

**RULES AND REGULATIONS OF THE
H S J CAVALCADERS OFF ROAD CLUB INC.**

ARTICLE 1

NAME

Section 1. The name of this organization shall be known as Hemet- San Jacinto Cavalcaders Off Road Club Inc.

ARTICLE 2

OBJECTIVES

Section 1. The objective of this club will be to:

- (a) Promote and enjoy all forms of off roading.
- (b) This will include Jeep type Vehicles, Sand car type Vehicles, Side by Side off road Vehicles, Rock Buggy type Vehicles, strictly four wheel vehicles only.
- (c) Promote and organize meetings as well as runs for the various types of vehicles.
- (d) Be engaged in non-profit activities for our local community.
- (e) Promote safety in all our off roading endeavors to include at times a safety clinic.
- (f) Promote and enjoy the proper use of our natural environment.
- (g) To work with other off road organizations, with a common goal of maintaining public access of roads and trails on public lands.
- (h) To encourage families to participate in our club and be active in our events.

ARTICLE 3

MEMBERSHIP REQUIREMENTS

Section 1. Membership

- (a) An active membership will consist of a single person, married couple and or any couple who share a household, shall for the purpose of these rules and regulations be considered an active member.
- (b) The minimum age requirement for a membership shall be 18 years old.
- (c) Any person or persons wanting to become a member must own a vehicle described in Article 2 Section 1.
- (d) A membership application form shall be presented to an active board member along with appropriate dues and fees.
- (e) Each application for membership shall require 2 meetings, 2 fundraisers and 2 runs/events within a 6 month period. Once those have been fulfilled the application will be reviewed and considered by the board of directors for approval. This is being done for the purpose of getting to know each other. The board will then take the names of applicants to the general membership for their vote of approval.

- (f) A member shall work two fundraiser events and attend a minimum of 2 meetings per year as well as 2 runs or events a year in order to maintain their membership. The secretary will be in charge of keeping track of peoples attendance at runs/events and meetings.
- (g) All vehicles must have current vehicle registration whether it is a street legal vehicle or a green sticker vehicle. Street legal vehicles must have the minimum state of California required insurance. The green sticker vehicles which are not required by law to be insured so the members owning and operating those will be subject to whatever ruling a judge or court would render in the event of some sort of an accident. All members owning and operating green sticker vehicles will sign a release form that will state HSJ Cavalcaders Off Road Club has no responsibility for you as a member operating a green sticker vehicle without insurance at the time of membership application.
- (h) The club shall limit membership to 50 members.
- (i) For an event to be considered a club event the event must be announced and published to all club members prior to the event occurring. It is preferable that the event be announced at a general membership meeting if time allows.

ARTICLE 4

OFFICERS

Section 1.

- (a) Each officer shall be an active member.
- (b) The officers of the club will consist of a President, Vice President, Secretary, Treasurer, 3 Board Members and a Sergeant at Arms.
- (c) All officers shall enter their official duties at the September general meeting of each year following the vote for those positions at the annual meeting in August.
- (d) The President shall serve as the Chairman of the Board of Directors.
- (e) The term of the President shall consist of 1 years and can be re-elected only once meaning a total of two years and then must sit out 2 consecutive terms before running for the office again.
- (f) The term of the Vice President shall also consist of 2 years and then that position goes up for election by the board.
- (g) The Secretary and Treasurer are appointed positions and are eligible to stay on the board thru 2 consecutive terms. If a new President coming in requests the same Secretary and Treasurer it must go before the general membership for approval. The Secretary and Treasurer do not vote on issues before the Board of Directors because they are appointed positions.
- (h) The Vice President will be elected by the Board of Directors from the officers elected by the general membership.
- (i) The Board of Directors will appoint a Sergeant at Arms. The position is a 2 year term with no voting rights or privileges on the Board of Directors.

ARTICLE 5

BOARD OF DIRECTORS

Section 1

- (a) All Board of Directors shall be active members.
- (b) The Board of Directors shall consist of the President, Vice president and 3 board members
- (c) All directors shall enter in to their official duties at the September general meeting of each year following the vote for those positions at the annual meeting in August.
- (d) The directors shall serve a 2 year term and then step down allowing for 4 new directors to be voted on and installed

ARTICLE 6

DUTIES OF THE OFFICIERS AND BOARD OF DIRECTORS

- (a) The President shall be the executive officer of the club and preside over all general membership meetings as well the Board of Directors Meetings
- (b) The Vice President shall in the absence of the President preside over the general membership meeting as well the board of directors meeting
- (c) All Directors shall vote on and or discuss and up hold all the rules and regulations as written. They will also conduct at board meetings activities of the club discipline of members. They will also determine a budget approve all bills take counsel with committees and general management of the club
- (d) Board meetings will be conducted according to Roberts' rules of order and shall occur at least once a month.
- (e) Each member of the Board of Directors with the exception of the President shall have one vote on all issues brought before the Board. The president shall vote only in the event of a tie. Again secretary and treasurer do not vote on issues before the board.
- (f) The Treasurer shall keep the records of the member's fee's or dues. He/she shall receive all funds paid to the club and shall deposit the same in the official bank and shall disburse the same funds on the order of the Board of Directors. He/she shall present all bills and financial liabilities to the Board of Directors for approval and sign all checks for their payment. All checks shall be counter signed by a member or members designated by the Board of Directors. Accounting and books or CD's shall at all times be open to the inspection by the President or Board of Directors and any authorized auditors. The Treasurer shall make a financial report to the General Membership at a regular meeting. As well at the annual business meeting have a financial statement year to date available for the members to review.
- (g) The Secretary shall be responsible to keep the records of the membership and a roster of such. Secretary shall also keep minutes of General meetings as well as Board meetings. These minutes shall be submitted to the President and Board for approval and then voted on for approval by the General membership.

ARTICLE 7

COMMITTEES AND RESPONSIBILITIES

Section 1. The following will be standing committees that will answer to the Board of Directors

(a) Trip: A trip chairman will be responsible for getting trips put on by the members and making sure that they are published so the members of the club can plan. The trail boss must describe the trail and the vehicle requirements to the membership. The trip Chairman is a volunteer position. Each trip will have a trail boss and a tail gunner. There will be no consumption of alcohol while operating vehicles on the trail.

(b) House: A house committee will set up to find where general membership meetings will be held. They will inform the Board so that the general membership can be informed at the previous meeting. This is also voluntary position requiring a minimum of 2 people.

(c) Publicity: A publicity committee will be formed to find ways for our club to be involved with our community and to keep the general membership aware of soon coming events that we may want to be part of and then help organize those events. One of the most important things our publicity committee will be part of is to find a person or persons who will publicize our monthly newsletter

ARTICLE 8

DUES AND FEES

Section 1. The amount of the annual membership dues will be set by the Board of Directors and from time to time will be revised. All club dues are to be paid on or before the 31st day of August. If the dues are not received by the 30th of September that member will be dropped from the membership roster on November 1st. Reinstatement for late dues will cost 150% of the original dues. Club plaques shall be purchased by members to be kept even if they leave the club.

Article 9

RULES OF CONDUCT

Section 1. All members will be required to conduct themselves along with their family members or guests in a fashion that reflects favorably on the club.

Section 2. There will be no consumption of alcohol or illegal drugs while driving on any of our club runs. At all times members are required to be SAFE in and around other people and property. We do not want anyone to become a safety hazard to others and property. Common Sense goes a long ways!

Section 3. Any member charged by three active members with conduct unbecoming to that of a club member, and against whom such charges are sustained, after a due and proper hearing before the Board of Directors, may be expelled from membership by a 2/3 vote of the entire Board of Directors.

Section 4. A terminated member can reapply after a period of one year from termination date and will require the same procedure as does an entirely new applicant. The only way a terminated member can re-apply immediately is if termination was due to a lack of payment for annual dues.

ARTICLE 10

ELECTION OF OFFICERS AND DIRECTORS

Section 1. The election of President and Directors shall be held at the annual Meeting.

Section 2. The voting shall be done by secret Ballot. Only active members present at the annual meeting may vote. There is no voting by proxy.

Section 3. The President will appoint a nominating committee 3 months prior to the annual meeting to receive and pursue nominations of potential candidates for the office of President and Directors. There will be no nominating from the floor at the annual meeting.

Section 4. Any Officer and or any one or all members of the Board of Directors may be recalled from the office by the following steps:

- (a) Two thirds majority vote cast by voting members at any Annual Meeting, Regular Meeting or Special Meeting called for that purpose.
- (b) A written consent of 2/3 of the voting membership of the club FILED with the Secretary.

ARTICLE 11

MEETINGS

Section 1. General Meetings and the Annual Business Meetings will be held on the first Tuesday of the month. The Annual meeting will occur at the August Meeting.

Section 2. The Board of Directors Meetings will be held on the second Thursday of the month.

ARTICLE 12

AMENDMENTS TO THE RULES AND REGULATIONS

Section 1. These Rules and Regulations may be repealed or amended and or new Rules and Regulations adopted by the following

- (a) Two thirds of the membership may request to make changes repeal or add Rules and Regulations to this set of Rules and Regulations with in a regular, annual or special meeting.
- (b) Any active member can submit in writing a change to these Rules and Regulation to the Board of Directors for their consideration, the Board will then respond to that active member. If the Board decides that it is a good change they will via the President bring it up and have it voted on at the first general meeting after that decision.