

Questionnaire for Request of Army Band Performance

Instructions here

This form is used to determine the programming and provisions specifically for requested performances by the 101st Army Band.

Section I - Request Reference Data

1. Title of event

2. Date of event

3. Beginning & ending time of event

4. Address of event

5. Date request submitted to National Guard Bureau Public Affairs Office

6. Date approved by NGB PAO

Section II - Programming

7. Type of music requested (i.e. ceremonial, rock combo, jazz band, etc.)

8. Additional dignitaries or military units participating in function

9. Uniform established by/for other military persons participating in function

10. How long should music be played

Section III - Venue Data

11. Is the event outdoor or indoor?

12. If the event is outdoor is there a bad weather contingency venue?

13. Size of stage (NOTE: Chairs must be provided for the performance by the venue/sponsor)

14. Is there electricity at the performance site?

15. Is there lighting at the performance site?

16. Is there a sound system provided at the performance site?

Section IV - Accommodations

17. Is there a meal provided before, during or after the function?

18. If the event is outside the Denver Metro area, is there lodging provided for the event?

Section V - Point of Contact (Sponsor's Representative)

19. Name

20. Phone number

21. Fax Number

22. E-mail address

Section VI - Certification

23. I am acting on behalf of the sponsoring organization and certify that the information provided above is complete and accurate to the best of my knowledge. I understand the representatives from the 101st Army Band will contact me to discuss arrangements and costs involved prior to the final commitments, or to inform me of their inability to support this event. I also understand that operational commitments must take priority and can preclude a scheduled appearance at an approved public activity.

Signature

Printed name

Date

(This box used by band staff only)

Notes: