

Clifford Primary School PTFA MINUTES

Thursday 14th June 2018, 7.30pm
The Kilverts



Attendees Jess Coccoza-Clack (chair)
Cat Barnett (treasurer)
Bridie Whittle (secretary)
Sarah Scourfield (head)
Annabelle Holland
Louise Parish
Pat Stirling
Andy Fryers

Apologies Matt Bickley
Jess Shaw

1. Apologies – listed above

2. Approval/corrections to minutes of the last meeting

Approved without corrections

3. Treasurers report

- **Bank balance (at 14th June)**

Current account £5,561.05

Savings account £2149.68

- **Income:**

£972 in the period since last meeting - £171.50 from Hardwick's Got Talent, £515 from Co-op bag packing, £125 from royal wedding disco and £160 from DDs through Local Giving.

- **Expenditure:**

Main outgoings £420 for bus travel to Berrington Hall art trip.

4. PTFA funded projects and funding requests

a. Update on 'Charanga' trial and quotes for music resources

Charanga subscription = £105

This has been trialled and was very popular with teachers and children. The children listen to and learn about a different piece of music each half term. Committee agreed to fund.

Group lessons = £660

Visiting music teacher to teach an instrument, e.g Ukelele, to groups of up to 15 children through an 11 week course. She will provide the instruments. To teach years 3&4 and 5&6. Committee agreed to fund.

b. Gardening resources/work day – update

Sarah will arrange a garden maintenance/improvement work day in the autumn as time hasn't allowed this term. She will request donations of gardening equipment from parents.

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c. Art books – quotes

Quotes received from Forest Arts and The Works and forwarded to Sarah to review. School would buy these anyway out of their budget but would be happy if PTFA would consider purchasing. Final quote to be forwarded to the committee for consideration.

d. Maths equipment – quotes

The set is currently in year 1 and 2 classroom but has to be shared around all the classes. Quote confirmed for £989.10 to equip every class with a set. Details of the quote were circulated. Committee agreed to fund.

e. £200 class fund

Last year the PTFA gave each class £200 to spend on classroom resources. School would be grateful of this again. Committee agreed to fund.

5. Debrief of recent PTFA supported events

a. Hardwicke Talent show

Hardwicke hall committee generously split the profits from the event and allowed us to run a raffle (£72) and keep all the proceeds (£99.50). Total raised, £171.50
28 bottles were donated for the raffle and time only allowed to raffle off 10, so the remainder will be added to the PTFA bottle stall for Clifford Show. A huge thanks to Hardwicke committee for inviting us to fund raise at their brilliant show.

b. Bag packing at the Co-op

£515 raised, similar to last year. A good days' work. Thank you to all parents and children that helped. Agreed we should try and do this as an annual event.

c. Royal wedding disco

£134 raised from £2 charge to the children that came. They all seemed to have a great time! A huge thank you to Jim Elliot, who kept them all jumping for 1½ hours.

6. Upcoming events

a. Everest Cycle Challenge

Taking place this Saturday 16th June. Scott Wallace, Ben Whittle, Mark Lynas and Pat Stirling plan to do 4 climbs each up to Gospel Pass and back. Expecting to raise £1200 - £1500 through Just Giving. Everyone to carry on promoting/sharing on FB and remind people in the newsletter before the weekend.

b. Clifford Show bottle stall

Jess CC is running this and will take advice from Louise Wright, who has run it for the past few years and has a very efficient system. Children to have a home clothes day on Friday 29th June in exchange for a bottle for the stall. Funds from the bottle stall will go in the PTFA pot - own float required.

Action Items

Ask parents for bottles through FB/newsletter
Confirm home clothes day
Organise bottle stall – collect bottles on Friday 29th, set up stall
Sun 1st

Person responsible

Jess CC
Sarah
Jess CC

Deadline

asap
asap
29th – 1st July

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Provide float

Cat

29/6/18

7. Future fundraising events

a. Auction of Hay Festival sketches

Andy reported that Jane Moreton has put nearly all the 60 sketches up on ebay. Emma Wheeler will promote to the fan clubs through twitter and social media, as she has in previous auctions. Aim to finish Friday/Saturday evening before end of term. Current suggested dates 7th – 14th July, ending at 7-730pm. Andy suggested we could have social event at the Castlefields to watch the final bids roll in, but between meeting and write up of minutes, Bridie has enquired and discovered that they do not have a screen or good internet signal so not possible. Alternative venue/arrangement can be followed up by email. Andy to fix auction and liase with Emma, Jane and Egbert.

Action Items

Explore option of alternative venue to host an event
Arrange auction

Person responsible

Bridie
Andy

Deadline

Asap
Asap

b. Clifford Castle event (September?)

Still hoping to have a social/educational event at the castle in September. Bridie wants someone to give a second opinion on safety/logisitics of using the site. Andy Fryers will go and visit with Sarah as soon as possible so that we can make a decision and set a date. Aiming to have this event early in the new school term.

Action Items

Arrange visit to castle
Arrange date for event

Person responsible

Andy/Sarah
Sarah/Bridie

Deadline

Before end of term
Before end of term

c. Film/story night

Event for winter 2018/19. Carried over to next meeting.

8. Non social fundraising

a. Co-op Community Fund

Haven't heard back so assuming we haven't got it this time.

Suggested alternatives:

Tesco let local charities have a table for an honesty book stall.

Huws Gray have a charity tin on the desk and collect for various local charities.

Lou reported that the lady from Clyro garage suggested the school get a Texaco card as lorry drivers donate their points to worthwhile charities. Points earn vouchers to be spent – could this be useful to school? Lou P will follow this up with Sarah.

Action Items

Approach Huws Gray about collecting for Clifford
Find out whether Texaco club points would useful for school

Person responsible

Cat
Lou P/Sarah

Deadline

Asap

b. 100 club

Anabelle has this under control. To be rolled out at the start of the new school term in September. She will request help from other committee members if required.

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Action Items

Set up 100 club

Person responsible

Anabelle

Deadline

Start of new school term

9. Any other business

a. Class reps/termly events

Annabelle put forward a suggestion that for the next school year we ask each class of parents to organise an event in each term. It would work best for years 5&6 to do the first term, years 3&4 the second and year R, 1 and 2 the last as they'll know the ropes by then. This could work well with having class/year reps. To be discussed at the next meeting.

b. Outdoor cinema

Pat Stirling came along to offer the PTFA any profits raised from the outdoor cinema event he is putting on at Castleton Barn on 29th June. They are showing an all ages film 'Mary and the Witch's Flower'. It is not principally a fundraising event but if they get any profits, they are very kindly going to put them in the PTFA pot. Sarah said school will be happy to promote through the newsletter.

c. Year group photos

Finn is doing year group photos at school as he did a couple of years ago and proceeds from the sale of the pictures will go back to school.

d. PTFA rep at new intake day

28th July. Annabelle will be there as her twins are starting in September. Andy or Jess also happy to attend and tell people about the PTFA and how they can get involved.

Action Items

Jess to liase with Sarah

Person responsible

Jess CC

Deadline

Before 28th July

10. Date of next meeting

AGM proposed 13th Sept

Meetings for 2018/19 school year:

Thursday 15th November

Thursday 17th January

Thursday 7th March

Thursday 9th May

Thursday 13th June