

# Mezzanine Gallery Exhibition Prospectus



The Hammond Regional Arts Center (HRAC) expanded exhibition opportunities with the introduction of the Mezzanine Gallery in 2019. The Mezzanine Gallery will serve as an exhibition space for emerging artists.

## Eligibility

The Hammond Regional Arts Center invites passionate artists aged 18+ to apply to showcase their work in the Mezzanine Gallery space. In order to be considered for exhibition, artists must become members of Hammond Regional Arts Center. Annual memberships are only \$15 for students and \$30 for individuals, and are available for purchase on the website, [www.hammondarts.org/join-hrac](http://www.hammondarts.org/join-hrac).

## Submission

If interested, artists must submit a proposal which should include an artist bio or resume, an artist statement, artists contact information and a minimum of 5 images of work (in PDF format). Include the title, medium, year, dimensions and value for the submitted images. This proposal should be emailed to [artistsmezzanine@hammondarts.org](mailto:artistsmezzanine@hammondarts.org). Once submitted, artist proposals will be reviewed by the Hammond Regional Art Center's Gallery Committee.

## Deadlines/Important Dates

Once a decision has been made, selected artists will be notified by the Hammond Regional Arts Center Staff. That staff member will coordinate exhibition dates, installation and take-down details with the artist. The artist is solely responsible for complying with the agreed upon arrangements.

## Installation

Work must arrive ready to install (i.e. 2-D works must be WIRED and ready to hang; 3-D works ready to place). HRAC staff will be responsible for exhibition layout, lighting, and basic installation. In cases where artwork exceeds basic hanging (2-D) and/or placement (3-D), artists may be called upon to assist in installation. It is the responsibility of the artist to communicate and provide any special installation needs, including: instructions, tools, equipment, etc.

\*\* Artists are not required to hang their own work for the Mezzanine but the artist must work with the HRAC staff during the installation process. \*\*

## Agreement to Terms

Submission of work(s) by an artist indicates full agreement to the terms laid out in this prospectus. Any questions or concerns regarding these document must be discussed prior to submission. Full cooperation is expected from selected artists.

Further agreements in the form of a completed and signed contract will be required for acceptance and display of work(s) to be finalized. Contract will be provided by HRAC staff.

\*\*All work exhibited in the Mezzanine Gallery will be for sale, Hammond Region Arts Center will take a 35% commission in the event that work is sold. \*\*



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