



COVENANT
ALIANZA

PRESBYTERIAN CHURCH • IGLESIA PRESBITERIANA

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EMPLOYMENT APPLICATION

Personal Information			
Last Name	First Name	Middle Initial	Social Security Number
Street	City		State Zip
Home Phone	Cell Phone	E-mail Address	
Are you legally eligible for employment in this country? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If you are under 18 years of age, can you furnish a work permit? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Have you ever pled "guilty" or "no contest" to, or been convicted of a crime? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, please provide date(s) and details _____			

Type of employment desired: <input type="checkbox"/> full-time <input type="checkbox"/> part-time			
Date available for work _____			

Spiritual Preparation
Have you made a confession of faith in Jesus Christ as your personal Lord and Savior? <input type="checkbox"/> Yes <input type="checkbox"/> No
Please comment: _____

Are you an active member or participant in a local evangelical Christian Church or Body of Believers?..... <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please provide the following information:
Name of Church: _____ Denomination: _____
Address of Church: _____
Name of Pastor: _____ Phone: _____
If no, please comment: _____

Employment History (starting with most recent employer)				
Employer		Employed From		To
Street	City	State	Zip	Telephone
Starting job title and compensation				
Ending job title and compensation		Reason for leaving	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later	
Supervisor for most recent position		Hourly Rate/Salary Start \$	per	End \$ per
Summarize the type of work performed and job responsibilities				
Employer		Employed From		To
Street	City	State	Zip	Telephone
Starting job title and compensation				
Ending job title and compensation		Reason for leaving	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later	
Supervisor for most recent position		Hourly Rate/Salary Start \$	per	End \$ per
Summarize the type of work performed and job responsibilities				
Employer		Employed From		To
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Starting job title and compensation				
Ending job title and compensation		Reason for leaving	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later	
Supervisor for most recent position		Hourly Rate/Salary Start \$	per	End \$ per
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Supervisor for most recent position		Hourly Rate/Salary Start \$	per	End \$ per
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Employer		Employed From		To
Street	City	State	Zip	Telephone
Starting job title and compensation				
Ending job title and compensation		Reason for leaving	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later	
Supervisor for most recent position		Hourly Rate/Salary Start \$	per	End \$ per
Summarize the type of work performed and job responsibilities				

Education (starting with most recent)				
School (include city and state)	Years Completed	Degree	GPA	Major/Minor

Describe any specialized training

State any additional information you feel may be helpful to us in considering your application.

Indicate any foreign languages you can speak, read and/or write.

	FLUENT	GOOD	FAIR
Speak			
Read			
Write			

List any skills or qualification that would enhance the position for which you are applying.

	Beginner	Intermediate	Advanced
Word	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Excel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PowerPoint	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Publisher	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Internet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E-mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

References				
Please provide three references. One should be qualified to attest to your professional competence, one to your personal character, and one to your spiritual maturity. Your current pastor will be contacted as a reference—please do not include him as one of your three references.				
	NAME	RELATIONSHIP TO YOU	TELEPHONE	NUMBER OF YEARS KNOWN
Professional Competence				
Personal Character				
Spiritual Maturity				

Applicant Statement

I certify that the information I have provided in order to apply for and secure work with Covenant Presbyterian Church is true, complete, and correct.

I understand that any information provided by me that is found to be false, incomplete, or misrepresented in any respect will be sufficient cause to cancel further consideration of this application, or immediately discharge me from the employer's service whenever it is discovered.

I understand that employment at this organization is "at will" and includes no guarantee, contract, or promise of employment for any specified length of time.

I expressly authorize, without reservation, Covenant Presbyterian Church, its representatives, employees, or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities, and education institutions and to otherwise verify the accuracy of all information provided by me in this application, resume, or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees, or representatives for seeking, gathering, and using such information in the employment process and all other persons, corporations, or organizations for furnishing such information about me.

I understand that Covenant Presbyterian Church does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state, or federal law.

I understand that if I am hired I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant_____ **Date**_____