

Clifford Primary School PTFA MINUTES



15th November 2018, 19:30pm Ordinary meeting
Tomatitoes, (upstairs at the back)

Attendees:

Annabelle Holland, (Chair) Sarah Fleming, (Vice Chair)
Matthew Bickley, (Secretary) Ms Scourfield, (School Representative) ,
Andy Fryers, Bridie Whittle, Jess Coccozza-Clack, Hayley Manns

1. Apologies:

Cat Barnett, Laura Wallis (Treasurer)

2. Approvals and corrections to the minutes of the last meeting.

I got the date for this meeting wrong, woops! Thankfully no one noticed and turned up when they should, phew.....

3. Treasurers Report.

The ongoing business of the business of PTFA accounts . The 2017/18 accounts have been handed over to Jane Llewellyn (a competent and professional counter of beans no doubt) here are the numbers as of the last statement.....

* Bank balance: (at 18th October)

Current account balance £5405.04

Savings account balance £2151.82

* Income: (since 1st September)

£86.70 raised from the Non-uniform day (End of Summer term)

£41.46 from Easyfundraising

£131.60 from Localgiving

* Income owing:

£100.00 kindly donated by Purple Bricks Estate Agents

£65.50 donations from the Clifford Castle Event

£45.45 donations from the Harvest Festival

£1709.64 from the eBay auction of sketches

* Expenditure: (since 1st September)

£989.10 spent on Maths equipment

£105.00 paid to Charanga's Music School

£800.00 spent on classroom equipment (£200 per class)

£200.00 spent on Atlases for each class

* Expenses owing:

£185.00 for yearly subscription to First News

£196.25 for toilet hire at Clifford Castle event

A comprehensive and thorough first report from our new Treasurer. A big hand please ladles and jelly spoons.

Clifford Primary School PTFA MINUTES

Action: Laura Deadline: ASAP

4. PTFA projects and funding requests.

A) Garden Clear up .

This did not happen again as the weather was a bit, well like it mostly is this time of year, apocalyptic! As such, it was agreed that any attempts to fix a future date would just lead to more explanations as to why the gardening hadn't happened, and highly unlikely to lead to any actual gardening! The upshot of this capitulation to the forces of nature is that some landscape blankets will be laid over the offending areas in need of care. This will prevent them growing like the Triffids over the winter, and early spring. Andy and Bridie kindly volunteered to do this as they have said blankets at their disposal.

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Action: Andy/Bridie Deadline: ASAP

B) Atlas' for pupils .

The Maps have been Ordered! Pupils (and staff!) will now have no legitimate excuse for not knowing where places are.

Action: Deadline:

C) Benches.

The Benches will be removed. A family known simply as "The Lloyds" will be consulted as they helped performed this task last time it needed doing, and have all the necessary equipment for moving the benches to the storage location. ("Sparky's Barn", as readers of the previous minutes will be aware) They will be left there over Christmas to dry out and repaired in the new year. A sand and a stain will be adequate to breathe new life into them.

Some new benches will need to be ordered to replace any ones not up to the task. Possible candidates include the type used by the forestry commission which are made of recycled plastic. As such they will require little to no future maintenance which everyone was deliriously in favour of.

A time of early January was slated as to a possible window for this repair to take place.

Action: Bridie Deadline: ASAP.

D) Welly rack

Clifford Primary School PTFA MINUTES

Against his own better judgment, Tom Wallis has consented to produce a welly rack for the school. He has said he needs specifications and as such has been put in touch with Ms Scourfield. They will liaise and "see what's what"

Action. Tom Wallis/ Ms Scourfield

E) Vests for PE.

No new vests will need to be purchased, as in a previously unexplored nook (or is it cranny? I never know the difference.) a set of vests was found. Hurrah! An unexpected boon is that some storage racks have donated by a mysterious benefactor..... no it's Ms Scourfield. This will no doubt help improve matters in the PE shed.

Action: School Deadline: they did it already by accident.

F) Outdoor covered area for reception.

The area has been measured up and designs have been chosen to influence the final thing. As such words will be had with appropriate doers of things like this to get quotes for the construction. Matthew to talk to his contact, Annabelle to hers, and Ms Scourfield to how ever many more need to be contacted to satisfy the rules of the tendering process.

Action: n/a Deadline: ongoing

G) Christmas Market.

A sub Committee meeting was had at the Pandy Inn in Dorstone. Attended by Annabelle, Sarah, Laura and Matthew. This band of ne're-do-wells, have attempted to plan the detail of the forthcoming Christmas Fayre/market.

The following ideas were had:

Book stall -Hannah. School to receive 1 free book for every 10 sold.

A number of Craft Stalls- each to pay £10 to the PTFA for "rent"

Biscuit Decoration.

Salt dough-Sam Price

The perennial tea, coffee and cake.

Chocolate tombola,

raffle of Christmas hampers.

numerous stalls to be run by the kids for their own amusement. Test your luck games etc with a festive theme.

A Santa's grotto (not Satan as I've written in my notes!) will need to be put on. the use of one of the larger cupboards was suggested, obviously appropriately decorated and large enough to accommodate a Santa.

Decorations will be needed for the hall to make it a Christmas do.

Many offers of help have been received. both of time, money and things. A big thanks to all those who have done so is extended.

Clifford Primary School PTFA

MINUTES

Action: everyone! Deadline: 7th December

H) Childrens Christmas plays and Disco.

Check the records to see how much wine and festive provisions were purchased for last year's play and repeat with a trip to bookers for the same. The dates for the play are confirmed as 11th December in the day and the 12th will be an evening performance.

Ask the School parliament to discuss what sort of things they would like at the disco. Last year it was loads of plastic crud and given the present thinking visa vie plastics and the environment, would they like this again? (think of the tiny fishes!) Let's hope not! As it's a terrible waste of money, apart from any environmental concerns (he said in a Scrooge-like fashion). A date for the disco was set for 14th December. 3-4:30 no hot food, just biscuits and such. Matthew agreed to DJ as he has absolutely no music suitable for such an occasion, and was the only one without a valid excuse.

There is no date as yet for the lunch. Ms Scourfield will purchase the annual gifts to the children's classes from the PTFA and we agree to reimburse her.

Action: Matthew Sarah, Annabelle Ms Scourfield Deadline:ASAP

5) Any other business.

A) Y3/4 Spring event.

It was agreed that it's all getting a bit busy now its "that time of year again" so we will kick on with this item in the new year. It's not a PTFA only event so others will have to get involved. We're coming for you..... hide!

B) Charity Banking.

Most monies are raised by individuals doing things outside of PTFA fund raisers, such as the Everest cycle challenge, which was massively successful last year. As such the PTFA, as a charity, can act as a funding source to facilitate such things. Like a Bank giving a loan. For example: if you've always wanted to do a parachute jump, the PTFA can pay for it and in return you collect sponsorship for an agreed minimum amount. You get to do something you've always wanted to do for nothing, and we've got the sponsorship money. The only limits on it really are how much you can raise as this will obviously govern how much the PTFA can spend. Matthew agreed to put together a proper proposal, and put it to the P's, the T's and the F's for their consideration and hopefully ideas.

Clifford Primary School PTFA MINUTES

Action: Matthew. Deadline: Next meeting.

C) Busy Bee's extension.

Matthew did have a word with Ms Manns about this, and to save him from having to remember it all she rather sportingly agreed to attend the meeting and tell the PTFA herself. (good for her I say!). The short of it is:

Busy bees is expanding. Plans have been submitted and approved for a program of works. This will most likely be undertaken in two phases, the first of which is likely to be the extension out the front. This will result in the loss of a number of car parking spaces. The community centre committee were against the use of the small parcel of land opposite the gas tanks to be used to mitigate against this loss. As such, Busy Bees has undertaken to put some form of hard standing around the gas tanks to help make parking there more easy. Work will be carried out over holidays to minimise disruption to the school. A fact for which we thanked Busy Bee's on behalf of everyone.

At this point in a spontaneous outpouring of community minded feeling, everyone agreed we are lucky to have a car park. Then we remembered how terrible it is to use and the memory of the sickness returned.....

D) Classlist.

The communication platform of Classlist will be investigated as an alternative to the mobile text messages we have at the moment. concerns need to be addressed about information security and something called GDPR.

Action: Matthew/Bridie/Annabelle

Deadline: next meeting

Date for the next meeting will, as always 2nd Thursday of the new half term. Which is 17th January. We may hold it in our new purpose built underground volcano layer, but the builders are a bit not committal as to the completion dates so probably Tomatitoes again, say 7:30?... see you there, they sell alcohol.

**Clifford Primary School PTFA
MINUTES**