

COLLINSVILLE COMMUNITY UNIT DISTRICT #10

201 WEST CLAY STREET • COLLINSVILLE, IL • 62234

WWW.KAHOKS.ORG • PHONE: 618.346.6350 • FAX: 618.343.0701



DOCK DAY REQUEST

TODAY'S DATE _____

NAME _____ SCHOOL _____

DATE(S) REQUESTED TO BE DOCKED _____

REASON _____

SUBSTITUTE NEEDED	YES	NO
Out of Sick Days	YES	NO
Out of Personal Days	YES	NO

EMPLOYEE'S SIGNATURE

PRINCIPAL'S SIGNATURE

APPROVED NOT APPROVED

SUPERINTENDENT'S SIGNATURE

DATE: