



Operational Policy 11: ETHICAL CODE OF CONDUCT FOR LSV BOARD OF DIRECTORS

Date Adopted by Board: 4-10-18

Policy Statement: Each member of the Lakeshore Village (LSV) Board of Directors shall observe the highest order of ethical standards, integrity, courtesy and constraint in any matter which involves, or appears to involve, board business.

Procedures:

- A. One's board conduct shall be governed by, but not limited to, the following rules:
- a) Each board member shall attend at least 2/3 (eight) of the Board of Directors' meetings per fiscal year;
 - b) Each board member shall abide by the Covenants, Conditions, and Restrictions of Lakeshore Village including prompt payment of maintenance and assessments and maintenance of property;
 - c) Board members must avoid conflicts of interest. A conflict of interest can occur when a director's personal interest interferes in any way with – or may appear to interfere in any way with – the interests of the Association. In this regard, a board member who is pursuing a personal monetary claim against the Association will be deemed to have a conflict of interest. Likewise, a conflict would exist where Board action is contemplated which would involve the property of a board member or the area adjacent to such property or if board action is contemplated which would benefit, or seem to benefit, the board member or his or her relatives. It is expected that any board member with perceived personal interest in any matter before the Board will disqualify himself or herself from voting on the matter. In recording relevant action taken, the Association's secretary shall note that appropriate care was exercised to avoid conflicts of interest.
 - d) Each board member shall impartially and unselfishly represent the entire population of Lakeshore Village;
 - e) Each board member shall hold a fiduciary responsibility for, and act in the best interests of, all real estate within the confines of Lakeshore Village, regardless of its ownership or location.
 - f) Communications by board members, verbal or written, involving board business and/or activities shall be in good taste, using precise language, documenting the "who", "why", "when" and "where" of the matter in question. Effort shall be made to avoid the use of anonymous sources, exaggeration and/or inflammatory rhetoric.

B. In the conduct of association business:

- a) Any new business brought before the board, which would entail a major unbudgeted expense (over \$1500), and/or a major change in the architectural character of the grounds or any structure within Lakeshore Village, shall be discussed. If considered worthy of action, a motion can be made and seconded. If emergency conditions, clearly documented, exist which, if action were delayed, would result in severe financial or physical penalty or hardship, immediate board action will be taken and reported accordingly.