

**Mary Honeywell School Council – Minutes of Meeting – March 10, 2016**

Attendance: Total 15 (Council Executives, Members at Large, School Representatives, Parents)

Agenda Item/Person(s) Responsible	Decision Action Taken
<p>1. Opening &amp; Introduction Elizabeth Conabree</p>	<p>Elizabeth welcomed everyone to the meeting and introduced Rhonda Cameron who will be presenting the Entertainment Book as a potential fundraiser for council in September 2016.</p> <p>Rhonda provided some back ground on Entertainment Fundraising and some examples of what types of businesses in Ottawa, and specifically Nepean/Barrhaven, have offers in the book for 2016. Examples include restaurants, museums and activity facilities.</p> <ul style="list-style-type: none"> <li>• The book costs \$35 and provides a savings program for all over North America. Rhonda also provided information on how the Entertainment Book App works for mobile access.</li> <li>• A school sign up also gives access to Raisy which allows the school to advertise to individuals outside the Ottawa area within Canada. Individuals can buy a book from a different city, the school and child get the credit and the book will be mailed to the individual directly. Different editions are available for various cities in North America. (40% flat profit).</li> <li>• There is a complementary cumulative prize program for the school fundraising program and there are no additional fees for the sales rep services.</li> <li>• School council would receive 50% percent of sales if w sell 200 or more. This is a special deal that she can offer for a short period of time. The books come out in September and are good for 14 months. Most offers are not repeatable although many businesses offer multiple coupons. Coupons expire at the end of December each year.</li> <li>• People pay the school and then once the fundraiser is over we would pay Rhonda/Entertainment Fundraising. There is also a credit card payment option through the website, paid to Entertainment Fundraising directly, and then the company credits us back for all credit card sales.</li> <li>• Each child would receive one book for sale purposes and then additional books will be provided for distribution once the order envelope is returned by each child.</li> <li>• Signing up for the 2017 program would need to be completed by the end of March, for programs starting in the fall, with a specific order quantity.</li> <li>• The books are not personalized to the school in any way therefore if additional books are needed they may be available through other schools or organizations.</li> <li>• At this time other schools in the area are not participating in this fundraiser which provides a good balance for sales in the community.</li> </ul> <p>A motion to approve the minutes was put forward by Katie and seconded by Natasha.</p>
<p>2. Treasurer’s Report • Elizabeth Conabree</p>	<p>Elizabeth provided a financial update for the following: Pizza and checks that were paid in.</p>
<p>3. Principal’s Report • Kim Power</p>	<p>Kim updated council on school organization for next year:</p> <ul style="list-style-type: none"> <li>• Technology orders for the additional classes are underway.</li> <li>• Agenda orders will take place again this year in late April or early May as this system worked well last year.</li> <li>• Technology grants are available for the school this year. Chrome books have been ordered for our learning resource department and each primary division class has ordered an ipad. Additionally, Mirroring 360 (a license) has been ordered which allows the ipad in the class to speak to the projectors in the classroom directly.</li> <li>• At the March staff meeting the character assembly process was discussed. The program is evolving and staff are exploring additional ideas. Ideas such as keeping the program in the</li> </ul>

	<p>'classroom context' as opposed to a 'whole school' context. It's possible the program won't change but ideas are being exchanged. Barb provided some information on how her school handles character trait acknowledgement on a weekly basis and methods used to celebrate the students in both a classroom and school context.</p> <ul style="list-style-type: none"> <li>• Kim indicated that character trait for each month is supported in the classroom and is typically linked to a literacy task or teaching item.</li> <li>• New resources are available, if council is interested, for the health curriculum. Kim will provide a video and short presentation in April, council will advertise on the website.</li> <li>• Health and Physical Education Canada -Kim provided information on the quality of physical education in the school, what are we doing, how are we doing and next steps for how we can continue offering quality physical education in the school.</li> </ul>
<p>4. Vice Principal's Report</p> <ul style="list-style-type: none"> <li>• Sherry Fetterly</li> </ul>	<p><u>Past events:</u></p> <ul style="list-style-type: none"> <li>• Kindness Campaign ended at the end of February with over 2000 items brought over to the food cupboard at the end of the campaign.</li> <li>• Toonie Tuesday for the Education Foundation raised \$321.25.</li> <li>• Volleyball tournaments for both boys and girls were held in February.</li> <li>• Mathletes was held for grades 3 and 4 and was very successful again this year. Next year the school is organizing a 2 day event for October and will involve the Grade 6 students as leaders.</li> <li>• A Museum of Nature field trip was held for the Junior English division and shortly the Junior French program will go to the museum as well.</li> </ul> <p><u>Ongoing activities:</u></p> <ul style="list-style-type: none"> <li>• Primary board games and chess club is ongoing.</li> </ul> <p><u>Upcoming events:</u></p> <ul style="list-style-type: none"> <li>• Earth hour will be recognized on March 11 from 1:40 - 2:40 p.m.</li> <li>• There is a new MHES website. The board wanted all schools to have the same template which includes a calendar. Council would be able to provide information to school staff which could be included in the school calendar. Training is underway on how to load items to the site.</li> <li>• Fire Safety presentations for kindergarten, grade 1 and special needs classes will be provided after March break.</li> <li>• Zoomba starts March 29 and continues until June 14.</li> <li>• Mabel's labels will be offered again this year starting shortly and probably running until the end of October.</li> </ul>
<p>5. Other Business</p> <ul style="list-style-type: none"> <li>• Email Money Transfer - Elizabeth Conabree</li> <li>• 2016-17 Fundraising - Elizabeth Conabree</li> <li>• Skate Night- Elizabeth Conabree</li> <li>• Fun Day - Elizabeth Conabree</li> <li>• Parent Conference Review - Chandonette Johnson</li> <li>• Fun Day - Elizabeth Conabree</li> </ul>	<ul style="list-style-type: none"> <li>• Email money transfer options have been discontinued at this time. After reviewing the procedures, gaps in security were identified therefore until banks have changed their process or the board offers a reasonable alternative MHES council will not be using this as a payment option at this time.</li> <li>• Entertainment books - Elizabeth indicated that there is a prize for each child unlike other programs that have been offered in the past. Additionally, as this is a North American program it really opens up options for us in terms of volunteer commitments and it fits with the philosophy that council is embracing (buy local, less junk food etc). It also fits with the Technology in the Classroom target that council is raising funds for. We need to sell about 500 books to match the funds we have been raising in the past through the Chocolate Fundraiser. A pre-letter would probably go home with the students first to inform the parents. An assembly for the students will probably not be held as the students' age is not really conducive to this type of activity. We are not penalized for books that are not returned or damaged. Council discussed signing up for the program and the benefits of doing so for the coming year.</li> <li>• Elizabeth thanked Katie for setting up the skate nights, unfortunately they were cancelled but we will try again next year.</li> </ul>

6. Open Forum	<ul style="list-style-type: none"> <li>• Chandonette provided background on a parent session that was offered earlier this year. She noted the Keynote speaker, Peggy Dawson (a child psychologist), provided an excellent presentation. Her book " Smart but Scattered Kids" addresses executive skills on items such as emotional control, time management, organization, etc. Each of these items is linked to brain development. Throughout the day various workshops were offered for example on the new health education curriculum, IAP, Managing Emotions (Emotional Intelligence when dealing with kids) and your role as a parent to help your child. Child care was available during the sessions and Chandonette highly recommends the program as it was really well done. The program was very well attended as an event that was held for the first time. It was an initiative shared with PIC (Parent Involvement Committee), a board level committee. Elizabeth thanked Chandonette for providing the information.</li> <li>• Fun Day - Jenn Lexmond is our coordinator for this event. Preparations are starting and volunteers are needed in many areas. If you have a free day to help out June 23 (June 24 is the rain day) let Jenn, Elizabeth or Janice know as soon as possible. Volunteers are needed for set up the night before as well.</li> </ul>
7. Adjournment	7:50 p.m. The next meeting is scheduled for April 14, 2016.