City of Topeka

CITIZEN ADVISORY COUNCIL
MEETING MINUTES

Wednesday, November 7, 2018  6:00 p.m.

I. CALL TO ORDER & INTRODUCTIONS

The Citizen’s Advisory Council meeting was called to order by Sasha Haehn at 6:00 p.m.

City Employees Present: LaToya Burnett-Martinez, Community Engagement Coordinator; Monique Glaudé, Community Engagement Division Director; Sasha Haehn, Neighborhood Relations Department Director

CAC Members Present: 12 (see annual attendance ledger)
Other Attendee and Substitutes: 1

II. APPROVAL OF MINUTES

A motion was made by Rosie Prall, seconded by Elinor Cowell to approve the CAC Draft Meeting Minutes from October 3, 2018. The motion carried.

III. DNR STAFF UPDATES / COMMUNITY EVENTS

A. DNR Report – provided (see attached)
B. Brush Up Topeka Painting Program provided by Domestic Mission Trips will bring up to 400 youth and adults to Topeka to provide exterior painting assistance to property owners with paint violations in the 3 neighborhoods chosen for the event: Historic North Topeka East, North Topeka West, and Ward Meade. Seaman High School has agreed to house the group during the week of the painting project. 70 ladders are still needed for this program. The total program cost $19,000 has been paid by:
   1. Advisor Excel - $9500
   2. Capital Federal -$4750
   3. Federal Home Loan Bank - $4750

C. Housing Services Division applied for and was awarded a $750,000 grant. Home owners need to income qualify for up to $20,000 for minor home repairs, and must have an existing code violation. More information to come.

D. E-cycle event had 572 vehicles with 35K tons of electronics recycled

E. Topeka Landlord Expo had approximately 145 landlords attending with 20 vendors
F. Basic Needs Assessment - HRC had 40 people in attendance
G. Salvation Army – Share the Warmth Program (see flyer)
H. Christmas in Action – (see flyer)
I. Kevin Hines, Golden State Bridge Jump Survivor (see flyer)

IV. SCHEDULED ITEMS

A. NONE

V. ACTION ITEMS

A. CAC Attendance and meeting frequency – Director Sasha Haehn proposed to the group to change the meeting time and frequency in 2019, Katrina Bayless proposed keeping the monthly meetings, Denise Petet and Linda Finch said that they would prefer meeting every other month. Director Haehn recommended meeting every other month for formal meetings and alternate months for committee meetings. The Council voted 9 in favor of meeting monthly with the option to alternate between formal meetings and sub-committee meetings with no meeting in December. The next meeting is January 9, 2019. CORRECTION: Per Director Haehn and Chair Douglas, the next meeting will be February 6, 2019.

B. CAC Celebration – 150 total participants, including kids. Remaining food items were donated to Valeo Transitional Housing. Chair Douglas stated that there will be a CAC Event Planning Committee in 2019 and the Department of Neighborhood Relations has agreed to provide a $2,500 budget for CAC events/activities.

Katrina Bayless spoke about the Human Trafficking Survey that is being developed by the Safe Streets Coalition + Freedom Now.

C. CAC Work Plan Committee’s report out
   i. Street Light Committee – has created a pamphlet draft that will be revised for review at the next meeting
   ii. Grant Committee – has developed a survey draft that will be revised for review at the next meeting

VI. ADJOURNMENT

Motion to adjourn by Wanda Bean, seconded by Katrina Bayless carried and meeting was adjourned at 7:35 p.m.

Next Meeting: Wednesday, February 6, 2019 6:00 p.m. in the Holliday Conference Room.