

Mary Honeywell School Council – Minutes of Meeting – June 9, 2016

Attendance: Total 28 (Council Executives, Members at Large, School Representatives, Parents)

Agenda Item/Person(s) Responsible	Decision Action Taken
1. Opening & Introduction <ul style="list-style-type: none"> • Elizabeth Conabree 	Elizabeth welcomed everyone to the meeting and asked for a motion to approve the minutes from the last meeting. Rowan moved to approve the minutes and Chandonette seconded the motion.
2. Treasurer's Report <ul style="list-style-type: none"> • Elizabeth Conabree • Wendy Firth 	Wendy provided an update on the financial report. We have 48k which will be used for the play structure in the back yard (funds set aside), chrome books, school beautification, a new movie screen, pizza, milk and wish list items. Revenue has come in from the yard sale and pita pit.
3. Principal's Report <ul style="list-style-type: none"> • Kim Power 	<p>Today a volunteer appreciation breakfast was hosted by the school. An electronic reply via email helped track how many people were expected to attend.</p> <p>School beautification: Kim reported on the process for painting murals on the school walls. The facilities department is looking at some of the questions that were forwarded to Peter Laroque regarding how the work will be done, who will do it, who will supervise the work and what materials will be used. Kim noted that if the graffiti continues the mural would be painted over as per usual process.</p> <p>MHES has been vandalized recently. Vandalism included a broken window, broken railings and more graffiti. Standard procedures have been followed to deal with the vandalism issue including contacting police and school resource officer. The school resource officer has posted more patrols in the area after hours.</p> <ul style="list-style-type: none"> • Kim updated council regarding the use of cameras on the school grounds as a deterrent to the ongoing vandalism. She mentioned that images of all individuals attending/visiting the school would be captured on camera therefore notice would have to be provided prior to the installation of cameras. Kim also noted that only herself and her designate would have access to the images that are captured and would only be looked at in the event that vandalism has occurred. • Council members asked Kim a few questions and raised a few concerns regarding the use of cameras. Members also provided some positive feedback and suggestions for how to monitor the ongoing actions. Additional details will be available once Kim has had an opportunity to meet the contractor. <p>Kim mentioned that 4 new portables will be added to the school grounds over the summer. Installation of the portables has to follow specific location placement rules. The portable must be 18 feet from the nearest building to allow for snow removal and ensure fire safety codes are followed. It's possible the school board will have to approach the city about placement due to the limitations we have for space on school property. Landscaping the back yard will also be delayed until the placement of portables is finalized.</p> <p>Changes to medical procedures and processes currently used as guidelines for our school are under review to ensure they are in line with the OCDSB guidelines.</p> <p>Kim updated council on staffing processes that are underway for the 2016-17 school year.</p>

<p>4. Vice Principal's Report</p> <ul style="list-style-type: none"> • Sherry Fetterly 	<p><u>Past Events</u></p> <ul style="list-style-type: none"> • May 25, 26, 27 , 31, June 1 and 2 (8:30-10:30 a.m.) -EQAO was completed • June 9 - Volunteer breakfast • Walk /run club is ongoing for another week • Zumba is ongoing • Eco club is ongoing • Talent Show practices are underway <p><u>Ongoing and upcoming Events</u></p> <ul style="list-style-type: none"> • June 16 Mabels labels • June 13-17 Food Drive • June 20 - Kinder fun day - rain day the 21 • June - Amanda Spargo - summer reading program • June 23 - Play Day • June 28 - report cards • June 29 - last assembly • June 30 - last day of school <p>Council members discussed options for the food drive and items that are most needed by the food bank.</p> <p>A discussion about the availability of drinking water for the Play Day was held. Elizabeth provided some information about the structure and schedule for the play day and noted that there will be breaks and opportunities for students to return to the school and relax, cool off and hydrate. Council has extra water bottles that will be available for Play Day.</p>
<p>5. Other Business</p> <ul style="list-style-type: none"> • Murale Painting - Rowan Hartmann • OCASC - Elizabeth Conabree • Buddy Bench - Carole Laporte • teacher recap/play day • Movie Night - Carole Laporte • Yard Sale -Vikki Orphanos • Allergy info - Karyn 	<p>Rowan provided information on the grants available for Mural painting and thanked Kayla for her work on the information that she has been able to provide tonight.</p> <ul style="list-style-type: none"> • Elizabeth noted that Sherwin Williams offers a graffiti paint however it is expensive and OCDSB has not purchased it in the past due to the expense. It is \$1200/gallon. It is a silicon application, rated such that schools, hospital etc can use. It comes in clear and we need to find out if the paint can be tinted. It is washable with a power washer. We would need to get board approval. • Rowan provided information and background on a 'Paint It Up Youth Engagement Mural' program. The program works with at risk youth to bring them into the project to develop their skills. • Rowan offered to be the point of contact over the summer and follow up to find additional information about our options for fall. We would need board approval for any method we use. <p>OCASC - Elizabeth provided an update on the last meeting. Neal York-Slater attended the meeting to provide an update on the Secondary School Review. The board is looking at moving all schools into the same configuration; for example K-6 and 7-12 or K-8 and 9-12. School configuration will be looked at case by case and no decisions are being made yet and are not expected until 2019 - 2020. Consultation will be undertaken with community members prior to making any changes.</p> <ul style="list-style-type: none"> • Council members discussed school configuration and the benefits/drawbacks of specific configurations.

Elizabeth provided information on the upcoming elections which will be held in September. We are looking for nominations for Executive Council positions anytime before the September meeting or at the September meeting. Council can run with a minimum of 9 members, 5 of which have to be parents and 4 can be staff. There is a requirement for 1 annual report and a minimum of 4 meetings per year. Elizabeth provided information on the role of each of the executive positions. Additional information was provided on council member roles (members at large, volunteers).

- Council members discussed the role of Kindergarten parents on council, time commitment for council members, the need for volunteers and the programs and events that are offered to students at each grade.
- Council members discussed the idea of distributing a flyer to parents to identify the role of council in the school and programs that parents and students can get involved with.
- Council discussed the idea of having a Kindergarten representative to champion council activities provide information to parents and students. Additionally, a meet and greet for Kindergarten information night could be organized.
- Council discussed the idea of adding information to the activity survey that is going out to students later in June to communicate with parents and students that may be new to the school in 2016-17.

Council members asked what would happen if a Chair is not elected in the fall. Elizabeth indicated that it is not a requirement as meetings would run without a Chair. Meetings would still run with coordinators and staff as individuals stepped up to accept coordinator roles. The Chair can be as involved as they want to be. A minimum requirement is communication with the school staff and coordination of administrative items. All other activities can be delegated on a "as needed" basis.

Vesey's campaign. Carole Laporte reported that we raised approximately \$1000. It would be worth running this campaign again in the next school year.

A question was raised as to why we have decided to run an Entertainment Book fundraiser for the next school year instead of the Chocolate Fundraiser. Elizabeth provided information about the number of books each child would need to sell, options for selling across the country, the need for volunteers to run the campaign and the impact of changing from a food based fund raiser to address health questions that have been raised by the community. She also provided information on past discussions that have been held about fund raising for school activities.

Council discussed the idea of scheduling a trade show in the fall. Elizabeth provided information on how to start the process and has suggested it as a September agenda item.

Buddy Bench - Carole Laporte provided some information about a Buddy Bench in the school yard. It's a bench that kid's can go to if they are feeling lonely or need someone to play with. Elizabeth asked if Carole would lead this in the fall. Kim indicated that the usual procedures would need to be followed with regard to placing a piece of furniture in the school yard. Council members raised some concerns about a Buddy Bunch but also provided feedback on how to make it a positive idea that students would embrace and welcome into a positive school culture. Kim also mentioned that some of the data collected from the School Survey may provide some evidence that a Buddy Bench would be needed and could work in our school environment.

	<p>Yard Sale - Vikki Orphanos provided an update on the Yard Sale. The sale raised approximately \$900. It was a nice day with no rain. We had a great face painter (Thank you Jennifer) and the canteen was a success. We may do things differently next year, some ideas are being tossed around. We were in the Barrhaven independent which was great. Elizabeth thanked Vikki for her role in making the event a success and her ideas that help make the event a little different each year. It is well promoted in the community that raises our profile and promotes our school in a positive way. Vikki thanked all the volunteers that helped out.</p> <p>Elizabeth and Barb mentioned that the student/parent activity survey will be going out shortly, it has been approved and will be going to Barb Healy for loading into Survey Monkey next week as per discussions at the May meeting.</p>
6. Open Forum	<ul style="list-style-type: none"> • No additional items were discussed. • Elizabeth thanked everyone for their participation in today's meeting and for their participation throughout the year as council members and volunteers. Barb thanked council members as well for their leadership.
7. Adjournment	8:10 p.m. The next meeting is scheduled for September 15th.