

DEPARTMENT OF POLICE  
Volunteer Coordinator  
320 S. Kansas Avenue Suite 100  
Topeka, KS 66603

Phone (785) 368-9237  
E-mail: manderson@topeka.org



## Intern – Personal History Information

Thank you for your interest in our organization for your internship. Below you will find information that our Department requires to process your application for an internship. Should you have any questions, please contact TPD Volunteer Coordinator.

Name (Full) \_\_\_\_\_

Race \_\_\_\_\_ Sex \_\_\_\_\_ DOB \_\_\_\_\_ State of Birth \_\_\_\_\_  
(Required for background investigation purposes only)

Social Security Number \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

DL # \_\_\_\_\_ State \_\_\_\_\_ Email \_\_\_\_\_

College \_\_\_\_\_ Major \_\_\_\_\_

College Professor/Advisor \_\_\_\_\_ Phone \_\_\_\_\_

Area of interest for internship \_\_\_\_\_

Computer Skills \_\_\_\_\_

Specialized Skills (language, etc.) \_\_\_\_\_

### AVAILABILITY

INDICATE THE TIMES OF DAY YOU ARE AVAILABLE TO INTERN:

MORNING (08:00-12:00)  AFTERNOON (12:00-17:00)  EVENING (17:00-19:00)  ALL DAY

INDICATE THE DAYS OF THE WEEK YOU ARE AVAILABLE:

MONDAY  TUESDAY  WEDNESDAY  THURSDAY  FRIDAY

Contact Hours Desired: 120 \_\_\_\_\_ 240 \_\_\_\_\_ Other \_\_\_\_\_

Anticipated Dates of Internship: \_\_\_\_\_

Please include a copy of your resume and a letter of recommendation from your Professor or Advisor.

Please return the enclosed forms to:

**TPD - Volunteer Coordinator**  
**320 S. Kansas Avenue Suite 100**  
**Topeka, KS 66603**  
**or 368-9237**