made by Williams, seconded by Smith to adopt the consent agenda items 1d. Motion carried as follows:**

**Aye: Buck, Smith, Clapper and Williams**  
**Nay: None**

3. GENERAL GOVERNMENT

- a. DISCUSSION and related CONSIDERATION approval of purchase of building at 305 W Main St for use as the Tuttle Public Library

**Perryman presented the contract has been approved by seller and ready to be approved.**

**Motion was made by Williams, seconded by Smith to approve Item 3a.**

**Motion carried as follows:**

**Aye: Buck, Smith, Clapper and Williams**  
**Nay: None**

- b. APPROVAL authorization for City Manager to execute sale of property and building at 301 W Main St to J. Koch Properties, LLC

**Perryman presented the contract has been approved by purchaser and ready to be approved.**

**Motion was made by Williams, seconded by Smith to approve Item 3b.**

**Motion carried as follows:**

**Aye: Buck, Smith, Clapper and Williams**  
**Nay: None**

- c. DISCUSSION and related CONSIDERATION approval of contract to purchase the Tuttle Lumber properties and buildings in the 400 block of W Bond St and the 400 block of W Main St

**Perryman presented the contract has been approved by seller and ready to be approved. Need to make Lumber Company aware of Phase One Environmental amendment not complete until August.**

**Motion was made by Clapper, seconded by Buck to approve Item 3c as noted.**

**Motion carried as follows:**

**Aye: Buck, Smith, Clapper and Williams**  
**Nay: None**

- d. DISCUSSION and related CONSIDERATION award of financing for the purchase the Tuttle Lumber properties and buildings in the 400 block of W Bond St and the 400 block of W Main St

**Conley presented information for financing.**

**Motion was made by Smith to approve item 3d with Sooner State Bank 20 year term fixed rate financing, seconded by Clapper.**

**Motion carried as follows:**

**Aye: Buck, Smith, Clapper and Williams**  
**Nay: None**

- e. DISCUSSION and related CONSIDERATION regarding leasing portions of the gas station building in the 400 block of W Main St to private businesses

**Council discussed lease options. Perryman provide legal recommendations. Danny Self discussed proposed use of property. Discussion only no action taken.**

- f. APPROVAL Budget Amendment 2013-01

**Conley presented the Budget amendment and noted add \$90,000.00 to second line for purchase of Wilma's building to make total 467,000.00.**

**Motion was made by Smith, seconded by Williams to approve Item 3a with verbal amendments.**

**Motion carried as follows:**

**Aye: Buck, Smith, Clapper and Williams**  
**Nay: None**

- g. DISCUSSION and related CONSIDERATION agreement with @LINK Services, LLC

- h. DISCUSSION and related CONSIDERATION regarding providing cable and internet services in the Tuttle area

**Motion was made by Clapper, seconded by Smith to table items 3g and 3h.**

**Motion carried as follows:**

**Aye: Buck, Smith, Clapper and Williams**  
**Nay: None**

- i. DISCUSSION and related CONSIDERATION regarding refinancing the Series 2008 State Revolving Fund Promissory Note to the Oklahoma Water Resources Board

**Perryman discussed the options for new financing options. Young recommended option to lower payment.**

**Motion was made by Smith, seconded by Clapper to approve Item 3i to decrease the amount of the monthly payment and keep the term length.**

**Motion carried as follows:**

**Aye: Buck, Smith, Clapper and Williams**  
**Nay: None**

4 EXECUTIVE SESSIONS

**Motion was made by Smith, seconded by Clapper to enter into Executive Session for Items 4a, b, c at 8:10 p.m. Motion carried as follows:**

**Aye: Buck, Smith, Clapper and Williams**  
**Nay: None**

- a. Purchase of real property for sewer improvements. Proposed executive session pursuant to 25 O.S. Section 307 (B)(3). Any action taken will be in open session.
  - 1. CONSIDERATION action related to Executive Session Item 4a
- b. Purchase of real property for sewer easements in Sections 28 & 29 Township 10N Range 5W. Proposed executive session pursuant to 25 O.S. Section 307 (B)(3). Any action taken will be in open session.
  - 1. CONSIDERATION action related to Executive Session Item 4b
- c. CONSIDERATION Purchase of real property. (Proposed Executive Session pursuant to 25 O.S. Section 307(B)(3). Any action taken will be in open session.
  - 1. CONSIDERATION action related to Executive Session Item 4c

**David Perryman announced for the record that no other items were discussed in the meeting except for what was stated on the agenda.**

**Mayor Williams reconvened the meeting at 8:38 p.m.**

**NEW BUSINESS**  
**ANNOUNCEMENTS**  
**ADJOURNMENT**

**Motion was made by Williams, seconded by Clapper to adjourn the meeting at 8:38 p.m. Motion carried as follows:**

**Aye: Buck, Smith, Clapper and Williams**  
**Nay: None**

Attest:

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Chairman, Bobby Williams

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TPWA Secretary