

Kainga Music Board Meeting 6:30 pm
Monday February 25, 2019
 996 Sugarbush Drive
 Vista Ca 92084

Call meeting to Order:6:45pm

Attendance

- Martha Jensen
- *Garrett Phelps
- Mary Noble
- Rose Camacho
- Josef Tongatoutai Ross-Ma'u
- Koliniusi Ross-Ma'u
- Juliet Royer King
- Rochelle Ross
- Eric Liu

Others present at meeting

- Phillip Carmack
- Mary Ann Ross-Ma'u
- Jackie Powers
- Denice Pateros
- Amy Dunn
- Bruce Stewart

(5 min) Approval of Minutes-Action Item

- Minutes 12/10/2018 Martha motion to approve/Rose seconded/Motion Passes with Rochelle abstaining

(20 min) Executive Director Updates

- Winter Show 2018 Review
Broke even for winter concert
- Spring Concert 2019 Updates Sunday April 7th 3-6, Julie/Keli paying for the costs of Venue. Possible Silent Auction Items/Basket/Raffle Two Baskets/Roll out Membership
- Community Partnership w/Museum of Making Music & San Pasqual Academy -Tonga
Going well, Collaboration going well. Possible fundraiser of Museum or Making Music - this year or next year.
- Update on key short term goals:

Short-term Goal	Notes	Due Date	Status
<u>School collaboration/reciprocity:</u> Make Casita a successful school collaboration program and replicable model with a minimum of 10 community students enrolled by 2/28/2019.	6 students are needed for break-even; Casita success story is a priority for grant-application process, esp. potential SVP grant opp Leaders/advisors: Keli, Julie *Letter to Service Clubs for Scholarships for Community Lessons: Kiwanis, Rotary, Lions. Get letter out to board members.	2/28/2019 6/5/2019 Adjusted Due Date	3 students as of 2/25/2019
<u>Community program:</u> Increase the number of enrolled community students by 30 new students by 2/28/2019.	Created and distributed branded coasters. Currently have 17 students enrolled, so this addition would bring us to 47 students (financial ideal: 45-55 students) Leaders/advisors: Amy, Rose, Semisi Keep Track of In-Kind for grant purposes.	2/28/2019 6/6/2019 Adjusted Due Date	6 new - current total 25 Total to Date 2/25/2019
<u>Sustainability of Kainga:</u>	training curriculum is also needed	2/28/2019	2

<p>Get a commitment from at least 2 people to become new Kainga Music teachers by 2/28/2019.</p>	<p>Leaders/advisors: Tonga, Phil, Keli Possible new Instructors: Felicia/Judy</p> <p>Judy Possibly working with Casita program 2019-2020 Summer Training Schedule for Piano/Instructor Have them ready for September Programs Jackie -Schedule Amy Cool - is available for assistance</p> <p>Setting/Development Timeline for Training</p>	<p>Training/12 hours</p> <p>Document Process</p> <p>8/1/2019</p>	
<p><u>Diversified revenue streams:</u> Determine 2 feasible new revenue streams that can be implemented in 2019. Agree on the new initiatives by 12/10/2018 board meeting.</p>	<p>Sustaining Member program for consideration - proposal sent to BOD 10/2018, discussed in BOD meeting, and asked for BOD input in doc by 2/25/19 meeting. Leaders/advisors: Rochelle, Bruce</p> <p>Research Programs: Patreon, Go Fund Me,</p> <p>Administrative Assistant in the future. Hooked with grant in the future.</p> <p>Develop Relationship With College Service Learning programs at MiraCosta/CSUSM. Work on getting college Interns for program.</p>	<p>12/10/2018</p> <p>September 2019</p> <p>Possible Roll out Membership January 2020</p>	<p>Past due</p>

(30 min) Committee Update

- Fundraising:Membership Updates/Membership Roll out at Concert-Rochelle
- Program/Education Committee: Schools Participating in Concert
- Community Event Committee: "Party Side"
- Show Event Committee
- Budget Committee- Report out From Meeting 2/11/2019
- PR/Marketing Committee (Amy Dunn)

(10 min) Evaluation/Job Description of Executive Director Review.

Not everyone felt that they had enough information to evaluate. Confusion of roles, Keli manages staff, volunteers. Document goals and progress of Kelis management for current goals. Kelis self reflection - delegate -who to delegate to? "Slack" - collaboration website/workspace - simply write down what needs to be done

(10 min) Treasurer's Report/Action Item

- Projected Budget

Send thank you to all donors for 2018/2019

Future Agenda Items & Proposed Meeting Dates & Important Dates for BOD Members Attendance

- Proposed dates for 2018-2019 Board Meeting
February 25, April 22, June 10, August 12

Adjourn: 8:43pm