City of Topeka

CITIZEN ADVISORY COUNCIL
MEETING NOTICE AND AGENDA
Wednesday, January 10, 2018

6:00 p.m. – 7:30 p.m.

Citizen’s Advisory Council Mission Statement: “The Citizen’s Advisory Council is an organization committed to improving the quality of life within the city limits of Topeka. This concept focuses on the use of available resources at both governmental and neighborhood locations that will empower rebuild and revitalize our community.”

I. CALL TO ORDER & INTRODUCTIONS (5 minutes)

This is the time where all CAC members introduce themselves to the group and state the neighborhood association that they represent.

II. CAC ANNUAL ELECTION (20 minutes)

A. CAC Purpose, Organization, Mission

Sasha Haehn, DNR Department Director, will review the purpose and organization of the CAC as stated in the Bylaws and provide an overview of the CAC mission.

B. Call for CAC Chair & Vice Chair Nominations & Elections

This is the time when CAC members may volunteer or nominate other members, in writing, for the positions of Chair and Vice-Chair of the CAC. All CAC members will then submit a written vote to elect the new CAC Chair and Vice-Chair.

III. APPROVAL OF MINUTES (2 minutes)

Attachments: CAC Draft Meeting Minutes November 1, 2017
IV. CAC ANNOUNCEMENTS *(10 minutes)*

CAC Members may share community news of interest to the CAC as a whole. CAC Members may also announce upcoming community events that may be of interest to the CAC. This is also the time when CAC Members may also announce departure from the meeting early, or other announcements that may affect the meeting.

V. STAFF UPDATES *(5 minutes)*

1. DNR Report
2. Approved Empowerment Grants

VI. SCHEDULED ITEMS *(15 minutes)*

C. Introduction to City Manager, Brent Trout

VII. ACTION ITEMS *(10 minutes)*

D. “2018 Work Plan” - Issues of Concern to Residents of the City

This is the time when each member of the CAC will write one goal for the CAC to accomplish in 2018. Goals must 1) pertain to a community-based issue which requires outreach into the neighborhoods and/or 2) pertain to a community need related to the allocation of city, state, federal and trust funds. The CAC shall vote on at least one goal and no more than five goals to focus on in 2018 at the next scheduled meeting.

VIII. PUBLIC COMMENTS *(10 minutes)*

This is the time when any person may address matters not listed on this agenda, but which are within the subject matter of the jurisdiction. The public may comment on agenda items when the item is called. Each speaker is allowed three minutes.

IX. PARKING LOT *(5 minutes)*

This time is reserved for discussion whether to place matters on a future agenda for further discussion.

X. ADJOURNMENT

*Please note the next CAC meeting date will be established the evening of the January meeting.*