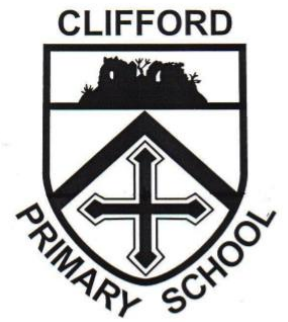


Clifford Primary School PTFA MINUTES

13th September 2018, 7.30pm
Tomatitos



Attendees Annabelle Holland
(chair)
Cat Barnett (treasurer)
Matthew Bickley
(secretary)
Bridie Whittle
Jess Coccozza-Clack
Sarah Scourfield (head)
Jess Shaw
Andy Fryers
James Faulks
Rosie Bullough
Oliver Bullough

Apologies

1. Apologies All current committee members present.

2. Approval/corrections to minutes Approved with no corrections.

3. Funding requests from school

- Atlases – approx £200, committee agreed to fund.
- Picnic benches/tables – concerned about the condition of the four they have and would like these repairing/replacing and one other purchased. All agreed we should look at the condition of the current benches and make any repairs but would consider buying another if needed.
- Welly rack – for 30 pairs of wellies. Could consider making one with the children or asking parent to make one
- PE coloured vests 10 each of 4 different colours. Sarah to get a price, Jess S to look into making some
- Wooden structure to provide shade and shelter in reception playground - Sarah has looked at some designs and expects price to be up to £6000 new, £2500 second hand. Bridie to get name of company who built the outdoor classroom from ex-committee members. Could approach architect parent to help with design?

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Action Items	Person responsible	Deadline
Atlases	Sarah to purchase	Next meeting
Repairs to picnic benches	Andy and Bridie	End of half term
Jess S to look into getting another picnic bench	Jess	Next meeting
Welly rack	Jess CC	Next meeting
PE coloured vests	Sarah	Next meeting
Reception playground shelter – get contact details of outdoor classroom team	Bridie	Asap

4. PTFA funded projects (carried over from last year)

a) Art books. Sarah confirmed that school has purchased these at their own expense, PTFA support no longer required.

5. Debrief of recent PTFA supported events/fundraisers

a) Everest Cycle Challenge. Just shy of £1,500 raised, £1265 banked after commission taken by Just Giving. Enormous thanks due to Clifford dads Scott Wallace, Ben Whittle, Mark Lynas, Pat Stirling, and everyone that sponsored them.

b) Clifford show bottle stall. £111 raised. Quite a lot of work for the amount raised. Committee will need to decide next year whether to do it differently/at all and/or ask show committee whether we could run a different stall.

c) Auction of sketches. £1710 raised - costs of £550 for framing etc. This is a great result thanks to the tireless work of Andy Fryers, Emma Wheeler, Jane Moreton and Egbert Smit. There are 30 sketches by lesser known names still in hand. Andy suggests a closed bid auction which could be run from school – they could be displayed in community hall after school, specify min bid of £10 – could raise another £300?

Action Items	Person responsible	Deadline
Organise auction of remaining sketches	Andy and Jess CC	Next meeting

6. Upcoming fundraising events

a) Clifford Castle event – 5th October

This is a long proposed event to make use of Clifford castle for educational purposes and for a PTFA social - Annie and Keith at the castle are very keen to have a visit from school. This is a social rather than a fundraising event.

- Proposed date 5th October with the following Friday as a wet weather alternative.
- Time: 3 – 5pm

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- Parents to be invited to join from 3pm and if they cannot, children should be collected at the normal time as PTFA cannot be responsible for unsupervised children. Sarah to confirm arrangements for buses.
- Activities - Treasure hunt, facepainting, rounders, Clifford show sideshow games?
- BBQ – James Faulks has offered to help with this. Bridie has large BBQ.
- Cost to parents – donations for food?
- Toilets: There are no toilets so PTFA have been asked to pay for mobile loos – quotes come in at £85 and would need two.
- Parking: Bridie to look into parking – possibly space on neighbouring farm.
- Encourage Y5 and 6 parents to help (as per earlier proposal for each class of parents to organise a social event)

Action Items	Person responsible	Deadline
toilets	Bridie	22/09/18
Parking	Bridie	22/09/18
Treasure hunt	Jess S and Jess C-C	05/10/18
Promote through newsletter	Sarah	22/09/18

7. Non social fundraising

a) 100 club

Annabelle has not had time to organise this but will recruit someone to take it on.

Action Items	Person responsible	Deadline
100 club	Annabelle	Next meeting

8. Any other business

a) Ideas for future fundraising events:

Christmas Fayre – Plenty of enthusiasm for this. Annabelle suggested doing one in November/December. Hall would need to be booked soon to avoid a clash.

Action Items	Person responsible	Deadline
Find date for Christmas fayre	Annabelle	

b) Gardening day – Sarah has asked the teachers to give up some time one weekend to come and do a day clearing the garden. Parents encouraged to come and help too. Sat 13th October is proposed date. PTFA could do soup and a roll

Action Items	Person responsible	Deadline
Confirm date and request help from parents in newsletter	Sarah	Asap

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9. Date of next meeting – Thursday 18th October, 3.30pm

It was suggested that meetings could be done straight after school pick up if a film was put on in the hall for the children to watch – it might help make it more accessible to other parents. Sarah can't make that date but can send another member of staff.