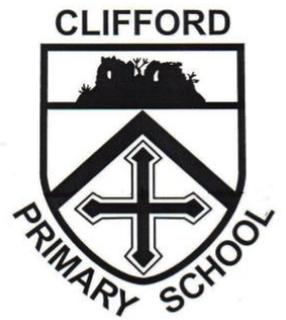


Clifford Primary School PTFA

Minutes



Date/Time 12/09/19 19:30 AGM meeting/Ordinary Meeting.
Venue: Tomatitos.

Attendees: Annabelle Holland (chair) Sarah Fleming (vice chair) Matthew Bickley (secretary) Ms Scourfield (school rep) Laura Wallis (Treasurer) Bridie Whittle, Andy Fryers, Ruthie Guilbert, Carina James, Lizzie Crump, Hannah Morgan, Ben Morgan.

1. Apologies:

Jess. CC , James Faulks.

2. Approval/corrections to minutes of the last meeting.

No one has said anything, so moving swiftly on....

3. Treasurers report

In summary, our total income was less than in 2018 but income was particularly high in that year due to several thousand pounds from the 2016-2017 financial year not reaching the PTFA bank account until after the cut-off. Our expenditure closely matched our income and we have carried over £774.05 into the new financial year.

Income:

Our total income for the year was £5,677.97 (versus £12,523.11 in 2018). It must be noted that £1709.64 of this income was generated in the 2017-2018 financial year (Hay Festival artist sketches) but the money didn't arrive into the bank account until this financial year.

The biggest fundraisers for the year were the Christmas Fayre & hamper raffle, the Everest cycle ride and the money that comes in steadily from Localgiving.com and Easyfundraising.

The attached accounts give further details of how the money was raised.

Expenditure:

Our total expenditure for the year was £4,903.92 (versus £12,598.60 in 2018). Again, it must be noted that £2,094.10 of this expenditure was agreed in the previous financial year but didn't come out of the bank account until the new financial year.

The main items of expenditure were the hoodies with the school logo (£885.84), Ukelele lessons (£720.00) and the Christmas lunch for the whole school (£388.80).

Full details of the expenditure can be found in the accounts.

Other:

The current bank balance on 31/08/2019: £8,009.15 (versus £7,239.38 in 2018)

Clifford Primary School PTFA

Minutes

We met our objectives to fundraise for Christmas activities, ukulele lessons and more.

A huge thanks to all the cyclists, bakers and parents who helped to raise so much for the children and the school in 2018/2019, we couldn't do it without you!

Very well done to Laura for dealing with all this. A round of applause followed and Laura looked very pleased with herself, justifiably so.

4. AGM Matters.

As is required by some obscure archaic bye law, the same calibre of which allows you to marry a pig in a leap year if you can gain its fathers written consent in Norman French, all officers duly resigned from their posts. A short period of chaos ensued which we shall refer to as "the Anarchy". This lasted for about a minute and then all officers stood again unopposed and were elected to their previous posts unanimously. Only Sarah Flemming did not stand again so has passed on the baton of Vice chair to a fresh-faced young chap by the name of Andy Fryers. Sarah was roundly thanked for all her work last year, and a fine effort it was, well done Sarah.

Mrs Scourfield then gave a short but insightful address to the gathered multitudes. She touched on what areas she would like the PTFA to help the school fund in the coming year, and thanked us all for the work we had done last year, and all that had been achieved.

Of note were the little details and personal touches that bring home the important work that the PTFA does and the real effects it has upon school life. Mrs Scourfield was keen to stress that this includes all parents, teachers and friends of the school. The Clifford castle event at the beginning of the last school year was cited as being very popular with the children and parents but also with the owners of the castle. So much so that Mr Keith Hill has now joined the school as a governor. The Ukulele lessons have allowed the children to perform as an "orchestra" in concert, an event which they really enjoyed and feel that they gained a lot from. The availability of Maths equipment to every class has enabled the teaching of maths to be delivered in new ways as the concern of having to share limited sets has disappeared. Little things making all the difference. On this note the following schemes were mentioned:

Petrol at Clyro petrol station: When you buy petrol from here ask for your purchase to put on the Clifford Primary card. This adds points to an account which the school can use to buy supplies and goodies for the school.

Easy Fund raising: This is a scheme which you can sign up for online and when you purchase things online a donation is made to the school by this scheme. it

Clifford Primary School PTFA Minutes

adds much needed funds to be spent on the school and once set up requires no further action.

Mrs Scourfield then outlined what projects she would like the PTFA to help fund this year. These were mostly improvements to the outside area for the school. They included ideas to build vegetable beds for each class to grow and tend their own foods and plants, to promote healthy eating choices. Perhaps keeping chickens too. Improvements to the grassed areas around the playground and new items in the play area next to the gate. The completion of an outdoor cover for the reception class play area. Grand plans indeed but all dependant on funding. To this end she thanked the Clifford show organisers for their donation from this year's show. It will go a long way to making these plans a reality. Thank you to all the organisers on behalf of the PTFA, parents and students of the school.

5. Ordinary meeting.

6. PTFA projects and Funding requests

A) YR Outside roof.

This was approved in late August and will be built in the half term by R.J Joinery, the same firm that constructed the outside classroom.

B) Hoodies.

The hoodies have been delivered from the printers and mightily fine they look too. The school has agreed to allow them as part of the children's PE kit. They will be sold for £12 by the PTFA. The funds (if any) will be ploughed back into projects.

C) Benches.

The replacement and repair of the benches will be £500.

D) Ukulele lessons.

These proved extremely popular with the students and the PTFA are delighted to fund another tranche of lessons for the children at £720.

E) School trip.

Cost and location TBC.

F) Large/comically massive garden chess and Jenga set for the playground.

Approach Hugh Greys to enquire about off-cuts to make Jenga set.

Clifford Primary School PTFA Minutes

7. Debrief of recent PTFA supported events.

A) Sportsday.

Sports day was a success. The children loved the ice creams we provided. Next time we will endeavour to provide tea, coffee and the ubiquitous cake for the parents, as it would have been appreciated by the spectators at the time. We realise of course, that this guarantees that we will have scorching hot weather singularly unsuited to such refreshments.

B) Disco.

This was also a success. The punters loved it! There was much dancing, merriment, games and high cockalorum. More helpers to dispense the food and drink in future would be a wise move and perhaps have a table outside for the food and drink as the same quantity of mess created by the kids a second time might result, at best, in organised union action by the cleaners and ,at worse, the taking of hostages! It was a bit on the messy side.

8. Upcoming events.

A) Bag Packing at the co-op.

21st of September 10am-3pm. This is very short notice as it was organised at the back end of last term. We will put out the smoke signals and see if we can get enough willing volunteers and draw up a time table. It is a good source of fundraising for the school. If it doesn't prove viable, we will seek to rearrange it for a future date, giving more notice.

B) Quiz at the Baskerville.

This was again organised last year but the date given of the 18th of October falls in this term (these long holidays do play merry hell with organisation!). The venue runs regular quiz nights donating the proceeds to local charities, of which the Clifford PTFA is one. The venue will run the quiz and provide the questions and a quiz master if required. They ask that we promote the event ourselves. We can run a raffle at the quiz to raise extra funds and perhaps even enter a team or two from the ranks of the learned polymaths that are the parents at the school. If nothing else it's a night out! We should provide a prize for the winners. We will contact the venue to finalise and confirm the event.

C) Halloween Disco.

24th of October. The small people have asked for another disco. They must dance it seems! We can do the same as the end of year one. Andy and Matt are fine to reprise their much-celebrated DJ experience. Back by popular demand! Perhaps a fancy-dress theme if the children want. Better games this time might be an idea. Themed to the occasion, apple bobbing or donuts on a string.

D) Christmas cards

Clifford Primary School PTFA Minutes

The venerable Mrs Peachy has acquiesced to do the admin for the children's personalised Christmas cards. This was popular last year and raised much needed funds for the school. Card designs must be handed in with a completed form and funds before the closing date.

E) Getting on top of the Christmas rush

The Christmas term is hell for the parents and it feels like there is an event every day. To mitigate against this tsunami of effort, an attempt to get ahead of it all was expressed. Perhaps ask for items for the tombola or the raffle with plenty of notice will help spread the load a little.

The Christmas Fair is slated for the 6th of December. Lizzie Crump has kindly offered to lend us the use of her fancy dress photo booth. Mrs Scourfield will have a word with "Santa" about him sitting in a cupboard again and being charged at by children with gifting requests. We have the contacts for the stalls that attended last year and a better idea of what games and stalls to run for the amusement of the children.

The play is the 10th and 11th of December, a hamper raffle will need to be organised. also tea, coffee and CAKE!

9. Any other business.

A) Breakfast at Clifford hall

An event where a breakfast is provided for those that want such a thing. This has been done in the past and Bridie will have a word with Emma about the possibility of doing it again.

B) Appeal for information for funding grants

There are many schemes and funds available for the school and/or the PTFA to apply for, for which we might be eligible to receive funding. Mrs Scoufield thinks that Parent governor Claire Purcell might have some information along these lines.

C) The Garden

The Garden needs to be cleared with an eye to rebuilding it in a bigger and better form. It might be a nice idea to do it in the spring as a social event for parents and children. As such, it needs 'to be got at' soon with a digger to lay the groundwork for this event to be possible. Mrs Scourfield will endeavour to sort a date and a digger to suit her timetable for this.

D) Drawings

We still have many drawings done by various famous types and literary luminaries from the Hay Festival. Perhaps an open exhibition with sealed bids might help raise a pound or two, whilst simultaneously providing people with interesting pictures to hang in their downstairs loo. The pictures will need to be sorted and a venue sourced, perhaps the Hall?

Clifford Primary School PTFA Minutes

E) PTFA Newsletter

It was generally thought to be a good idea to have a newsletter once per half term where all dates of upcoming events involving the PTFA are listed. Bridie has volunteered to do this. Hurrah and good on her, now there are no excuses for ignorance.

**10)Date for the next meeting.
TBC**