

**CITY OF TOPEKA
214 SE 8th Avenue
Topeka, Kansas 66603
785/368-3776
FAX 785/368-2468**

Lori Dougherty-Bichsel, Administrative Municipal Court Judge

WITNESS SUBPOENA REQUEST

All information must be filled in completely in order for your witness to be subpoenaed for your court case.
Please write legibly.

**THIS INFORMATION MUST BE RECEIVED BY THE COURT CLERK'S OFFICE NO LATER THAN 14
CALENDAR DAYS PRIOR TO THE TRIAL DATE!**

Defendant's Name: _____

Case Number: _____

Contact Phone Number: _____

Next Scheduled Trial Date/Time: _____ at _____

Subpoena served by: Defendant _____ Municipal Court _____

Witness' Full Name: _____

Current Address: Street _____

City _____ State _____ Zip _____

Telephone Number: _____

Place of Employment: _____

Employer's Telephone Number: _____

If you have more than one witness, please fill out a request for each witness.

Date: _____