

# HYDE PARK SCHOOL OF DANCE

## Youth Employment Application

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_  
*City State ZIP Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

#### Dates Available for Summer 2020:

- Choreography Workshop – July 6 - 10
- Summer Intensive Week 1 – July 13 - 17
- Summer Intensive Week 2 – July 20 - 24
- Summer Intensive Week 3 – July 27 – 31
- Summer Intensive Week 4 – August 3 - 7
- Little Dancers – August 10 - 14
- Young Dancers – August 10 - 14
- Little Dancers – August 17 - 21
- Young Dancers – August 17 - 21

Position Applied for:  Teacher Assistant  
 Student Faculty (Please read the attached requirements for each position)

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? \_\_\_\_\_

Have you ever been convicted of a felony? YES NO

If yes, explain: \_\_\_\_\_

### Education

High School \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES NO Current Year/ Diploma: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES NO Degree: \_\_\_\_\_

## References

Please list two professional references.

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email \_\_\_\_\_  
Address: \_\_\_\_\_

## Previous Dance Teacher/Instruction Training

Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES NO

Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES NO

## Waivers, Disclaimer and Signature

### AT-WILL EMPLOYMENT

*It is my understanding that this employment application, or the granting of an interview, does not represent a contract of employment or a promise of future benefits by this organization. I understand and agree that, if hired; my employment will be at-will in nature and may be terminated, with or without cause, at any time, by either my employer or myself. I also understand that this written statement supersedes any and all oral representations made by agents or representatives of this organization.*

### CERTIFICATION OF TRUTH AND ACCURACY

*I certify that the information in this application is true, complete and correct. I understand that false answers, statements, or significant omissions made by me on this form shall be sufficient cause for denial of employment or discharge.*

PLEASE SIGN HERE: \_\_\_\_\_ Date \_\_\_\_\_

# HYDE PARK SCHOOL OF DANCE

## Position Description

Title: **Summer Student Faculty**

Department: **Artistic**

Reports to: **Artistic Director**

General Job Function: The Summer Student Faculty is a part-time position responsible for, in conjunction with the lead teacher, the overall high quality instruction for the summer program. The Student Faculty may at times oversee the entire class for a period with the support of a Teacher Assistant.

### Principal Job Duties and Responsibilities:

- Assist with teaching classes and sometimes leads sections of the workshop
- Lead art projects, choreographic projects, and outdoor time
- Wear dance-teaching attire, skirt leotard dance shoes etc. to distinguish as faculty
- Provide individual support to dancers as needed
- Supervise the lunch hour each day and provide a welcoming and inclusive atmosphere
- High energy a must, enjoys working with young dancers

### Position Qualifications:

- Must be at least 16 years old
- Current or Former HPSD Student
- Must have completed Teacher Trainee program through HPSD (current HPSD student) or a minimum of four years of teacher training experience with recommendation (if did not complete HPSD training program)
- Must be patient, enthusiastic and energetic
- Must be available for the entire week applying for

# HYDE PARK SCHOOL OF DANCE

## Position Description

Title: **Summer Teacher Assistant**

Department: **Artistic**

Reports to: **Artistic Director**

General Job Function: The Summer Teacher Assistant is a part-time position responsible for providing support to the lead teacher and/or student faculty. The Teacher Assistant serves as a liaison between dancer and faculty to ensure the daily summer program continues to run smoothly.

### Principal Job Duties and Responsibilities:

- Supervise early drop off or late pick up depending on your shift (must arrive 15 minutes early for shift)
- Assist with dance class, art projects, choreographic projects, and outdoor time
- Assist students who may be having difficulties with some of the exercises
- Supervise the lunch hour each day and provide a welcoming and inclusive atmosphere
- High energy a must, enjoys working with young dancers
- Wear clothing you can dance in as you will take an active role engaging with dancers

### Position Qualifications:

- Must be at least 16 years old
- Current or Former HPSD Student
- 2-3 years as a Teacher Assistant or current Teacher Trainee (current HPSD student) or participate in another teacher training program with recommendation
- Must be patient, enthusiastic and energetic
- Must be available for the entire week applying for

Prepared by: LMM/ATP

Date: January 18, 2019

Updated April 2020