

# Claudia Taylor Johnson High School PEP BAND

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## *2018-2019 Financial Agreement*

The purpose of this agreement is to provide you with an overview of the costs involved in participating as a member of the Claudia Taylor Johnson High School **PEP BAND**, a program offering of Claudia Taylor “Lady Bird” Johnson High School and the North East Independent School District. In order for the band to function, there are fees required for membership. Below, we explain for clarity, the fee system in place for 2018-2019.

Your signature on this agreement is a commitment to participation in the **PEP BAND**. Please be certain that you understand all of the requirements before you sign your name. A parent/legal guardian **MUST** co-sign this agreement, regardless of whether or not the band member is over the age of 18.

**Financial obligations for the members of the 2018-2019 Claudia Taylor Johnson High School Band (WOODWIND, BRASS & PERCUSSION) are as follows:**

### **I. PEP BAND Enhancement/NEISD Uniform Fee - \$475.00**

Please read through the financial letter for details on what is covered under the Band Enhancement Fee.

#### **A. Schedule of Payments**

##### **1. OPTION 1 – Standard Schedule**

<b>Date Due</b>	<b>Amount</b>	<b>Total Paid</b>
On or before June 1 <sup>st</sup>	\$200	\$200
On or before August 15 <sup>th</sup>	\$475	\$475

**After August 15<sup>th</sup>, there will be a 2% late fee on the remaining balance due.**

NOTE: All fees should be paid by check or bank draft, payable to **Johnson High School Band**.

- **BANK DRAFTS: Use the Johnson HS Address with Student Name in MEMO**
  - 23203 Bulverde Road, San Antonio, TX 78259

##### **2. OPTION 2 – Custom Schedule**

Custom payment schedules are available, but should be agreed upon in writing with the Head Band Director prior to June 1, 2018.

#### **B. Tuition Refunds**

##### **1. Voluntary Termination of Membership**

If for any reason you decide that the Johnson High School **PEP BAND** is not for you and you withdraw by your own choice, we have in place a refund schedule that is prorated depending upon the date of termination. Please read this policy carefully. We will withhold a certain percentage of fees paid as determined by the date that you have chosen to terminate membership. Realize that the later you depart, the more severe the penalty due to non-refundable travel expenses, consultant salaries, and production costs.

NOTE – all decisions to terminate membership should be communicated through e-mail, fax, or mail with the Head Band Director. The date of departure will be considered the time that written communication is received by our office.

The schedule below assumes that you have in fact paid all fees on a timely basis. Students who are behind in payments will still be responsible for paying the fees associated with the schedule below. I.E. – should you terminate your membership with band; you are still responsible for the portion of the payment listed below next to the date to cover costs associated with participation.

<b>Withdrawal Date</b>	<b>Enhancement Fee Payment Forfeited</b>
Prior to June 1st	\$200
June 1st – August 15th	\$475

The money above is the amount that will be retained by the Johnson Band to cover the cost of non-refundable travel, consultant salaries, and drill/music arrangements. The later a student drops, the more money is retained to cover expenses.

**Should student decide to move from VARSITY BAND to PEP BAND only**, non-refundable money will be transferred to cover the costs of participation in that ensemble and no additional fees would be due.

## **2. Involuntary Termination of Membership**

“Involuntary Termination” of membership includes removal from the band program for disciplinary issues, OR medical release. Should life circumstances (i.e. loss of employment) cause a student to not be able to participate/travel, we will meet to discuss the situation case-by-case with each family and our administrator to determine a refund plan.

**If your membership is terminated due to grade ineligibility or flagrant misbehavior (destruction of property, insubordination, fighting, hazing) you shall receive NO refund.**

## **3. Termination Due to Injuries**

If a student is injured and is unable to participate, we will meet to discuss the situation case-by-case with each family and our administrator to determine a refund plan. If a student is injured, but can still travel – we will explore this option. We will need a doctor’s note to verify the medical situation.

## **II. NEISD Uniform Fee (Brass, Woodwind, & Percussion)**

Included in the \$475.00, the NEISD Uniform Fee for Brass, Woodwind, and Percussion covers use of a district uniform(s) (marching for male/female, tuxedo for male), 4 dry cleanings of the uniforms, and custom fitting of the uniform through the year.

## **III. Instrument Rental Fee (only students using school instrument)**

The NEISD Instrument Fee covers use of school equipment for those students renting a school instrument for the full year. Instrument fees also cover basic maintenance and repair. Damage done to band equipment beyond day-to-day “wear and tear”\* will result in billing the member for repair costs incurred.

**Due on or before June 1<sup>st</sup> - \$35.00 (NOT INCLUDED IN THE \$475.00)**

\*\*Please write this as a **SEPARATE CHECK** to Johnson HS Band for accounting purposes.

\*Equipment damage assessment is at the discretion of the Band Directors. Equipment will be evaluated periodically to determine condition and repair needs.

## **IV. Percussion Sticks/Mallets Fee (only percussion students)**

The Sticks/Mallet Fee covers the purchase of sticks and mallets for percussion students for the full year. It also covers the cost of using the school percussion instruments, and any repair issues that may come up through using them.

**Due on or before August 1<sup>st</sup> - \$100.00 (NOT INCLUDED IN THE \$475.00)**

# Claudia Taylor Johnson High School PEP BAND

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## *2018-2019 Financial Agreement*

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Instrument/Section: \_\_\_\_\_

2018-2019 Grade Level: \_\_\_\_\_

Parent/Legal Guardian Contact Name: \_\_\_\_\_

I understand the financial obligations of membership in the Johnson High School **PEP BAND**, and am committing to membership. I understand that I need to remain current with my payments in order to maintain membership, and will speak with the Head Band Director if any issues arise.

I understand that this agreement must be on file by June 1, 2018 in order to participate in band for the 2018-2019 school years.

Regarding the finances, I will make payments:

- On the standard payment schedule
- On a custom plan (must be setup with the Head Band Director)

### NOTES:

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\_\_\_\_\_  
Member's Signature

\_\_\_\_\_  
Date



\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date