



## 2020 CONTRACT

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This contract signed by all parties must be submitted by the first scheduled lesson.

Name: \_\_\_\_\_

### EXPECTATIONS AND CONDITIONS

Students are expected to arrive on time for their scheduled lesson and to be well prepared by bringing their instrument and accessories: mouthpiece, a neck strap, minimum of 3 reeds, music books, a notebook and pencil.

#### **Attendance Policy**

You will be scheduled the required lessons for the term that you are committed to attend as you are reserving your time slot for that term.

#### **Cancellations**

A minimum of 24 hours notice is required for rescheduling a lesson and a doctor's certificate must be provided. A maximum of two (2) lessons per term can be rescheduled. Cancellations with less than 24hrs notice will not be refunded.

Should your teacher miss a lesson, every effort will be made to reschedule the lesson and where this is not possible a refund will be given in the following terms invoice.

#### **Payment Policy**

New Student: An invoice will be sent with all dates for the term and must be paid in full by the due date. No lessons will commence until payment is received.

Continuing Students: will receive an invoice at the end of each term for the following term's lessons. Invoices must to be paid **in full** by the due date. A late Fee of \$15 will be charged for any overdue invoice. Lessons will not commence and your time not secured until payment is made

#### **Practice Policy**

Each student is expected to do regular practice in preparation for his or her lessons. The tutor will assign work to be done throughout the week. A minimum number of practices will be set by the tutor and marked in the student's workbook. Continuation of lessons for the following term will be at the discretion of the tutor based on the student's commitment to regular practice.

#### **Withdrawal Policy**

No refunds will be given for any withdrawals made during term. Notice must be given before week 9 of the term for withdrawal or the following term's lessons will be charged.

*I understand and agree to the terms of the contract for services of private lessons at SAS. I will abide by the terms of this contract for the entirety of my involvement with Saxophone Academy Sydney.*

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Parent/Guardian

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Saxophone Academy Sydney