

Kainga Music
Board Meeting Minutes
June 11, 2014
2917 State Street, Carlsbad CA, 92008
7:45-8:50 PM

Attendance

Present: Rose Camacho, Kathleen Corona, Juliet Royer King, Martha Jensen, Garrett Phelps, Koliniusi (Keli) Ross-Ma'u, Josef Tongatoutai (Tonga) Ross-Ma'u
Absent: Mary Noble

1. Administration

- a. Waiver of Notice and Consent. Motion by Keli Ross-Ma'u to direct the secretary of the corporation to file a copy of the signed waiver for the first meeting of the board of directors in the corporate binder at the principal office, Tonga Ross-Ma'u seconded. Motion passed unanimously.
- b. Articles of Incorporation. Motion by Keli Ross-Ma'u to direct the secretary to file a copy of the signed and certified Articles of Incorporation (May 21, 2014) in the corporate binder at the principal office, Rose Camacho seconded. Motion passed unanimously.
- c. Adoption of Bylaws. Board members were given a month to review and comment on bylaws. Motion by Keli Ross-Ma'u to adopt the presented bylaws as the Bylaws of Kainga Music. Martha Jensen seconded. Motion passed unanimously without further amendments. A copy of the signed bylaws to be filed in the corporate binder at the principal office.
- d. Nomination of President. Motion by Martha Jensen to nominate Keli Ross-Ma'u to the office of President of Kainga Music. Tonga Ross-Ma'u seconded, motion passed unanimously.
- e. Nomination of Vice President. Motion by Garrett Phelps to appoint Tonga Ross-Ma'u to the office of Vice President of Kainga Music, Rose Camacho seconded. Motion passed unanimously.
- f. Nomination of Secretary. Motion by Keli Ross-Ma'u to appoint Juliet Royer King to the office of Secretary of Kainga Music. Garrett Phelps seconded. Motion passed unanimously.
- g. Nomination of Treasurer. Motion by Garrett Phelps to appoint Martha Jensen to the office of Treasurer of Kainga Music. Keli Ross-Ma'u seconded. Motion passed unanimously.
- h. Open a Corporate Account. Motion by Keli Ross-Ma'u to authorize the President to apply for an Employer Identification Number (EIN) and open a corporate account at BBVA Compass Bank. Kathleen Corona seconded, motion passed unanimously.

- i. File for Tax Exemption. Motion by Keli Ross-Ma'u to authorize Juliet Royer King and/or Martha Jensen to apply for tax-exempt status as a charitable organization under Section 501(c)(3) of the Internal Revenue Code. Rose Camacho seconded. Motion passed unanimously.
- j. File Required State reports. Motion by Keli Ross-Ma'u to authorize Juliet Royer King to file all reports and registration statements required by California statutes for new corporations. These should include Statement of Information Form SI-10, Registration with Attorney General Registry of Charitable Trusts. Kathleen Corona seconded. Motion passed unanimously.
- k. Designate Principal office. Motion by Keli Ross-Ma'u to confirm the principal office of Kainga Music located at 5122 Leon Street, Oceanside, CA 92057. Kathleen Corona seconded. Motion passed unanimously.

2. Agenda Items

- a. Logo/Brochure/Website information update.
 - i. Discuss the symbolism of the logo on the website – hook, bass clef, designs
 - ii. Garrett Phelps and Keli Ross-Ma'u developing a new brochure that will be generic for any event, show brochure or donation solicitation. It will be similar to and based on the June 1 show brochure verbiage.
 - iii. Business cards are being reprinted as first batch had incorrect phone number.
 - iv. Online donations are being enabled on the web site.
- b. June shows report
 - i. Sunday June 1, 2014 at the Avo Theater in Vista.
 - 1. This show essentially broke even, with a projected net loss of ~\$19. The donation box in the lobby, the snack concession and contribution from the after show event at the Village Pub all helped financially to stem the loss.
 - 2. The show was well received, and the audience really enjoyed themselves. Comments on the music were favorable. A large portion of the audience left at intermission because the show was long.
 - 3. Show length: We need to either add more steel drums to combine groups for shorter shows where everyone plays (mid to long term strategy), or consider split shows where not every group plays for the short term to keep show length manageable for audiences.
 - ii. Wednesday June 4 at the Escondido Arts Center.
 - 1. These three 1-hour long shows featured the advanced group only.
 - 2. Kathleen Corona set up this show with her contact at the Escondido Arts Center a year ago, and an estimated 300+ people were in attendance at each sponsored (free to public) show.
 - 3. This was a wonderful educational and community outreach experience. The audience had the chance to hear a variety of

- music styles, learn some history of the steel pan and participate in a QA session.
4. We would like to do more of this sort of show. Poway Center for the Arts does similar events.
 5. Keli Ross-Ma'u to contact the Escondido Center to get a letter from them with feedback and guest attendance information, to be used to aid in booking future shows like this.
- iii. Two October shows in Oceanside planned, details TBD, featuring music by the Beatles
- c. July Meeting – Board Workshop/Strategic Planning. This meeting will take place Wednesday July 16, Location TBD.
 - i. Review of strategic plan for fundraising. All events going forward are considered fundraisers.
 - ii. Keli and Tonga Ross-Ma'u will lay out schedules for the Board, and for Keli's time.

3. Date of next meeting

The next meeting will be held at 7:30 pm on July 16, 2014, location TBD. Agenda items to be received by July 13, 2014 (Juliet Royer King, julietking@vistausd.org)

4. Meeting Adjourned