

Leah J Music & Ministry

Leah J. Hilleman
537 Brandt Ave, Apt A
New Cumberland PA 17070

Phone: 717-253-8488
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Website: www.leahjmusic.com
Social: @LeahJMusic

COVENANT OF UNDERSTANDING

ARTIST, LEAH J

Leah J. Hilleman (known professionally as “Leah J”) is an ordained Church of the Brethren minister, singer, songwriter, recording artist, retreat facilitator and workshop instructor. This document details the scope of Leah J’s work, terms and conditions of hiring Leah J for professional services, and the fee structure for such services.

Please read this document carefully, and then sign and date the last portion. The covenant is not formally ratified until both parties have signed and dated this document, signifying full agreement of mutually beneficial terms.

PART ONE: SERVICES OFFERED

Sermons: Leah J is an ordained Church of the Brethren minister with Seminary training and a Training In Ministry Certificate. Her preaching style is expository, energetic, steeped in scripture, scholarly but relatable. Music is sometimes incorporated into the sermon to help reinforce the main theme.

Revival/Renewal Services: Leah J is available to preach, sing, and/or lead worship for tent revival meetings, indoor or outdoor renewal services, or other evangelistic services up to five days long.

Solo Concerts: Leah J has been writing music since 1990 and has recorded seven albums since 2003 as part of the Christian pop music duo, J-Scott. Concerts are designed around the Host’s needs: They will generally include original songs composed by the Artist, contemporary arrangements of hymns in the public domain, traditional gospel songs, and a mixture of solo performance and congregational participation. If children are present, the Artist may include a section of interactive motion songs with the children. Concerts last 45 minutes to 90 minutes (negotiable). Story-telling and scripture are typically incorporated.

Full Band/Full Production Concerts: A typical Leah J concert, backed by a full band of professionally trained musicians with full audio production. Less congregational interaction; greater emphasis on original songs or contemporary arrangements of hymns and choruses. Story-telling and scripture are typically incorporated.

COVENANT OF UNDERSTANDING (CONTINUED)

ARTIST, LEAH J

Worship Workshop One, “Worship from Genesis to the Maps”: For general audiences. This 5-hour workshop is a biblical survey of how worship styles, modes, forms, and materials changed as the biblical narrative unfolds. Participants learn about the “evolution” of worship through scripture under the various covenants, through epochs of time, and how heavenly worship is foreshadowed in apocalyptic books.

Worship Workshop Two, “Developing a Vision for Worship Design”: For pastors, music leaders, worship planning teams. This 3-hour retreat-style small-group workshop is led by Leah J for the purpose of helping church leaders brainstorm and expand their understanding of all that worship can be. Leah J has Masters’ level instruction by Dr. Ronald Sprunger from Ashland Theological Seminary in worship design, and has served in worship design and leadership in Brethren, Lutheran, Four Square, non-denominational, and camp/retreat settings for more than twenty years. This workshop is tailored to the needs of the Host organization. Themes may include: Transitioning from traditional style to blended or contemporary style; Incorporating the senses in worship; engaging with youth and children in worship; things to consider in making weekly worship accessible/comprehensible to the unchurched; crafting worship services with existing/available resources.

Women’s Renewal Retreat One, “Praying the Psalms”: For women of all ages, this two-day retreat guides women through a selection of Psalms that speak to the full gamut of emotions experienced by women. We examine Psalms of Praise and Gratitude, Psalms for Solitude and Loneliness, Psalms for Grief and Confusion, Psalms for Anger or Elation. We learn how to pray the Psalms back to God when we do not have the words to convey the depths of our emotions. We find comfort in the Psalms to serve as traveling companions when we walk through “the valley of the shadow.” Women will also participate in a guided Psalm Prayer Walk/Prayer Time, using the Psalms to intercede in prayer for self, family, church, community, leaders, and world.

Women’s Renewal Retreat Two, “Disciplined Disciples”: For women of all ages, this two-day retreat guides women into the classic spiritual disciplines. Leah J will introduce the disciplines, explain their biblical foundation, and give women the opportunity to practice some, both corporately and privately, in the hopes that participants will return home with fresh tools in their toolbelt to help them stay centered in Christ and empowered by the Holy Spirit, even through the mundane activities or busy times of life. Women will also participate in a guided labyrinth for personal prayer and discernment.

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COVENANT OF UNDERSTANDING (CONTINUED)

ARTIST, LEAH J

PART TWO: TERMS AND CONDITIONS

To book Leah J for an event, call 717-253-8488 (Leah's cell phone) or email leahj@leahjmusic.com.

No deposit is required to coordinate an event with Leah J.

50% of the total cost will be due to Leah J if the Host cancels a booked event within 24 hours of the original event start time (excepting weather emergencies).

100% of the total cost is due to Leah J immediately upon completion of contracted service(s). Please have payment arrangement prepared.

Artist may cancel due to illness or emergency up to 24 hours in advance of original event start time.

All efforts by both parties will be made to reschedule if an emergency arises, in good faith.

Host is responsible to provide transportation for the Artist, or equivalent business mileage if the Artist provides transportation (using annual standard IRS business mileage rates), plus any tolls, parking fees, or other expenses incurred in transit. Artist is responsible to provide printed receipts/ documented evidence of all travel expenses subject to reimbursement (i.e. tolls, parking fees).

Host is responsible to provide housing for the Artist, when necessary (preferably a single-occupancy hotel or equivalent private accommodations).

Host is responsible to provide all necessary Audio/Visual helps (including staff or volunteers to run A/V, sound reinforcement for concerts, retreats, or workshops, etc.) except during a Full Band, Full Production concert (in which case, Artist's representatives provide these services).

Host agrees to allow Artist to sell recordings and other merchandise at all scheduled events.

Artist is responsible to discharge all advertised services according to their description in this document, at the time and place, and duration of time, agreed upon by both parties. Artist will provide any advanced information (promotional materials, biographical information, PowerPoint slides, song titles and scripture selections for worship services, etc.) in a timely manner, in cooperation with the Host. Artist will conduct herself professionally at all times, sensitive to the culture of the Host (including appropriate apparel, speech and conduct).

Leah J is a disciple of Jesus Christ and a member in good standing in the Church of the Brethren. As such, all efforts at cooperation, civility, and mutual help will be made, to the glory of God, when working with a Host to plan and prepare an event.

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COVENANT OF UNDERSTANDING (CONTINUED)

ARTIST, LEAH J

PART THREE: FEE STRUCTURE

Leah J is a freelance musician and minister who earns part of her living presenting music and speaking engagements.

The following fee structure was created on September 11, 2017 to provide clarity of reasonable expectations for compensation between the Host and the Artist. These fees are subject to change; however, any negotiated cost will be official and unamendable once this covenant is signed and dated by both parties (see end of document).

Sermons: \$100 (plus transportation or equivalent mileage, and lodging when applicable)

Revival/Renewal Services: \$100 for one-day event; **\$75** per day for two-day event or longer (up to five days; plus transportation or equivalent mileage, and lodging when applicable)

Solo Concert 45-90 minutes: \$300 (plus transportation or equivalent mileage, and lodging when applicable)

Full Band, Full Production Concert 75-90 minutes: \$2000 (within 100 miles of Hanover, PA only; fee will be adjusted for greater distances and band/crew transportation, with instruments and equipment).

Workshop One: \$450 (plus transportation or equivalent mileage, and lodging when applicable)

Workshop Two: \$300 (plus transportation or equivalent mileage, and lodging when applicable)

Women's Renewal Retreat One or Two: \$500 (plus transportation or equivalent mileage, and lodging when applicable)

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COVENANT OF UNDERSTANDING (CONTINUED)

ARTIST, LEAH J

PART FOUR: COVENANT

Date of Event _____ Time of Event _____ AM/PM

Name of Host Church/Organization _____

Name of Host Representative (Person Authorized to Negotiate) _____

Name of Venue (if different from Host Church/Organization) _____

Event Address _____

Best Phone Contact(s) _____

Description of Event _____

Type(s) of Service(s) Requested of Artist (check all that apply, see Part One for descriptions)

- | | |
|--|---|
| <input type="checkbox"/> Sermon | <input type="checkbox"/> Worship Workshop One |
| <input type="checkbox"/> Revival/Renewal Services | <input type="checkbox"/> Worship Workshop Two |
| <input type="checkbox"/> Solo Concert | <input type="checkbox"/> Women's Retreat One |
| <input type="checkbox"/> Full Band/Full Production Concert | <input type="checkbox"/> Women's Retreat Two |

Transportation:

- Artist will drive own car; standard business mileage plus tolls, parking fees
- Host will book airline ticket for Artist
- Host will arrange alternate transportation (describe) _____

Lodging:

- Artist will not need lodging
- Host will provide lodging

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COVENANT OF UNDERSTANDING (CONTINUED)

ARTIST, LEAH J

PART FOUR: COVENANT (continued)

Host Agreement of Terms:

I/We, the Host, agree to the terms of this Covenant of Understanding. I/We agree to have payment ready for the Artist immediately upon completion of all contracted services. I/We agree to the fee structure set forth in this document, and understand that once signed by both parties, the fees are unamendable.

Signature _____ Date of Covenant _____

Printed Name _____

Artist Agreement of Terms:

I, Leah J, agree to discharge the requested service(s) on time, according to the fee structure, in a professional manner. I agree to submit all advanced information in a timely manner in partnership with the Host. I agree to submit receipts/documentated evidence of all travel expenses for which I may reasonably expect reimbursement. I agree to conduct myself in a manner worthy of Christ and the Church at all times throughout the course of this partnership.

Signature _____ Date of Covenant _____

Printed Name _____

Covenant of Understanding was created on September 11, 2017 and is subject to change.

Leah J appears courtesy of House Rat Records, www.houseratrecords.com