February 27, 2023

SUBJECT: POLITICAL SIGNS

Dear Candidate:

This letter is to provide you with some useful information pertaining to the City of Topeka sign regulations for political signs for the upcoming elections.

- Signs may be put out no earlier than **45 days prior to an upcoming election day** and removed **within 2 days following that election**. Only during that time may signs be placed in the public right-of-way between the curb/edge of road and sidewalk per KSA 25-2711.

- Typically, the public right-of-way extends 15 feet behind the curb or one (1) foot behind the public sidewalk in residential areas. Utility poles are a good indicator of where the right-of-way ends.

- **Signs NOT permitted include:**
  - Attached to utility poles or traffic signs/signals
  - Within Site Triangles (see exhibit below)
  - After the 3rd day following Election Day, those exceeding six (6) square feet in residential zoning districts (< 1 acre) or thirty-two (32) square feet in all other instances.

- The City of Topeka will provide a written notice to the candidate to remove the violation within 3 days or the sign will be impounded and held for 10 business days. After 10 days of storage the signs will be disposed of. Prior to the expiration of 10 days the owner may secure its return upon payment of any fines, the removal and storage fees that are imposed.

- **Fines and cost of sign removal is as follows:** $50 Administrative fee every day the violation exists after the 3rd day following Election Day. Removal for each sign is $30 per sign.

- If you need to determine the location of an approximate property line for the site triangle, please call the City of Topeka Engineering Department at (785) 368-3842. The City's Zoning Map may be viewed by Googling "Topeka Zoning Map".

If you have any questions, please contact me at (785) 368-3012.

Thank you,

Megan Rodecap
Zoning Inspector II
City of Topeka

City of Topeka Planning & Development Department