Claudía Taylor "Lady Bírd" Johnson High School Band



Member & Parent Handbook

Welcome to the Johnson High School Band! We are excited you will join us and have designed this book as a reference tool to help familiarize your family with the band polices, protocols, and procedures.

Please look through the sections:

- 1. Introduction
- 2. Attendance and Conduct
- 3. Rehearsal/Instrument Supplies, Uniforms, & Water Coolers
- 4. Letter Jackets, Private Lessons, School Instruments

I. Introduction

<u>Purpose</u>

The Claudia Taylor Johnson Band Handbook has been created as a guide for students to gain the most from their time as a member of the band program, as well as to provide insight into the everyday practical experiences of being a part of the organization.

<u>Mission</u>

The mission of the Claudia Taylor Johnson High School Band is to provide each student with a well-rounded musical experience in a family oriented and supportive environment that fosters learning, growth, and the development of practical life skills.

About the Band

The Johnson Band was founded in January of 2008, as a curricular/co-curricular offering of the North East Independent School District's newest high school, Claudia Taylor "Lady Bird" Johnson High School. Johnson opened for its inaugural year in August 2008.

The Band Directors at Johnson High School are Jarrett Lipman, Alan Sharps, and Jordan Stern. The Colorguard is under the direction of Mr. Darryl Pemberton. Adjunct faculty includes Kris Hartman and Aaron Barnes.

The Bands of Johnson High School include the marching band, concert bands, jazz ensembles, percussion ensembles, and chamber groups. Under the "band family," we also include the Colorguard and the twirlers.

In its brief history, the Johnson Band has established itself as one of the premier band programs in the State of Texas, and endeavors to become a role model for music education and student leadership in the United States.

II. Attendance and Conduct

Attendance & Commitment to "BE THERE"

Because the Johnson Band functions as a team and counts on each member's presence at rehearsal to accomplish the goals, prompt attendance at <u>each and every band function</u> is crucial to the success of the program.

For attendance purposes, a band function is defined as: Any rehearsal, sectional, performance, trip, or event scheduled by a Director.

Each member is responsible to be at the required location, properly attired, with his or her instrument and all of the necessary equipment, *before* the appointed time that Roll Call takes place.

"To be early is to be on time ..."

The Directors will establish a Roll Call time for each rehearsal. Students should be standing in the form prepared for this, but should arrive at least 10 minutes prior to this time to allow for unpacking, and other preparations for the rehearsal.

The following guidelines outline the attendance procedures and policies for the marching band:

Tardiness

Students not in the attendance block at the Roll Call time will be marked tardy.

Excused Tardiness

Tardiness will be excused at the discretion of the directors. Tutorials, appointments etc... will not be an excuse for tardiness <u>unless</u> prior arrangements are made and approved.

Unexcused Tardiness

Students who have more than one unexcused tardy shall be subject to one of the following consequences:

- 1. Lowering of weekly participation grade
- 2. Loss of marching privilege (for one game) at a football game.
- 3. Requirement to stay after rehearsal or report early to next rehearsal to make-up lost time.
- 4. Student's who are tardy will be required to make up 15 minutes of fundamental marching with his/her section leader.

^{*} Consequences will be issued at the discretion of the band directors.

Absence

A tardy will be converted to a mark of "absence" 15 minutes after the rehearsal begins.

Excused Absence

Your grade in the Johnson High School Band will reflect active participation in rehearsal and success as a performer. Coming to rehearsal prepared continues to reign paramount over all things, enabling you to enjoy a successful performance during competition season.

Excused absences are limited to:

- 1. Medical Emergency (Doctor's note required)
- 2. Death in the Family
- 3. Academic Intervention (conference with teacher/counselor required)
- 4. Competition/Athletic event (conference with coach required)

For advanced notice absences, parents/students should e-mail the Head Band Director no later than <u>48 hours</u> prior to the missed rehearsal.

Students who are continually ill should provide a Doctor's note in case there are special instructions we need to follow. If in doubt, an absence should be checked with a director.

Special note: On most weeks, students have one afternoon free during the marching band season. Please use these days for appointments and routine professional visits.

Without question, schoolwork and academics remain the number one priorities for all students at Johnson High School, whether or not they participate in a varsity sport or co-curricular ensemble. With that said, "I had a lot of homework last night ..." or "I had family over last night..." will not suffice as an acceptable excuse for missing a rehearsal. It is up to you to learn to balance your time responsibly. We will help with this ... but planning is key!

Participation in the Johnson Band means a commitment to not only one's own time management, and personal improvement, but also to other members of the team. During auditions, all students received detailed information on the amount of hours of rehearsal each week to plan for and in following through with the audition, students and parents agreed to develop a time management plan that would allow balance between school and this varsity sport.

Barring unforeseen medical emergencies or loss of a family member, no further conflicts are expected or accepted. Should an academic conflict arise, parents should schedule a meeting with the Band Director immediately to discuss possible scenarios.

Unexcused Absence

Students who have an unexcused absence will be subject to one of the following consequences:

- 1. Lowering of weekly participation grade
- 2. Loss of marching privilege for one or more games.
- 3. Loss of attendance privilege at one or more games.
- 4. Removal from the marching band

Sectionals

Sectionals may be called by a Band Director or by the Section Leader. Section Leaders must obtain approval from a Director in advance and give the section at least 24 hours notice for all sectionals. Section leaders MUST ensure that a sectional will not cause a violation of the 8-hour rule. Sectionals shall be used to play-off or prepare music.

Eligibility

Many band activities are designated by the state as extra-curricular. These activities are therefore governed by the state laws regarding participation.

The state law is such that a student shall be suspended from participation in all extra curricular activities sponsored or sanctioned by the school district during the six week period following a grade-reporting period in which the student received a grade lower than seventy in any one class. However, the student may not be suspended from participation during the period in which school is recessed for the summer. Also, students are not suspended for practice or rehearsal of extra-curricular activities.

Students may regain eligibility under certain circumstances. If a student has been suspended as a result of failing, he / she may regain eligibility by passing ALL courses in the third week of the affected grading period. Thus, he may regain eligibility at the conclusion of the 4th week of the suspension period.

A few band activities are designated by the state as co-curricular. These activities are those that occur on campus, and are a natural extension of the learning taken place in the classroom. Examples of this type of activity are the public concerts that are presented at Claudia Taylor Johnson High School. These activities are <u>not</u> governed by the state eligibility law.

General Conduct / Expectations

Band Members will observe all policies set forth by the North East Independent School District, in addition to the following, as they pertain to the instrumental music setting:

1. All students are expected to conduct themselves properly at all times. Display of profanity, temper, flagrant violation of rules, etc., will not be

- tolerated. Individual behavior during a band function is a reflection of the group.
- Students will follow director's instructions.
- Students will be in their assigned rehearsal area ready to work at the set rehearsal time.
- 4. Students will bring all equipment including music, pencil, instrument, and all supplies to rehearsals daily. (See detailed supply list for each instrument.)
- 5. Students will keep hands, feet, and other objects to themselves.
- 6. Students will bring no food, drinks, candy or gum in the Band Hall area without permission from a band director.
- 7. Students will not play on equipment they do not own or have permission from a director to use. Students will not touch, handle, borrow, or use anyone else's instrument, uniform, or personal belongings.
- 8. Students should ask for permission to speak by raising your hand and waiting to be acknowledged. All rehearsals are expected to be extremely quiet so that our time will be utilized wisely.
- 9. When allowed in the band hall, either before or after school, students will not disturb any rehearsal in progress.
- Students will be allowed to use the student telephone before and after school without asking permission as long as such call relates to school business.
- Students will respect the property of others, and return their equipment to its proper storage place when not in use. Each student is responsible for keeping his or her storage area clean.
- 12. Students will not enter the directors' offices without permission.
- 13. Students will not deface or mark on music stands, walls, freshmen, etc.
- 14. Students should keep their equipment in the designated storage area, and keep said storage area clean and neat in appearance. Students who demonstrate great difficulty with this may lose the privilege of having a storage area in the band hall.
- 15. Students will utilize their assigned storage slot / locker for instrument cases during rehearsals. Cases should not be brought into rehearsals unless requested by a director.
- 16. Any behavior, which is not representative of good citizenship, as perceived by the band staff, may result in the student's dismissal from the activity at hand as well as the band program. This also applies to the actions of student leaders in both public and private events.
- 17. **NO CELL PHONES ARE TO BE USED OR SEEN** in the stands at football games, during rehearsals, or in concert performances. Cell phones maybe used on the buses or after a practice to phone home, but will be taken by the Band Director if seen during a game, rehearsal, or performance.
- 18. At no time should a student be without permission from a director in the upstairs loft, uniform room, or ensemble room.

Travel Guidelines

The band will frequently travel on both school and commercial busses. Student conduct is expected to be at the highest level on any trip.

- 1. Students must travel to events and return from events on the bus. Any student wishing to arrive or leave with his / her parent, must notify a director in writing prior to the event. A decision will be rendered based on the circumstances provided.
- 2. Students must have all necessary forms completed and returned, to travel on any trip with the band.
- 3. While on the bus students will:
 - A. Remain seated at all times
 - B. Sit properly in a forward position
 - C. Keep the bus clear of food, drinks, and debris
 - D. Keep all body parts inside the bus
 - E. Remain silent when addressed by person in charge on the bus
 - F. Refrain from loud, boisterous talking, screaming, whistling, etc...
 - G. Refrain from public displays of affection

Special Note:

Students are reminded that all performances / concerts start and conclude at the band hall. As a member of the band, you are a representative of your school. Always be on your best behavior. If you are in doubt about an action, DO NOT DO IT! Your conduct should positively reflect the school, the band, your home, and your community.

Chaperones

Our chaperones bring together the finest volunteers at Johnson High School to ensure the safety of our band students while on trips at away games/ competitions. Students should afford chaperones the same respect they would a Band Director or member of the Johnson High School Administration.

<u>Performance / Rehearsal Expectations for the Concert Ensembles</u>

Each of the concert ensembles will perform at various times throughout the school year. Students are expected to participate in the performances of their assigned ensemble. Failure to participate in either rehearsals or performances will result in student removal from the organization at the discretion of the band directors. (See general attendance polices.)

Performances of the concert ensembles will include but are not limited to the following:

- Fall Concert (Marching Band Concert)
- Winter Concert
- Spring Concert
- Band Festivals / Pre U.I.L. Contest
- U.I.L. Contest

Concerts / Performances

Concerts and performances are frequent with all bands. Students should consult their schedules for dates and times. Periodically, the schedule will change and updates will be sent home.

Concerts are considered to have three parts: warm-up, performance, and listening. The concert begins for the student at the warm-up. Punctuality is essential. A concert concludes when the last group performs and directors have given permission for students to be dismissed. A report time will be given.

Concert Guidelines

- 1. All concerts are a group effort, thus, attendance is required.
- 2. All concerts are an extension of the classroom and will be graded accordingly.
- 3. Students should be punctual and prepared for each performance / concert.
- 4. In the event a performance causes a student to miss another class, the student is responsible to make up all missed work!
- 5. The appropriate dress for all concerts will be a dress uniform. (See Uniforms.)
- 6. Students are expected to stay the entire concert.

<u>Individual Solo & Ensemble Competitions</u>

The University Interscholastic League (UIL) sponsors both individual and group music competitions for high school band students. Competitions include individual solos as well as ensembles. Students are required to perform at Solo and Ensemble. The exact performance requirements will be at the discretion of your student's individual band director. Soloists must perform with piano accompaniment if an accompaniment is published with the solo. Each student must find his/her own accompanist.

Parent Conferences

The preferred method of contact to the Band Directors is by e-mail. Addresses can be found on the website. Should a conference be necessary, you may e-mail us to coordinate one.

Band Discipline Plan

For a violation of any State Law, NEISD policy, CTJHS school rule, UIL rule, Johnson Band rule or requirement, the following disciplinary actions may be imposed:

- 1. Student correction and/or counseling
- 2. Parent notification
- 3. Office referral and loss of band privileges
- 4. Exclusion or removal from the band program

On the second disciplinary offense within a nine-week period, the student will be given an N in conduct during that nine-week period. On the third offense within a nine-week period, the student will receive a U in conduct for that period.

The above information outlines the general plan for most disciplinary issues. However, the disciplinary action imposed in each instance will be at the discretion of the Band Director considering the nature and severity of the conduct, the circumstances of the conduct, its frequency and prior warnings or action, consistency of action considering other situations, and other relevant factors.

All appeals should be addressed to the Band Directors first. Following discussion with a Director, appeals may then go to the Vice-Principal. Appeals to the Principal's office should be made only after the Band Directors and then the Vice-Principals have responded.

Medical, Consent, and Other Forms Requirements

To enjoy the privileges of engaging in certain Johnson Band functions, NEISD policy requires that members turn in medical forms, consent and/or permission forms, and other documentation as needed on each occasion.

It is the responsibility of the band member to obtain the required documents, seek the necessary signatures, and return them to the proper person or place *by the specified time*. To function effectively, the Johnson Band relies on each of its members to follow through on all of the necessary paperwork.

Without all documentation in order, members will not be permitted to attend functions, trips, or other events.

III. Rehearsal/Instrument Supplies, Uniforms, & Water Coolers

Rehearsal Supplies

The following is a list of supplies to have at each rehearsal. This list is not all inclusive:

- A. All issued music
- B. Pencil
- C. Instrument
- D. All supplies relative to their instrument.
- E. All marching related equipment (during marching season)
 - 1. Drill / chart book
 - 2. Lyre / plastic sheets
 - 3. All issued music in a blue binder
 - 4. Other marching equipment as needed.
- F. Tuner & Metronome

Flutes

- Tuning and cleaning rods
- Cleaning cloth
- Key oil
- Approved type instrument
- Screwdriver Set

Clarinets

- Three good playable reeds. Vandoren V-12 is the approved reed.
- Reed guard
- Pencil Box with ziplock plastic bag for reeds
- Ligature
- Proper mouthpiece with cap (Vandoren 5 RV Lyre)
- Key oil (Case Storage)
- Bore oil (Home Storage)
- Cleaning swab
- Approved type instrument
- Cork grease

Saxes / Low Reeds as applicable

- Three good playable reeds. Vandoren is the approved reed.
- Reed guard
- Ligature
- Proper mouthpiece (Selmer C star)
- Pad and neck saver
- Approved type instrument
- Pencil Box with ziplock plastic bag for reeds

Trumpet

- Valve oil (Al Cass)
- Polishing cloth
- Mouthpiece (Bach 5c / 3c) or other director approved mouthpiece
- Approved type instrument
- BERP

French Horn

- Rotary / Valve oil (Al Cass Marching Horn) (Holton Rotary Concert Horn)
- Polishing cloth
- Approved mouthpiece (Holton Farkas)
- Approved type instrument
- BERP

Trombone

- Slide cream
- Spray Water Bottle
- Polishing Cloth
- Mouthpiece (Bach 4G or 5G) or other director approved mouthpiece
- Approved type instrument
- BERP

Baritone / Euphonium

- Valve oil (Al Cass)
- Mouthpiece (Bach 4G or 5G) or other director approved mouthpiece
- Polishing cloth
- Approved type instrument
- BERP

Tuba

- Rotator / Valve Oil (Al Cass -Valves / Holton Rotors)
- Mouthpiece (Bach 24 AW / Miraphone Rose Model)
- Polishing cloth
- Approved type instrument
- BERP

Percussion

- Snare sticks Vic Firth General
- Xylophone mallets (Musser M-4, 213)
- Vibes / Marimba mallet (Blue Medium)
- Timpani mallets (Firth Staccato)
- Stick bag
- List of approved equipment provided by the percussion instructor.

Color Guard

- Pole
- Flag
- Rifle or Sabre (if applicable)
- Electrical Tape
- Gloves

Uniforms

Formal band uniforms are provided by NEISD for the musicians and will be kept at the school between events. The district pays for cleaning uniforms several times during the year. Students are fitted for a uniform and hat during camp.

Marching Performances

- Marching Jacket, Marching Pants, Shako (Hat)
- Black Spandex/Compression Shorts (Underwear)
- Band Underarmor Shirt provided (WW, Brass, Percussion)
- Knee-high, solid black socks
- Marching Shoes (MTX Brand purchased through Band Parents)
- White gloves
- White Johnson Band baseball cap (For football games, provided through band fees)

Pep Rally Performances

- Blue Jeans
- Navy Band Polo Shirt (Purchased through Band Parents)
- Black Marching Shoes
- Black Belt

Formal Concerts

- Gentlemen: Tuxedos (Issued through School)
 - Black Shoes, Black Socks underneath
- Ladies: Solid Black Shirt, Solid Black Pants, Close-toed black Shoes
 - No dresses, skirts, or gowns may be worn for formal performances

Each incoming musical band student must purchase a pep rally uniform polo shirt with the Band logo and black marching shoes. The polo shirt and band shoes are purchased one time only through the Association (unless the student must reorder due to a size change or loss) and an order form for uniform items is enclosed. Students may order a T-shirt each year specifically designed for that season's marching show, called a "show shirt."

Under the uniform, band members should wear their Underarmor shirt with compression/spandex shorts. When students wear the formal uniform, they need to bring their compression/spandex shorts, underarmor shirt, kneelength solid black socks and marching shoes to school that day.

Colorguard performers are encouraged to order a show shirt each year to have for competitions and other casual performances.

Uniform Overall Guidelines

- No earrings, other than small studs, maybe worn during performances.
 One ring senior, religious, or family may be worn with the uniform. NO fingernail polish is allowed (unless permission granted by Director).
- No bracelets maybe worn, as they may appear at the sleeves, however; a necklace maybe worn providing it cannot be seen from under the uniform.
- Make-up maybe worn in the formal uniform in a conversation manner only (Discretion left with the band director). This does not apply to colorguard.
- Black shoes and black socks are worn with the uniform. Black band shoes are a specific brand and model shoe and may be ordered during summer band each year.
- Shakos will be issued with the uniform. Students will be given a shako number and are responsible for taking their shako and shako box to events. Uniforms are stored at school. Students pick them up before each event and hang them up afterwards.
- Students will be issued one white baseball cap to be used in the stands.
 This is not to be used for practices, unless specified by the director.
- Tuxedos will be issued for gentleman in the Wind Ensemble and Symphony Band during Concert Season. Further guidelines for concert attire will be given prior to performances.

Uniform "DO's" and "DON'Ts"

DO's

- Do Inspect your uniform completely. Report any torn seams, hems or broken snaps immediately to parent volunteers or the uniform crew so the uniform can be repaired before the next performance.
- **Do Keep track of all the uniform parts**. Report any missing parts immediately. Very often they show up, but we need to know to start looking.
- Do Always check to see that you are indeed putting on your uniform. If for some reason the numbers get mixed up, it is very difficult to find the right uniform, once everyone is already dressed and on the buses!
- Do Hang your uniform properly and completely on the appropriate rack every time. Also make sure to hang your uniform in numerical order.
- Do Put your name IN your band shoes with permanent ink. We have a big problem with shoes being misplaced. Don't mark the soles of your shoes for ID – it shows when you march.
- Do Remember to bring YOUR shoes for every performance. In an emergency, old shoes are usually available to be borrowed from the uniform room.

- Do Wear <u>BAND</u> underarmor, spandex type shorts and knee high solid black socks under your uniform. If your seams rip (and it DOES happen), we want only black to show. If needed, black socks can be purchased from the uniform room for \$4.00 a pair.
- Do Clean out your hat and hatbox. Never store anything but your gloves and rain poncho in your hatbox! NO FOOD IN YOUR HAT BOX!
- Do Keep your gloves in your hatbox. Wet gloves need to be hand washed and/or air dried before storing in hat box. Order enough gloves to get you through the season. In an emergency, gloves can be purchased from the uniform moms for \$ 4.00 /pair
- Do Respect the uniforms we have and understand they are a huge financial investment that must last us more than one year. Parent volunteers and the uniform crew spend a lot of time making sure the uniforms are ready to go for the next performance.

DON'T's

- Do Not Drag your uniform on the ground.
- Do Not Wad up your uniform and stuff it in your locker, backpack or car trunk.
- Do Not Touch the plume feather with your hands. Let the gloved parents insert and remove your plume for you. They are very fragile and damaged by sweat and oil.
- Do Not Put on or take off your bibbers with your shoes on. Pant hems get torn out easily this way and the bibbers get dirty. Always put on your shoes <u>AFTER</u> your bibbers and always take off your shoes <u>BEFORE</u> your bibbers
- Do Not Hang your jacket hanger (with the jacket on it) on the front or back of your bibbers while walking to/from the bus. This can damage the bibbers.
- Do Not Switch uniform parts with any other student without permission from a volunteer parent. For example, if you switch hats with someone and the hat is lost or damaged, <u>YOU</u> will be charged because that piece of equipment is <u>YOUR</u> responsibility.
- DON'T USE YOUR CELL PHONE while in public when in uniform (concert or marching). You may use your cell phone once back on a bus, or in the band hall.

Inspections

Prior to student departure for a marching band performance, students must pass a uniform inspection. In order to board the bus, students must have complete uniform, music, flip folder, and other components for the marching performance. Students who do not pass the uniform inspection will not be allowed to attend the event.

Water Coolers

Each band member will be provided with one blue ½ gallon cooler a year.

When will my band member use their coolers?

All football games, pep rallies, competitions, and other events they need H20.

What about re-fills?

Chaperones and Tech Assistants will help with re-filling coolers during half time, and band members themselves will have the opportunity to re-fill periodically during contest days and the second half of games.

We will also provide **ICE** for re-fills as it is available.

What is the most important thing about moving to this system?

Band members MUST CLEARLY PRINT THEIR FULL NAME on the jug where it reads "Your Name Here"

What if my band member forgets their cooler?

Bummer. The days are long and hot!

Do not forget your cooler.

The key here is individual responsibility!

Will water be available in case of medical emergency?

Of course! We will continue to carry a supply of water for medical emergencies, staff, and chaperones.

Can I decorate my water cooler?

Yes! However ... any comments, pictures, or logos that are deemed inappropriate will result in the cooler being confiscated and the band member/family charged for a replacement cooler at \$10.00 .. we do not anticipate this being an issue, as the band members have proven very responsible through the years.

In addition - you may NOT cover the Johnson Band logo on your cooler - this must remain exposed and clear.

Can band members share coolers?

No. Each band member will be issued his or her own cooler. Coolers should not be shared in order to prevent the spread of illness.

What about washing the coolers?

Coolers should be washed with BLEACH each week by band members at home -- please ensure this happens to prevent illness.

Can I purchase an additional cooler?

Coolers are available for \$10.00 at the merchandise stand.

IV. Letter Jackets, Private Lessons, & School Instruments

Awards and Letter Jacket Policy

The following guidelines are established by NEISD for awarding letters and jackets to students who meet the criteria in the designated program. **STUDENTS ARE RESPONSIBLE FOR KEEPING TRACK OF THEIR POINTS EACH YEAR earned towards letter jackets.** Please do not e-mail a Director to ask ... it's not that we aren't willing to help ... we just do not keep track of each students individual points © This is up to you!

Letter Jacket Point Totals will be due to Mr. Sharps on or before April 28th, 2014. Any forms received after this will not be considered.

- 1. The awards must be made within the academic year the student qualifies for such award.
- 2. A lettering guideline in each department will be followed. In order to letter, a student must participate as required, respect the school in a manner approved by the director and complete the season in good standing.
- The director must recommend the student for an award and forward\ recommendations to the Executive Director of Student Activities for approval.
- 4. The Executive Director will keep on file a "letterman" list, which should be presented by the director within two weeks after the season is completed.
- Awards will be given for exemplary representation of the school. Award recipients will continue to be subject to the rules and regulations of the school district.

Mr. Alan Sharps coordinates all Letter Jacket protocols for the Johnson High School Band. More about the lettering policy for the upcoming year is available on the band website.

Private Lesson Policy

In order to achieve a high level of excellence, the Johnson Band *ACTIVELY ENCOURAGES* (but does not require) all students to secure private instruction from a specialist on their instrument.

Rehearsals during the school day provide students with broad goals on their instruments, concepts to improve upon, and train each band member in ensemble listening and performance skills. However, we cannot stress enough the importance of one-on-one private instruction with a *qualified* specialist to aid each student in his or her quest for musical excellence.

A weekly lesson with a private instructor will provide students with individual attention on all state music, band music, and fundamental concepts, all of which will serve to improve the overall level of the Johnson Band.

More information on preferred instructors can be found in the Band Hall or by contacting a Director.

NEISD Instrument Policy & Fee

The North East Independent School District will provide a limited number of instruments for student use. These instruments include such highly expensive instruments as the Bassoon, Oboe, Tenor Saxophone, Baritone Saxophone, French horn, Euphonium, Tuba, and general Percussion equipment. This equipment is generally purchased by the school district for student use because of its extremely high value. *Thus, all school owned equipment must be handled with optimum care*. Students failing to care for, or take care of their school issued instrument will lose the privilege to use such instruments. The following is a list of general procedures for school owned instruments:

- 1. Students and parents must sign an instrument agreement form before the instrument can be used by the student.
- The North East I.S.D. will assess a fee for routine cleaning and maintenance of school district owned instruments. All students issued a district owned instrument will be required to pay this fee.
- 3. Each instrument will be issued in good playing condition. Each issued instrument will be checked and cleaned prior to issue. Students are expected to maintain their issued instrument accordingly.
- 4. The band member is financially responsible for all equipment and/or materials checked out to him or her.
- 5. All equipment and materials must be kept in their proper storage location when not in use.
- 6. North East Independent School District does not provide insurance for individually or school owned equipment. It is required of all students utilizing school owned instruments to provide insurance coverage for the said instrument. Students will be held responsible for school owned instruments issued to them. This responsibility will include fire, theft, accidental damage, abuse and general maintenance not incurred through normal use.

Johnson Band Handbook Consent and Agreement

We have read and understand the Johnson Band Member Handbook, particularly the rules and requirements as laid out in the Band Discipline Plan (BDP). As a condition of the Student's participation in the Johnson Band, we consent to and agree to comply with all rules and requirements therein.

Student's Signature	Parent's Signature
Student's Name (Printed)	Parent's Name (Printed)
	 Date

Please sign and submit one copy of this agreement and retain one copy for your records. This is due back before a Band Member participates in any band function once the school year has begun.

**Along with this handbook consent form, we must have the following forms on file before you may travel to any football game, contest, or band function:

- 1. **NEISD Physical Form**
- 2. **NEISD Medical Form**
- 3. **NEISD Travel Consent Form**
- 4. **NEISD Extracurricular Conduct of Conduct Form**
- 5. **Hazing Test**

Johnson Band Handbook Consent and Agreement

We have read and understand the Johnson Band Member Handbook, particularly the rules and requirements as laid out in the Band Discipline Plan (BDP). As a condition of the Student's participation in the Johnson Band, we consent to and agree to comply with all rules and requirements therein.

Student's Signature	Parent's Signature
Student's Name (Printed)	Parent's Name (Printed)
	 Date

Please sign and submit one copy of this agreement and retain one copy for your records. This is due back before a Band Member participates in any band function once the school year has begun.

- **Along with this handbook consent form, we must have the following forms on file before you may travel to any football game, contest, or band function:
- 1. **NEISD Physical Form**
- 2. **NEISD Medical Form**
- 3. **NEISD Travel Consent Form**
- 4. **NEISD Extracurricular Conduct of Conduct Form**
- 5. **Hazing Test**