

PROSPECTUS

14th Annual Fine & Functional

Exhibition Dates: Nov. 20 – Dec. 18, 2020

Exhibition Location:

Hammond Regional Art Center

217 East Thomas Street

Hammond, Louisiana 70401

Online at: www.hammondarts.org

Gallery Hours: Wed – Fri;
from noon-6:00 p.m.

Opening Day: Friday, November 20th
from noon - 7:00 p.m.

Exhibition Description -

The much anticipated *Fine & Functional* exhibition will be the perfect opportunity for artists and artisans to present their work for sale to the Northshore community. Just in time for the holiday season, *Fine & Functional* will be on display in the Hammond Regional Arts Center gallery from November 20 through December 18, 2020. For the first time, some *Fine & Functional* art will be on display and for sale through the Hammond Regional Arts Center's website as well, at www.hammondarts.org.

Eligibility -

Artists are encouraged to submit their original, 2-dimensional or 3-dimensional artwork.

Acceptable work includes (but not limited to) oil, acrylic, pastel, watercolor, graphic art, mixed media, sculpture, ceramic, pottery, woodwork, glasswork, jewelry, tapestry, fiber art or other wearable art.

All 2-D art must arrive "ready to hang."



Submission Requirements –

Email a formal submission to info@hammondarts.org by **Friday, September 25, 2020.**

Please include:

- Artist's name, phone number and email address
- Brief resume or bio
- Photo(s) of each piece (maximum of 2 angles per piece)
- If duplicate items are available, please indicate how many and if there are variations, such as color or size.
- Title of each piece (if applicable) and short description including medium
- Approximate dimensions and weight

Upon Acceptance -

Any accepted artwork must be dropped off to the Hammond Regional Arts Center on Thursday, November 12 or Friday, November 13 between noon and 6 pm. An inventory list, including description and prices, attached labels with prices and signed contract must be included at drop off.

If approved by the HRAC Gallery Committee, additional inventory may be added if needed during the run of the exhibition.

All selected artwork must be delivered to HRAC no later than 6 p.m. on Friday, November 13, 2020. HRAC reserves the right to disqualify any artwork which did not arrive by the deadline or did not

arrive ready for professional display.

Shipping/delivery is the responsibility of the artist. If artwork is shipped, a pre-paid return label must be included with the art. The artist is responsible for insuring their artwork during shipment *to*, as well as *from*, the Arts Center. HRAC is not responsible or liable for any damages occurring during shipping. Artwork will be insured by the Hammond Regional Arts Center while it is onsite for display at the declared value (sale price) only.

Installation -

Artwork must arrive ready to be displayed. HRAC Gallery Committee and Staff will be responsible for exhibition layout, lighting, and basic installation. In cases where artwork exceeds basic installation, artists may be called upon to assist in installation. It is the responsibility of the artist to provide any special installation instructions, tools, equipment, etc. If special installation is required, the artist should be ready to assist with installation.

Agreement to Terms -

Works of art will be sold at a commission of 35% to HRAC. Payment to the exhibitor will be made within thirty (30) days after the close of the exhibit.

Submission of artwork by an artist indicates full agreement to the terms laid out in this prospectus. Any questions or concerns regarding this document must be discussed prior to submission. Upon successfully completing the submission process, artists are expected to cooperate fully. Further agreements in the form of a completed and signed contract will be required for acceptance to be finalized.

Exhibition Closing –

All remaining inventory of artwork must be picked up by 5:00 p.m. on Friday, December 18. If special arrangements are needed, please contact the HRAC at info@hammondarts.org or call (985) 542-7113.

Work not collected after 90 days past the close of the exhibition will be considered abandoned and will become the property of HRAC.

Dates:

Submission Deadline:

Tues, September 1, 2020

Selection of Artwork:

Wed, September 9

Notification of Selection:

Fri, September 11

Drop Off Artwork:

Thurs, November 12 or Fri, November 13
from noon to 6pm

Opening Day:

Fri, November 20
noon - 7:00 pm (time subject to change)

Exhibition Dates:

Fri, November 20 – Fri, Dec. 18

Pick Up Artwork:

Fri, December 18; noon to 5 pm

90-Day Deadline:

Wed, March 18, 2021

Artwork not picked up by this date becomes the property of the Hammond Regional Arts Center.

Contact -

Melissa Griffin, Executive Director

mgriffin@hammondarts.org

www.hammondarts.org

Phone: 985-542-7113

217 E. Thomas St. Hammond, LA 70401

Gallery Hours: Wednesday-Friday Noon-6pm



The Hammond Regional Arts Center is supported in part by a Decentralized Arts Funding Grant from the Arts Council of Greater Baton Rouge in cooperation with the Louisiana Division of the Arts, Office of Cultural Development, Department of Culture, Recreation and Tourism, and Louisiana State Arts Council.