

# SETTING UP YOUR VETERINARY PRACTICE IS SUPER EASY...

# 1

## SIGN UP

Go to [hippomanager.com](http://hippomanager.com)

Click the link to sign up (top right).

Follow the on-screen directions.

Log in to Hippo using your new credentials.

Provide your credit card billing info.



# 2

## CONFIGURE PRACTICE

Go to Admin menu.

Click on Practice Config.

Review information and add new locations.



# 3

## ADD USERS

Go to the Admin menu.

Click on Users Config.

Add any additional users that your practice needs.



# 4

## SETUP SCHEDULER

Go to the Choose Action menu.

Click on Schedule Appointment.

Scroll to the bottom and setup your resources, events and event types.



# 5

## INPUT INVENTORY

Go to the Management menu.

Click on Items.

Add new inventory items and procedures.



# LET'S GO!

## GET STARTED!

You are ready to start running your practice using Hippo Manager!

You can improve your charting experience by setting up your custom templates via Manage Chart Templates on the Management menu.

