

Project Planning • Organizational Matrix Ideas

Group Matrix

Team _____

Name	Role
1.	
2.	
3.	
4.	
5.	
6.	
7.	

Responsible Person							
Tasks	1.	2.	3.	4.	5.	6.	7.
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

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Master Schedule

Team Function _____

Group Members	Roles / Assignments / Jobs

Expected Begin Date _____ Expected End Date _____

Materials Needed
Plan of Action

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Planning Organizer

