1. Councilmember Sandra Clear called the meeting to order.

2. The October 19, 2017 meeting minutes were approved.

3. 2018 Funding Formula Discussion

Councilmember Clear inquired if the appropriate departments had been contacted in regard to moving contracted services out of the grant funding and under the appropriate city department. Sasha Haehn reported that some of the discussion had taken place, but in the case of the police department, with recent transitions, she had not been able to ask the new interim Chief Cochran about these services.

Councilmember Clear voiced a concern that the proposed funding formula would cut funding to the medical society by capping the grant at $25,000.

Two options were suggested to solve this problem.

1) Medical society be pulled from pot and make into it's own line item. City Finance would prefer not using this option. Nick Hawkins noted that a possible issue of removing it from the Social Services umbrella would possibly remove it from the safety net of being part of the Social Services line.

2) Grandfather in the two organizations that would be receiving a larger cut, move their numbers to a more rounded figure. Councilmember De La Isla noted that by grandfathering in the two main organizations, the tax dollars would be more wisely spent by allocating the same dollar amount to these
organizations but leaving them under Social Services. Michelle added that she supported the idea of Grandfathering these organizations in with the understanding that quarterly and annual reports would still be received and reviewed.

3) Or the medical society would receive $35,000. $35,000 for Positive Connections, and cap the other organizations at $25,000.

Councilmember Clear would like to have grant amounts be an even number, such as the nearest five or ten thousand dollar amount.

Councilmember Emerson inquired with staff that all organizations would be requesting $25,000. Sasha Haehn recommended that in order to have the funding available for budgeting purposes, it would be in the best interest of the committee and organizations to assume all applying agencies would request and receive the full $25,000 amount. Past records have shown that in reality, many organizations do not ask for the maximum amount and other organizations are not allotted that full amount due to the score that they receive. Councilmember Clear also noted that any available funds that remained following the grant process could be split among the applying organizations, sent back to the City of Topeka general fund, or could be used to fund any new agencies that had applied.

Councilmember De La Isla made a motion to grandfather two organizations, Shawnee County Health Access for $50,000 and Positive Connections for $35,000 and that moving forward every other organization has a maximum amount of $25,000 that they can apply for in the future based on performance. Councilmember Emerson seconded the motion. Motion passed 3:0.

Councilmember De La Isla made a motion to allow new organizations to apply for a maximum grant amount of $25,000. If there are additional funds available, new organizations may be awarded these funds based on performance scoring. Councilmember Emerson seconded the motion. Motion passed 3:0.

The Economic and Community Development committee will be asking that contracted services be listed as Safe Streets, KCSL, Center for Safety and Empowerment be contracted with the Topeka Police Department. HCCI would move to Neighborhood Relations Department. Quarterly reporting will still be recorded, however will now be sent to the attached city departments. Councilmember Emerson made a motion to move contracted services and the funding to the suggested departments. Councilmember De La Isla seconded the motion. Motion passed 3:0.
Councilmember De La Isla made a motion to request an amount of $796,233.00 be provided. This would include monies for contracted services to move to the appropriate departments as well as $585,000 for maximum allotment to social service grant applicants. Councilmember Clear seconded the motion. Motion passed 3:0.

4. Set Meeting Date
No date needed at this time.

5. Other Items Before the Committee
Corrie Wright inquired for clarification that the committee require grant applicants to request a minimum of $10,000. Councilmember De La Isla made a motion to accept this requirement. Councilmember Clear seconded the motion. Motion passed 3:0.

Meeting adjourned.

Meeting video can be viewed at: https://youtu.be/1tIFV3MkoAM