



# UNIVERSITY CORPORATION AT MONTEREY BAY

100 Campus Center Seaside, CA 93955-9001 831-582-4449

## DIRECT DEPOSIT AUTHORIZATION

I authorize University Corporation of CSU Monterey Bay (Originator) and Bank of America (Originating Depository Financial Institution) as listed below to initiate electronic entries to the account of my choice indicated below each payday. This authority will remain in effect until I have canceled it in writing.

_____	_____
Print Name	XXX-XX- Social Security Number
Choose type of account: <input type="checkbox"/> Checking Account	<input type="checkbox"/> Savings Account
(check all that apply)	

***My checking account is held with:***

_____	_____
FINANCIAL INSTITUTION	NAME ON ACCOUNT (PLEASE PRINT)

_____	_____
ROUTING NUMBER	ACCOUNT NUMBER

Amount to be deposited \$ \_\_\_\_\_ (Write "ALL" if entire amount is to be deposited.)

***My savings account is held with:***

_____	_____
FINANCIAL INSTITUTION	NAME ON ACCOUNT (PLEASE PRINT)

_____	_____
ROUTING NUMBER	ACCOUNT NUMBER

Amount to be deposited \$ \_\_\_\_\_ (Write "ALL" if entire amount is to be deposited.)

_____	_____
Signature	Date

***Please include a voided check with this authorization. A voided check or direct deposit form from your banking institution is mandatory to enroll in direct deposit.***

**Note:** A pre-note with the amount of zero dollars will be processed to your account before a real transfer can occur. The University Corporation cannot guarantee that funds will be credited to your account on the scheduled date; therefore, you should always verify with your bank that funds are available before issuing transactions against your payroll deposit.

**Please Turn This Completed Form and Voided Check To University Corporation Payroll - Bldg. 201, Suite 101.**

Accepted by: _____	Date: _____
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