**2020 unite@night Walks**  
**“Walk in a Box” Checklist**  
(Usually mailed 7-14 days prior to walk date)

___List of Registered walkers and t-shirt sizes  
___Return envelope to Andrea Grosz for monies raised, registrations & postcards to representatives

**AWARENESS**  
___T-shirts (for everyone who raised $50)  
___**(NEW)** Light up stick (for everyone who raised $50)  
___Photo Op signs  
___Temporary tattoos  
___CSF pens for walk use  
___Banner (for walks that have raised $500 or have 50 registered walkers)  
___A few CSF mylar balloons for decorating (will need to have these filled)  
___Coloring Pages and puzzle sheets (mail or scan the completed coloring pages to [cpoznik@bobbyjonescsf.org](mailto:cpoznik@bobbyjonescsf.org) to add to the Facebook unite@night coloring book photo album.  
Hashtag social media signs

**FUNDRAISE**  
___CSF custom donation/registration envelopes  
___Sponsorship Marker signs – these signs can be hung on fences or glued to paint sticks and put out at the walk. Must send in form and logo so CSF can complete for your walk box  
___Cash Reconciliation Sheet

**EDUCATION**  
___One Page Informational Posters on cardstock for CM, SM and EDS  
___Bobby Jones CSF Brochures  
___Bobby Jones CSF Information Business Cards to hand out  
___"Bobby Jones CSF Talking Points" – Can use this if you would like to update people  
___Registry Brochures (Please make sure everyone knows to sign up for this)

**ADVOCACY**  
___Postcards to be signed and return address completed for people attending the walks. These will be delivered to congress by Bobby Jones CSF.  
**If completing a postcard, the person receives a give-a-way.**  
___Instructions for completing postcards

**POSSIBLE OTHER ITEMS**  
___Water/Ice – Donated or reimbursed with receipt by Bobby Jones CSF (if needed)  
___Crayons for coloring pages  
___Food – Donated or have friends/family help bake  
___Possible face painter, balloon maker, magician (ask high school students that need service hours)  
___Photographer – original photos should be sent to Bobby Jones CSF  
___Washcloth/bucket of water to put on temporary tattoos  
___Music / playlist  
___If holding raffles or door prizes – don’t forget supplies like tickets/bags  
___Anything else you can think of to make your walk successful for you

Last Updated – 2/20/2020