Date: April 20, 2018  
Time: 3:00 p.m.  
Location: Law Enforcement Center – Classroom A; 320 S. Kansas Ave  

Committee members present: Councilmembers Karen Hiller, Sandra Clear, Sylvia Ortiz  

City staff present: Sasha Haehn (Department of Neighborhood Relations), Corrie Wright (DNR), Rachelle Vega-Retana (DNA), Nick Hawkins (Finance Department)  

Call to Order  
Councilmember Clear called the meeting to order. Committee members and staff introduced themselves.  

Elect Chair  
Councilmember Clear nominated herself. Councilmember Hiller made a motion to elect Councilmember Clear as chair. Councilmember Ortiz noted that she would be in favor of seconding the motion with the understanding that all committee member schedules be kept in mind when scheduling meetings. Councilmember Clear was elected as chair with a vote 3:0.  

Approve Minutes from November 8, 2017 meeting  
Councilmember Clear was the only member who was part of the 2017 ECD committee. She noted that the minutes had a spelling error, however would approve the minutes with that amendment. Councilmember Hiller commented that the City Legal Department had given directions to other council committees that minutes from a previous year could be approved as being accepted to file. Councilwoman Ortiz also approved the minutes as being accepted to file.  

2019 Social Services Grant Scores for Review  
Councilmember Clear noted that the agency applications for 2019 have been scored and those scores are what committee members are viewing at the present time.
meeting. The 2017 committee members decided last year, that any agency that scored 89% or above could ask for $25,000. Two agencies were grandfathered in as an exception to this change. Committee members were provided with a copy of the list of agencies showing which of those had scored the 89% or above. In viewing the list for 2019 and comparing it to the scoring formula for 2018, Councilmember Clear felt the results showed that the formula worked in that the agencies were able to receive more money without reduction and were able to fund eighteen (18) agencies. Councilmember Clear stated that the committee would be approving those agencies that received an 89% or above. The percentage of grant that those agencies receive will be based then on the score they receive. Councilmember Hiller inquired with the committee and staff about a list of agencies who had in past years been listed as “emergency aid” and had received funding have scored 70% with the 2019 formula and wanted more information regarding how that process worked, what individuals had been on the expert panel, and when they had met. Councilmember Clear noted a concern about naming individuals in an open meeting setting. Corrie Wright provided some background information regarding the process while keeping individual names confidential.

Corrie Wright stated that the maximum amount of $25,000 per agency funding request was approved in 2017. Two agencies, Shawnee County Medical Society and Positive Connections were exceptions to this new amount with approval to receive up to $50,000 and $35,000 respectively. Corrie Wright also noted that two agencies listed on the score sheet that committee members had received, which were highlighted in green were on past grant administration and outcomes on prior grants. These two categories are scored by staff based on end of the year reports and whether those reports were accurate and received on time. Those agencies are still spending their 2017 funds and the City is using 2017 as a baseline to observe whether these agencies were efficient in their past grant administration or to view outcomes on their prior grants. This is the reason for the total points possible being weighted at 70 rather than 100 as the end 2017 end of the year results have not come in at current time. Corrie Wright noted that the City received their CDBG allocation in July or August of 2017, which caused contracts to be received later and that pushed those funds back considerably later than in most years.

Corrie Wright noted that the agencies highlighted in yellow/orange did not receive a grant in 2017, so there was no grant history on those agencies.
Councilmember Clear noted that leaving the scoring at 89% will leave the City at the same amount that was spent in 2018. Nick Hawkins confirmed this as correct noting that in 2018, the funding came to $407,000, and that by moving the contractual items into a separate category, this formula would make the 2019 amount considerably less.

Councilmembers Ortiz and Hiller voiced concerns regarding the new process. Councilmember Ortiz made a motion to defer agenda items four and five to the next committee meeting to allow staff and committee members to meet and explain the scoring processes in more detail. At present time, Councilmember Ortiz would not feel comfortable moving forward with accepting the scores as presented. After discussion between staff and committee members, it was agreed upon that a second meeting within the month of May would be scheduled to finalize the 2019 Social Services Grant Scores for Review.

Sasha Haehn noted to the committee that if a recommendation is not made in terms of funding for 2019 by the first Governing Body meeting in June (June 5, 2018), Nick Hawkins will be putting the amount of $407,000 into the 2019 budget proposal.

Councilmember Hiller seconded Councilmember Ortiz’s motion to defer discussion to approve 2019 Funding and grant scores at the next committee meeting. Motion carried 3:0.

**Staff Recommendation of 2019 Funding**
This agenda item will be deferred and discussed at the sub sequential ECD committee meeting in May.

**Other Items Before the Committee**
Councilmember Hiller inquired with staff about the contracted services and the reasoning behind moving them from the grants and contracted services line as they had been combined in previous years. Sasha Haehn explained the process that was voted on by the committee and Governing Body last year to move contracted services out of the social services category and placing them within City departments which would oversee these partnerships.
Councilmember Ortiz inquired about the decision for the Governing Body for approval regarding grandfathering in the amounts of funding provided to Positive
Connections and Shawnee County Medical Society. Staff will provide that information.

**Adjourn**
Councilmember Clear adjourned the meeting.

Meeting video can be viewed at: [https://youtu.be/ySXC9QHKAdA](https://youtu.be/ySXC9QHKAdA)