

CREATIVE WORLD MONTESSORI SCHOOL, INC.
1250 W. Goodman Ave./LaGrange, IL 60525
(708) 354-5255

July 13, 2020

Dear Parents,

As we prepare for the start of the new school year, it is imperative that our parents and staff understand what the school year will look like given the new regulations placed on schools. With a situation that is constantly evolving, we will do our best to communicate any updates or changes to our protocol as they happen. The protocol we have implemented is as follows:

- Children will be fever checked at door or in car line upon entry each day. If fever of 100.4 or above, the child will need to stay home for 48 hours before returning.
- Staff will also check themselves for fever each day, and if fever of 100.4 or above, will need to stay home for 48 hours.
- Parents will not be allowed into the building, except the first day of your child's class (1 parent only). Shoes will need to be taken off at the door and left by the vestibule.
- Children will need indoor shoes to change into when entering the building, outside shoes may be left at their hook.
- Masks need to be worn by all parents, children and staff upon entering building. Children may remove mask when inside their classroom. All adults need to remain masked.
- All children, staff and parents need to wash/sanitize hands when entering building and/or entering the classroom.
- Social distancing will be observed in each room by placing markings on the floor to designate spots where children can sit on the circle. Children will be asked to social distance as much as possible.
- Maximum # of children allowed in Primary 3-6 classrooms: 15. Toddler classes: 12.
- Hand washing will occur at least 6 – 7 times per day by staff and children to prevent the spread of germs.
- Windows will be opened throughout the morning and afternoon in each classroom as well as the restrooms in order to air out any germs.
- Classrooms, materials, toys, doorknobs, tables, chairs and gym equipment will be cleaned/sanitized on a daily basis.
- Our cleaning company will continue deep cleaning of all classrooms, halls, bathrooms, and any high-touch areas on a daily basis.
- If staff member, child or member of child's family contracts COVID-19, he/she will need to remain home for 2 weeks.
- If a case develops in one of the classrooms, the class will close for 48 – 72 hours, and will re-open with guidance from IDPH. Reporting is mandatory to staff, families, the Illinois Department of Public Health as well as Dept. of Children and Family Services (DCFS).
- A thorough, deep cleaning of every surface will be conducted, as well as airing out the room.

Gudrun Olson
Director

Heidi Dellibovi
Co-Director