

**Michigan Department of Health & Human Services
Healthy Homes Section**

Abatement Site Check List

1. Notify MDHHS about upcoming abatement project.
 - a. E-mail or fax at least 3 business days in advance.
 - b. Start date includes set up activities.
 - c. End date includes the time it takes to pass the clearance.
 - d. Send in a revision for any date or other changes, 24 hour minimum notice for revisions.

2. Make sure company and all people on site are abatement certified.

3. Ensure that required paperwork is maintained on site.
 - a. Risk assessment.
 - b. Scope of work.
 - c. Occupant protection plan.
 - d. Change orders.

4. Deploy caution tape for exterior abatement work areas.
 - a. Create a 20 foot perimeter if 20 feet is available.

5. Deploy caution signs.
 - a. All entrances to interior work spaces.
 - b. All sides of an exterior work area at the caution tape or barrier.
 - c. Must be readable from 20 feet away from the sign.

6. Set up vertical containments if containing off an area.
 - a. Clean floor outside of containment first before setting up containment if the containment will remain up until clearance.
 - b. Maintain containment integrity through entire project.
 - c. Assure containments remain in place until the clearance passes if the vertical containments are used to define the work area.

7. Turn off the furnace and individually seal registers.

8. Pre-clean the floors to assure that the paint chips already existing do not get ground into the soil and floors. This will also aid in daily cleanup activities.

9. Protect occupant belongings.
 - a. Move belongings out of work area or cover with plastic sheeting and tape the plastic down.
 - b. Same procedures for exterior work areas.

c. Make sure all doors and windows are closed within 20 feet of the exterior work area.

10. Protective ground cover, 6 mil.

- a. Deploy a minimum of 10 feet out in all directions for exterior work.
- b. Deploy more than 10 feet if the plastic is not catching all debris being generated.
- c. A good rule of thumb is 1 story 10 feet, 2 stories 20 feet.
- d. Interior plastic sheeting should be deployed from wall to wall or wall to containment and taped to the floor for high dust generating activities.
- e. Interior plastic should be deployed 6 feet in all directions and be taped down for low dust generating activities. If dust travels more than 6 feet, use high dust generating plastic standards.

11. Deploy methods to keep dust and debris on the plastic and prevent tracking.

- a. Blue booties or shoe covers.
- b. Tack pads.
- c. Adhesive carpet runners.

12. Work using wet methods.

13. Use a certified HEPA vacuum, not a shop vacuum with a HEPA filter.

14. Daily cleanup.

- a. Outside cleaned up to clearance standards at the end of each day.
- b. Interior work areas where containment is used and the occupants return to the home, all debris should be bagged and the plastic ground cover should be HEPA vacuumed.
- c. Not necessary for the interiors of vacant projects or for interior projects where the occupants are relocated.

15. Debris

- a. Wrap all debris in 6 mil bags. and/or
- b. Line the dumpster with 6.mil plastic. Deploy runners to and around the dumpster. Carry unwrapped debris to dumpster while walking on runners and cover and seal dumpster at the end of each night.

16. Clean up

- a. Work from the top of the room down to the floor and the farthest room away from the door to the door.
- b. Carefully remove the plastic so dust and debris are not released during removal and place inside a 6 mil bag.
- c. HEPA vacuum the room following the removal of the plastic.
- d. For final cleaning in preparation for clearance, HEPA vacuum, wet wash and HEPA vacuum again.

17. Abatement report

- a. Fill out the abatement report form.
- b. Attach all necessary documents and info.
- c. Provide the report to the owner and the person who contracted for the abatement services if different within 20 business days of achieving clearance.