

Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR SESSION ON **JUNE 10, 2013 at 6:00 P.M.** IN THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET.

MEMBERS PRESENT: BOBBY WILLIAMS, MARY SMITH, BILLY CLAPPER,
AND TERESA BUCK

MEMBERS ABSENT: TODD LITTLETON

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, BRUCE
ANTHONY, RAY COLLIER, DON CLUCK, SEAN DOUGLAS,
JULIUS CONLEY, SHANA MCKEE, ANDREW GRAHAM,
STEVE WYLIE, ALEX PETERS, BENJAMIN RIECK

OTHERS PRESENT: LINDA CODY, JOE RIDLEY, SHARON GARRETT, SHANE
BEAL, SUZANNE BROWN, RAY HATCHER, CHRIS KONDOS, ROBERT HARMON, DANNY
SELF, AND OTHERS THAT DID NOT SIGN IN

CALL TO ORDER Mayor Bobby Williams called the meeting to order at 6:02 p.m.

ROLL CALL Wendy Marble called the roll and declared a quorum present

PLEDGE OF ALLEGIANCE Bobby Williams led the pledge

INVOCATION Bobby Williams gave the invocation

ORDER OF BUSINESS

1. INTRODUCTION OF GUESTS / HEARING OF CITIZENS OR DELEGATES

(This is an opportunity for citizens to address the City Council. If you wish to speak at this evening's meeting, please fill out a "Request to Speak" form. The forms are available from the City Clerk's table or at the entrance door. Please turn in your form prior to the start of the meeting. City Council rules and regulations limit visitor comments to a maximum of three minutes should be directed to the City Council as a whole. The Oklahoma Open Meeting Act prohibits the City Council from taking official action on requests made during this portion of the agenda unless otherwise noted on this agenda.)

Suzanne Brown spoke to the council regarding allowing pets in the storm shelter.

2. RECOGNITIONS

- a. Recognition of Police Responders for their response to the May 20th tornado - Detective Shana McKee, Master Patrol Officer Drew Graham, MPO Steve Wylie, and Officer Alex Peters for their assistance with the Moore tornado relief

Mayor and Council Members presented City Proclamation to Police officers

- b. Recognition of Benjamin Rieck for his service to the City and completion of the Fire/EMS Intern Program

This item to be addressed later in meeting

- c. Recognition of Julius Conley as Accountant and Finance Officer

Young introduced Conley

3. CONSENT DOCKET

(This item is placed on the agenda so that the City Council, by unanimous consent, can designate routine items and those items requiring no discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Councilmembers, that item will be removed from the consent docket and considered in regular order)

- a. APPROVAL minutes for City Council meeting May 13, 2013
- b. APPROVAL minutes for Special City Council meeting May 22, 2013
- c. ACKNOWLEDGMENT receipt of payroll and claims for May 2013
- d. APPROVAL and RATIFICATION all action taken by the Tuttle Public Works Authority for May 2013
- e. APPROVAL of Notice of Intent to Request Release of Funds for CDBG 4th Street Sewer Project
- f. APPROVAL of City Hall Elevator extended warranty contract
- g. APPROVAL transfer of the former City Hall building at 301 W Main St from the City of Tuttle to the Tuttle Public Works Authority
- h. APPROVAL of Grady County Criminal Justice Authority Jail Service Agreement
- i. APPROVAL re-appointment of Jeff Woodyard to Position 1 on the Planning Commission for a term expiring June 30, 2016
- j. APPROVAL re-appointment of Jo Bazhaw to Position 1 on the Cemetery Advisory Committee for a term expiring June 30, 2016

Motion was made by Williams, seconded by Smith to adopt the consent agenda items 3a, b, c, d, e, g, j. Motion carried as follows:

Aye: Buck, Clapper, Smith and Williams

Nay: None

4. CONSIDERATION of Items Removed from Consent Docket

- f. APPROVAL of City Hall Elevator extended warranty contract
Clapper discussed excessive cost of warranty. Item stricken from agenda until further information is reviewed
- h. APPROVAL of Grady County Criminal Justice Authority Jail Service Agreement
Contract pending due to revisions required. Item stricken from agenda
- i. APPROVAL re-appointment of Jeff Woodyard to Position 1 on the Planning Commission for a term expiring June 30, 2016
Woodyard has not responded to request from City Clerk as to reappointment. Item stricken from agenda.

5. GENERAL GOVERNMENT

- a. DISCUSSION and related CONSIDERATION of City Police and Fire pay rate and City budget regarding wages
Williams presented the need to raise the salaries of Police and Fire Department including other City employees. Smith noted that public safety is a concern and she would like wages to be higher. City staff will begin reviewing budget to find ways to increase employee wages.

- b. DISCUSSION and related CONSIDERATION **Resolution 2013-11** establishing that the City Council's use of City-owned technology and equipment is governed by the City of Tuttle Employee Handbook
Council discussed the policy as it relates to council members and city staff and Perryman explained the Resolution
Motion was made by Williams, seconded by Clapper to approve item 5b.
Motion carried as follows:

Aye: Buck, Clapper, Smith and Williams

Nay: None

6. COMMUNITY DEVELOPMENT

- a. DISCUSSION and related CONSIDERATION **Ordinance 2013-14** (PC Petition 2013-13) rezoning property located at 212 S. Morgan Road from A-1 to R-1B
Motion was made by Clapper, seconded by Williams to approve item 6a.
Motion carried as follows:

Aye: Buck, Clapper, Smith and Williams

Nay: None

- b. DISCUSSION and related CONSIDERATION **Ordinance 2013-15** (PC Petition 2013-14) regarding the request of Jeff Gray to have property at 10 S. Czech Hall Road rezoned from C-2 to R-1
Motion was made by Williams, seconded by Smith to approve item 6b.
Motion carried as follows:

Aye: Buck, Clapper, Smith and Williams

Nay: None

- c. DISCUSSION and related CONSIDERATION **Ordinance 2013-18** (PC Petition 2013-18) regarding the request of Prairie Hills, LLC. To re-plat Prairie Hills Phase I
No ordinance is required for this approval.
Motion was made by Williams, seconded by Smith to approve item 6c.
Motion carried as follows:

Aye: Buck, Clapper, Smith and Williams

Nay: None

7. PUBLIC SAFETY

- a. DISCUSSION and related CONSIDERATION of City Hall Storm Shelter procedures and rules
Motion was made by Williams, seconded by Buck for Storm Shelter rules to remain as written with no pets allowed. Motion carried as follows:

Aye: Buck, Clapper, Smith and Williams

Nay: None

- b. DISCUSSION severe weather events of May 20 & May 31 and City response to these events

Douglas presented weather event recap

Return to Recognition Item 2B

- 2b. Recognition of Benjamin Rieck for his service to the City and completion of the Fire/EMS Intern Program

Chief Anthony presented plaque to Rieck and City Council presented proclamation

- c. CONSIDERATION **Ordinance 2013-17** replacement of Chapter 6 and related portions of Chapter 1 of the City's Code of Ordinances concerning Civil Defense with new Chapter 6 concerning Emergency Management

Motion was made by Smith, seconded by Clapper to approve Item 7c. Motion carried as follows:

Aye: Buck, Clapper, Smith and Williams

Nay: None

- d. CONSIDERATION declaration of an emergency related to the updating of Chapter 6 of the City's Code of Ordinances

Motion was made by Williams, seconded by Smith to approve item 7d and declare an emergency. Motion carried as follows:

Aye: Buck, Clapper, Smith and Williams

Nay: None

- e. CONSIDERATION establishment of Volunteer Program for the Emergency Management Department.

Motion was made by Williams, seconded by Clapper to approve Item 7e. Motion carried as follows:

Aye: Buck, Clapper, Smith and Williams

Nay: None

8. CEMETERY, PARKS AND RECREATION

- a. DISCUSSION and related CONSIDERATION to adjust the Cemetery Plot fee from \$500 to \$750

Motion was made by Smith to approve Item 8a, no second motion was made.

Motion was made by Clapper, seconded by Williams to table Item 8a until the next meeting. Motion carried as follows:

Aye: Buck, Clapper, Smith and Williams

Nay: None

9. INFORMATION AND REPORTS

a. City Manager and Department Reports

Douglas presented Emergency management monthly report. Downtown storm siren was hit by lightning and will be replaced or repaired. New storm siren installations are complete.

Anthony presented Fire Department monthly report of EMS and Fire calls. Fire Intern program has 4 new employees starting June 24, 2013. 4 of 5 fire vehicles are under warranty. SCBA quotes will be lower than expected.

Cluck presented monthly Police Department report. 2 Officer positions are vacant.

Collier presented monthly TPWA report. DEQ has approved the new city park as a site to dispose of limbs from storms through August 31, 2013. A date will need to be established to start. 10-12 tons of asphalt was put down. Pot holes have increased due to the rain and roads have washed out. Batley Drive is currently being worked on, as it completely washed away. Cemeteries are being maintained and park needs limb debris cleaned up. Lift station and gravity main projects are continuing and work on Morgan Road water project.

Young presented Ice Cream Festival was very successful. Many lessons learned to apply to next year. City staff will provide a report of earnings. Bank of Tuttle/Opera House building can be saved and clean up has begun. Council Member ipads are being set up and possibly ready by end of week. EMS billing is progressing; Marble and Conley are working on this. Fireworks show will be July 4th at 9:20 pm. During May 31st storm there was flooding of up to 5 feet on roadway. A meeting for residents of Silver Ridge and River Ridge additions will be Monday July 15, 2013 to discuss drainage issues. OWRB water rights petition to go to hearing in August. Cimarron Road project right of way issues are being worked out. Parks grant for trails and soccer field is still pending.

b. Councilmember Reports

Motion was made by Williams, seconded by Smith to recess the City portion and move to TPWA agenda. Motion carried as follows:

Aye: Buck, Clapper, Smith and Williams

Nay: None

10. EXECUTIVE SESSIONS

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

Motion was made by Williams, seconded by Clapper to enter into Executive Session with the City Attorney for discussion of Item 10 a, b, and c at 8:10 p.m. Motion carried as follows:

Aye: Buck, Smith, Clapper and Williams

Nay: None

- a. Confidential communications between the governing body and its attorney regarding pending claim and investigation and possible litigation concerning issues relating to cablevision service within the City of Tuttle, Oklahoma. Possible Executive Session for confidential communications between the governing board and its attorney upon advice of counsel. Proposed executive session pursuant to 25 O.S. Section 307(B)(4).
 - 1. CONSIDERATION action related to Executive Session Item 10a
- b. CONSIDERATION of adopted Resolution 2012-17 authorizing legal action against Jimmy Thunderbird (a.k.a. John Edwards Timmons) in District Court for the abatement of a nuisance at 5318 E. SH-37 in Tuttle, Oklahoma. Pursuant to 25 O.S. Section 307(B)(4).
 - 1. CONSIDERATION action related to Executive Session Item 10b
- c. Negotiation of amendment to the 2013-2014 collective bargaining agreement between the City of Tuttle and the Fraternal Order of Police representative regarding the employees of the Tuttle Police Department and take appropriate action. Proposed executive session pursuant to 25 O.S. Section 307(B)(2)
 - 1. CONSIDERATION action related to Executive Session Item 10c

David Perryman announced for the record that no other items were discussed in the meeting except for what was stated on the agenda.

No Action Taken

Mayor Williams reconvened the meeting at 8:38 p.m.

NEW BUSINESS

ANNOUNCEMENTS

ADJOURNMENT

Motion was made by Smith, seconded by Williams to adjourn the meeting at 8:38 p.m. Motion carries as follows:

Aye: Buck, Smith, Clapper and Williams

Nay: None