

**City of Princeton**  
**800 Bee Street, Princeton, WV 24740**  
**304-487-5027**  
**APPLICATION FOR CITY LICENSE**

Business, Company or Professional Name: \_\_\_\_\_

Type of Business Activity: \_\_\_\_\_

Date Business Began: \_\_\_\_\_

Location of Business: \_\_\_\_\_

Mailing Address for Business: \_\_\_\_\_

\_\_\_\_\_

Telephone Number for Business: \_\_\_\_\_ Fax # \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email \_\_\_\_\_

Entity Responsible for Business & Occupation Tax: \_\_\_\_\_

Will any of the following be sold or available for use at your establishment?

Tobacco Products \_\_\_\_\_

Soft Drinks \_\_\_\_\_

Alcoholic Beverages \_\_\_\_\_

Vending Machines \_\_\_\_\_

Pool Tables \_\_\_\_\_

Number of Machines \_\_\_\_\_ Owner: \_\_\_\_\_

Number of Machines \_\_\_\_\_ Owner: \_\_\_\_\_

**Attach current copy of all that apply: WV Business Registration Certificate, WV Contractor License, Mercer County Board of Health Permit to Operate, WV Alcoholic Beverage Control Commission License**

**Business Ownership:**

Name: \_\_\_\_\_

SSN: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_

SSN: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

# CITY OF PRINCETON LICENSES

(Please indicate the type of license you are requesting – mark as many as apply)

## Retail, Wholesale & Contract Businesses:

<input type="checkbox"/>	Special Store	\$5
<input type="checkbox"/>	General Store (sales that include tobacco or soft drinks)	\$15
<input type="checkbox"/>	Contractor (Annual total business income less than \$25,000)	\$5
<input type="checkbox"/>	Contractor (Annual total business income more than \$25,000)	\$50

## Sales and Service Related Businesses (Hawker & Peddler):

<input type="checkbox"/>	Sales/Service Person on Foot Without Motor Vehicle	\$10
<input type="checkbox"/>	Sales/Service Person With Motor Vehicle ½ ton capacity or less	\$15
<input type="checkbox"/>	Sales/Service Person With Motor Vehicle 1 ton capacity	\$50
<input type="checkbox"/>	Sales/Service Person With Motor Vehicle 2 ton capacity	\$100
<input type="checkbox"/>	Sales/Service Person With Motor Vehicle more than 2 ton capacity	\$150

## Others:

<input type="checkbox"/>	Collection Agency	\$100
<input type="checkbox"/>	Employment Agency	\$200
<input type="checkbox"/>	Palm Reader	\$200
<input type="checkbox"/>	Pawnbroker	\$100
<input type="checkbox"/>	Theaters	\$40

## Professionals: (separate license & application required for each professional within a company)

<input type="checkbox"/>	Attorney	\$5
<input type="checkbox"/>	Veterinarian	\$5
<input type="checkbox"/>	Architect	\$15
<input type="checkbox"/>	Doctor, Dentist, Chiropractor, Optometrist, or Pharmacist	\$15
<input type="checkbox"/>	Embalmer	\$15
<input type="checkbox"/>	Barber, Beautician, Manicurist	\$15
<input type="checkbox"/>	Certified Public Accountant	\$15
<input type="checkbox"/>	Insurance Agent	\$5
<input type="checkbox"/>	Real Estate Broker	\$15
<input type="checkbox"/>	Engineer	\$15
<input type="checkbox"/>	Other professionals licensed by the State _____	\$15

(OVER)

**Private Clubs: (WV Code § 60-7-7)**

_____ Fraternal or Veterans Organization; or Nonprofit Social Club	\$375
_____ Private Club with less than 1000 members	\$500
_____ Private Club with 1000 or more members	\$1,250

**Accessories:**

_____ Pool Table (one)	\$25
_____ Pool Table (each additional over one)	\$15
_____ Bowling Alley (one)	\$25
_____ Bowling Alley (each additional over one)	\$15

**Alcoholic Beverages: (copy of WV ABCC license required)**

_____ Nonintoxicating Beer Brewer (WV Code § 11-16-9)	\$500
_____ Nonintoxicating Beer Distributor (wholesale sales)	\$250
_____ Nonintoxicating Beer Retailer (Consumed on premises)	\$100
_____ Nonintoxicating Beer Retailer (Consumed off premises - chilled and unchilled)	\$100
_____ Nonintoxicating Beer Retailer (Consumed off premises – unchilled only)	\$15
_____ Wine Distributor (WV Code § 60-8-3)	\$2,500
_____ Wine Retailer (WV Code § 60-8-3)	\$150
_____ Liquor Store (WV Code § 60-3A-12)	\$1,000

**Vending Machines:**

_____ Each Machine (includes game and food vending machines - not lottery)	\$5
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**Other:** \_\_\_\_\_

Total License Fee Enclosed: \_\_\_\_\_

_____	_____	_____
Signature of Applicant	Title	Date

**Please fill out the form completely. Missing information could delay the process of obtaining your city license.**