

SutiProcure is an online procurement management solution that accelerates the procure-to-pay cycle. It is an easy to use web based (SaaS)/Enterprise solution that helps manage day-to-day purchasing of goods and other raw material from external suppliers at an appropriate price. It streamlines supplier qualification, requisitions, approvals, sourcing, and purchase orders. Integration with electronic signature gives faster approvals and makes the software one simple solution from procurement to payment.

- **Faster approvals**

The flexible approval option uses integrated electronic signature solution that approves/rejects any requisitions faster than before.

- **Get notifications on deliveries**

Track your deliveries as you receive notifications on delivery status. To remove bottlenecks users can track and record all deliveries.

- **Promotes paperless environment**

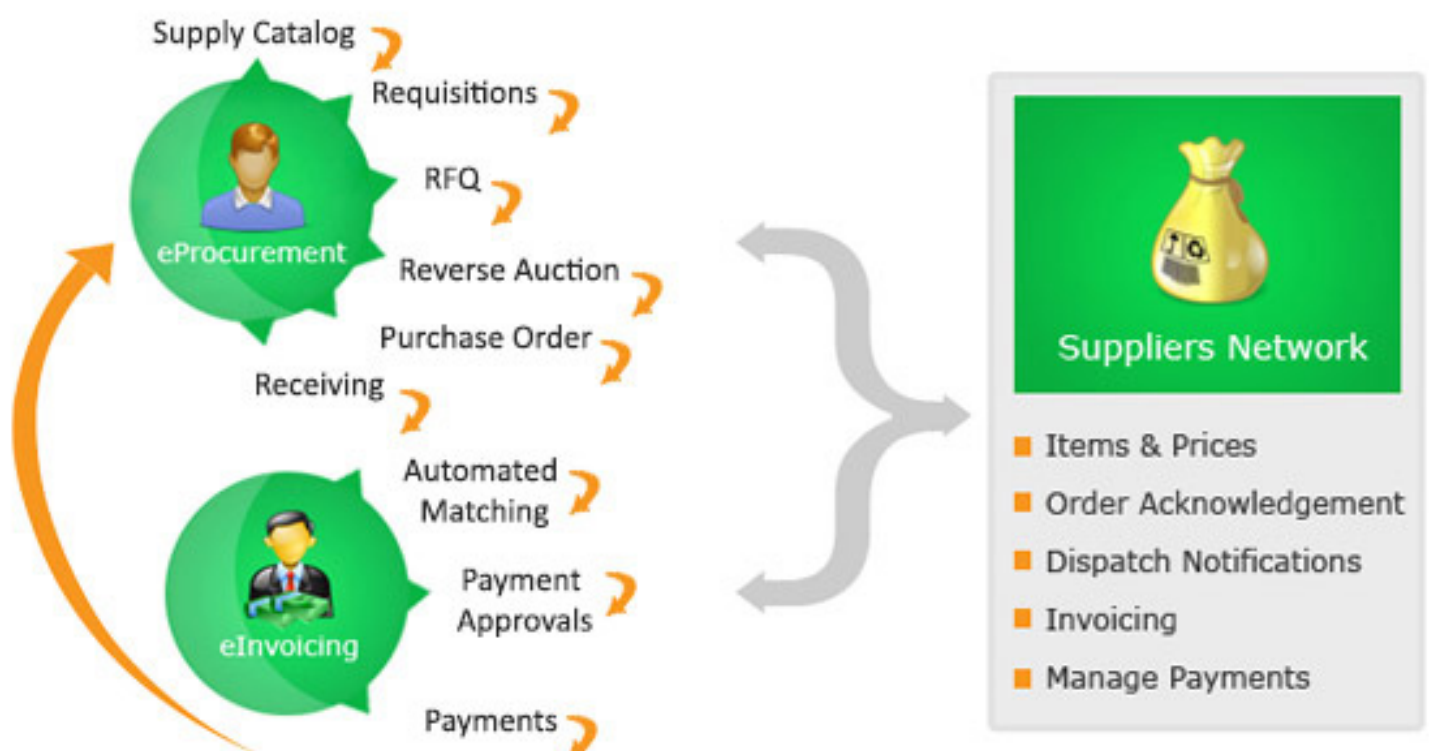
This online procurement system had replaced traditional methods and promotes virtual elimination of paperwork in office.

- **Improves communication**

It increases communication between buyer and supplier which reduces the time taken to complete an order.

- **Payment benefits**

It manages the payment of suppliers to be timely than before, which controls business cash flow.



Key Features:

Supply Catalog: Users can view, add, update, delete, and check-out the cart using the supplier catalog. They can add products to wish list and create requisition directly from the cart.

Requisition: Create requisition to request items with preferred suppliers. Buyers can also request for items without preferred suppliers by creating requisition for reverse auction process.

Sourcing: Select best suppliers by evaluating quotes received from suppliers. Create and send RFQs to suppliers using SutiProcure.

Purchase Order: Create purchase orders with customized templates and approved requisitions.

Inventory: Set up multiple numbers of items in inventory. Track received items, asset transactions, and on-hand quantity details in warehouses easily.

Invoice: Create invoices by adding invoice details received from the suppliers. Users can validate invoices before forwarding it for approval.

Pay Manager: Add payments to the approved invoices after the payment is made to suppliers.

Supplier Management: Suppliers can add item price lists, define payment terms, bid for the RFQ's received, view purchase order details, and send invoices via email.

Receipt Management: Add receipts for partially/completely delivered goods. Buyers will receive an email on status of ordered quantity.

Reports: Generate reports on purchase orders, purchased goods, invoice details, over invoiced amounts, supplier performance, stocks, savings, and more.

Settings		Company Setups	
Users View Create		Warehouse Types View Create	Company Information Edit
Suppliers View Create		Warehouses View Create	Item Types View Create
Items View Create Import		UOM View Create	Roles View Create