

LVES PTO Executive Board Meeting Minutes

November 1, 2019

In Attendance:

- Beth Dean – President
- Megan Nichols – VP of Events
- Camile Deppe – VP of Marketing
- Christina Trahan – VP of Volunteers
- Kristi Cobb – Membership Secretary
- Kara Pickerill- K-2 Teacher Representative
- Crystal James- 3-5 Teacher Representative
- Lindsey Wagner- Special Areas Representative
- Dr. Ball - Principal

Meeting was called to order by President Dean at 8:18 am. Agenda items included: Trunk or Treat recap, School Supply Kits, Box Top recap, Treasurer's report, Teacher Appreciation, Spirit Nights, Playground update, and Agendas for students next year.

Trunk or Treat Recap:

Megan Nichols spoke on how Trunk or Treat was a great success with a large turnout. The board discussed notes for next year such as a better method to vote for teacher trunks and candy distribution. We discussed the pumpkin character contest should be under the library staff's responsibility or cancel it all together. PTO simply doesn't have the manpower to oversee it. This year's Trunk or Treat had to be moved inside because of the weather forecast and many people liked the event being inside. It was discussed if we could permanently move inside and change it to a fall festival type event. It was also decided to have

at least 25 plus trunks to make it a better event. It should also be noted latex balloons are not allowed indoors due to allergies and fog machines should only be used outside.

School Supply Kits:

Beth Dean spoke about the school supply kits. It was decided to stay with EPI for next year.

Box Top Recap:

More families have started to use the mobile app and we are seeing a slight increase in numbers.

Treasurer's Report:

Treasurer's Report presented by Amy Martin including review of cash flow, budget, and assets. Reports for October were presented. The PTO account is at Regions Bank; account number is on file. Bank accounts and statements presented and reviewed by the board. Motion made by Beth Dean to approve financial statement; seconded by Kristi Cobb; all in favor. Accounts will remain on file with the Treasurer.

Teacher Appreciation Update:

Christina Trahan gave the update on the upcoming Teacher Appreciation dates. November 7th is donated by 55 South in Spring Hill. Christina is also brainstorming ideas for a give away for the month of December.

Spirit Nights:

Megan Nichols informed the board on upcoming spirit night at Martin's Barbeque set for November 12th. She is going to have staff signup for shifts and let us know if Longview needs to be mentioned when customers are ordering. Camile will send out a flyer in advance.

Playground:

The playground upgrade is still under way and it was discussed to add the structure "Freddy Firetruck" in addition to the previously decided on structures.

Agendas:

It was decided to keep agendas for all students in 3rd-5th grade. Beth Dean is going to verify with 2nd grade teachers if they would like for their students to use them as well and get a final number in the coming months to place order.

*Dr. Ball started a discussion with the board on the concerns of Smartboards used in the classrooms starting to break down. As the school gets older more and more will eventually need to be replaced. It was also noted the county does not fund replacement. A discussion on funds for this concern are ongoing.

A motion was made to adjourn the meeting at 10:11 am by Beth Dean; seconded by Kristi Cobb; all in favor.