

## Filming Protocols

The Filming Protocol documents are a set of creative development, production planning, and editing documents that will assist students in keeping track of their short documentary through the pre-production, production, and post-production stages.

### **Pre-Production**

#### Story Arc

- The Story Arc sheet is a creative development document that tasks students with creating the title, logline, and synopsis of their film, breaking the arc of the story into 3 acts. Students should leave this document with a strong vision of the short documentary they intend to produce.

#### StoryBoards

- Storyboards are a filmmaking device in which the filmmaker sketches out shots they hope to create during the production process. Shots can range from interview set-ups, B-Roll, or other stylistic shots.

#### Shot List

- The Shot List tasks students with planning out the primary and secondary footage they aim to achieve in production. This document will serve as a guide on shoot days students should utilize to track coverage.

#### Pre-Interview

- The Pre-Interview is an exercise that tasks students with envisioning interview subjects and strong questions to ask.

## **Production**

### Interview Questions

- The interview Questions page is a sheet for students to create (8) interview questions and/or prompts which will be directed towards their selected interview subject. This document should be utilized during the interview process.

### Daily Production Report (Call Sheet + Story Log)

- The Daily Production Report is a document students will utilize to prepare for the shoot day and to assess the shoot day at wrap. This document will be referenced to track coverage achieved during shoot days and crew involved during filming.

## **Post-Production**

### Story Arc (Revisit)

- The Story Arc (Revisit) tasks students with updating their Story Arc sheet based on the captured interviews and footage achieved during production. Students should use this as an opportunity to reflect and address shifts in central message prior to editing period.

### Editor's Journal

- The Editor's Journal is a document students will utilize to track the progression of their short documentary in post-production through at least (2) cuts, (1) rough cut, and (1) final cut. Editors will be required to have (1) viewers from the intended audience provide reflections on The Rough Cut.