

Our Nursery School

Churubusco United Methodist Church

School Year 2019-2020



Founded in 1966

ATTENTION:

Drop-off Procedure:

- * The first week you're welcome to park your car and walk your child to class. We encourage you to begin letting your child out at the top of the ramp the following weeks. A teacher will greet them at the door.
- * Please be considerate of others. If you must walk your child to class, park in the parking lot. And enter under awning.
- * Please don't drop-off your child before 8:50 a.m. (morning) or 12:25 p.m. (afternoon).

Pick-up Procedure:

- * The safety of your child is our top priority. Therefore, you are required to line up in your vehicle at 11:30 a.m. (morning) or 3:00 p.m. (afternoon). **NO WALK-UPS**
- * If an emergency arises and you are unable to wait in line, please call ahead to make special arrangements to pick up your child.

Notice: *For security reasons the church requires us to lock the doors during school hours. If you need to come during these hours you will need to enter (and exit) through the main doors (upstairs).*

GOALS

We will strive to help the child as he learns to live and love outside the home through sharing, group play and peer relationships.

We encourage the child to grow:

- In self understanding
- In becoming independent
- In knowing teachers and other children
- In increasing his/her awareness of God's world around him/her
- In learning to listen and to hear
- In developing the abilities to think for himself/herself
- In developing the abilities to communicate with others in a meaningful way

To our Nursery School Families:

Lifelong learning starts now and it starts here! When you entrust your child to our outstanding Nursery School, you are not only providing them amazing care in a teaching/learning environment, but you are setting them up for success within the next chapters of their formal education AND setting them up for success as productive members of society as an adult.

Our methods are very simple: teachers that love your children in an atmosphere grounded in the Love of Jesus Christ.

Of course we can't do it without you. We need you to step up and be the type of responsible parent that models the lessons of the classroom in your home. Our teachers are only with your child for a short period each week, may you never forget you are the primary teacher and role model to him/her.

My prayers are with your child, you and your home life, our Nursery School staff and our shared future.

Peace,



Rev. Dr. Kent A. Lundy
Senior Pastor

Dear Parents of our Nursery School Children:

Nursery School is the beginning of new experiences for boys and girls. It offers a Christian atmosphere for group learning in which the whole child can grow through a warm accepting climate and a rich program. It is a program that considers the developmental needs of the child and emphasizes growth in all areas – physical, emotional, mental, and spiritual – as a continuous interrelated process.

As we strive to serve your child, questions and comments concerning our program are always welcome.

Since the child's family is very important to him/her, it is our hope that we may become better acquainted and form a good working relationship as the school year progresses.

As their parent, you give to your child the love and security he/she needs to be able to accept new experiences and learn from them. So laugh with your child...and tell them that you love them everyday!

Sincerely,

Cheryl Fleetwood
Debbie Leitch
Co-Directors

SCHOOL CALENDAR FOR 2019-2020

The Nursery School vacation dates coincide with those of the Smith-Green Community School System. Parents will be notified of any changes in the public school's calendar that will affect Nursery School dates.

SEPTEMBER 15	Open House	2:00 – 4:00 P.M.
SEPTEMBER 16	First Day of School	9:00 A.M. or 12:30 P.M.
OCTOBER 25	No School	
OCTOBER 30	Fall Party	
NOVEMBER 1	Picture Day	
NOVEMBER 27 & 29	No School – Happy Thanksgiving	
DECEMBER 18	Christmas Story	
DECEMBER 20	Jesus' Birthday Party	
DECEMBER 23-To January 3	No School	Merry Christmas! Happy New Year!
JANUARY 6	First Day Back	
FEBRUARY 14	Valentine Party	
MARCH 16	AM. CONFERENCES	
MARCH 23	P.M. CONFERENCES	
MARCH 30TH-APRIL 3	Spring Break	FIRST DAY BACK APRIL 6
APRIL 10	NO SCHOOL (GOOD FRIDAY)	
MAY 8	Family Tea	
MAY 13	Carnival Day (LAST DAY)	

Dads' Night and Moms' Night – To Be Announced
Field trips – To Be Announced
Walking and area field trips – weather permitting

CO-DIRECTORS

CHERYL FLEETWOOD ***260-693-3954***

DEBBIE LEITCH ***260-693-9423***

NURSERY SCHOOL STAFF

SALLY BINION ***260-760-3613***

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SARA GUNKEL ***260-431-3399***

KOREEN KNAPP ***260-615-9063***

CHANGE OF INFORMATION:

If you have a change of address or telephone number please notify us immediately, It is very important that this information is always up-to-date.

EMERGENCY: In case of an emergency, your child will receive necessary attention first and parents will be contacted as soon as possible. Please list emergency numbers on child's consent form .

A HELPFUL HOME FOR YOUR CHILD

Sing and say nursery rhymes with him/her. Enjoy music, radio and television as a family group. Read the schedules to find suitable programs.

Read to him/her often. Good books are available at the public library.

Take family trips and discuss them. Children enjoy going to the airport, grocery store, post office, park, farm etc.

Help him/her to be a good listener.

Answer his/her questions. He/she really wants to know.

Label his/her coat, sweater, cap, boots, etc., and help him/her to recognize belongings.

Provide playtime with other children. Give him/her crayons, paper, scissors, clay, and paint.

Give him/her work to do. Work is play when it is not too difficult.

Help him/her to develop a feeling of responsibility and independence.

Teach him/her to put away materials and toys after using them.

INSURANCE:

Each child is insured through the Insurance policy of Churubusco UMC.

HEALTH:

1. A physical examination by your doctor is required and all inoculations should be up-to-date. Be sure to record any pertinent medical or emotional history.
2. Please do not send your child if he/she is not well. When a contagious disease develops, inform us as soon as possible.

CLOTHING:

1. Please dress your child in comfortable, washable play clothing. Food and craft material may be spilled. (Paint smocks will be furnished.)
2. Take into consideration that we will be enjoying daily outdoor activity as much as possible and you should dress your child accordingly.
3. Please mark all possessions clearly with your child's name – both mittens, both boots, etc.,. Boots should be plenty large and mittens are better than gloves. We encourage self-help!
4. Small pockets sometimes get filled with small pieces of equipment. If this happens, just return the article to the room, puzzle pieces especially.

PARENT PARTICIPATION:

Parents are urged to visit the classes. A call to the teacher before hand is appreciated, since we prefer no more than two visitors at a time. Anytime you have a question or need a conference, feel free to ask for an appointment. Any discussion pertaining to the child must be in a private conference.

REFRESHMENTS:

A simple snack will be part of the daily schedule. If your child will require a special diet, be sure to discuss this with his teachers so appropriate arrangements can be made.

SHARING ITEMS OF INTEREST:

Your child is limited to one Show and Tell item per week and Friday is Show and Tell day. We encourage your child to bring items that would be interesting to show and talk about. We welcome specimens from nature, favorite toys, something special from a vacation, etc. Pets are also welcome, but please make advance arrangements with your child's teachers. Monthly calendars will have suggestions for the week.

TORNADO AND FIRE DRILLS:

There will be at least two fire drills and at least one tornado drill per class, per school year.

IMPORTANT INFORMATION:

1. All children are welcome. This Nursery School is sponsored by the Church for the benefit of the community.
2. Age requirements: Children who will be 3 by August 1, or older are eligible for Nursery School.

COST:

1. Includes a \$50.00 registration fee, which must accompany the completed registration form. There will be no refund of registration fees.
2. The tuition is a basic \$85.00 per month, and is due on or before the first school day of each month. If payment is not received the first week of class, it will be considered late. Late fees will be charged. In cases of extenuating circumstances the family should contact a Director as soon as possible to discuss alternative financial arrangements.
3. Tuition can now be remitted online through a link on Churubusco UMC's website Nursery School page (www.churubuscoumc.org) with an added convenience fee of \$5. Online tuition payments are \$90.00 monthly.
4. No tuition allowances can be made for absence due to illness or vacations except circumstances as judged by the Director.
5. Checks should be made out to United Methodist Nursery School. Return check fee will be charged on all returned checks.
6. Two weeks notice required for removal of child, refunds (if any) will be determined by the directors and Nursery School Board.
7. Your Child's Driver will be responsible for proper car seat restraints.
8. Directors will make final decisions.

SCHEDULE:

Nursery School is held on Monday, Wednesday, and Friday. The morning sessions meet from 9:00 to 11:30 a.m. and children are not to arrive before **8:50** a.m. The afternoon sessions meet from 12:30 to 3:00 p.m. and children are not to arrive before **12:25** p.m. Children are to be picked up at 11:30 a.m. and 3:00 p.m. respectively. If you are detained, your child will remain under supervision until you arrive for him/her. Your child will be released to an authorized person only, so let us know who this person is. If there is a change in the person picking up your child, send a note, or call the office.

WEATHER:

Nursery School will be closed or delayed for weather conditions whenever the SMITH-GREEN Community Schools are affected. A two-(2) hour delay for SMITH-GREEN Community Schools is a one-(1) hour delay for NURSERY SCHOOL. Morning delays do not effect afternoon sessions. Pick up times are not effected.

When SMITH-GREEN Community Schools are closed all day, NURSERY SCHOOL will be closed all day.

WEATHER DAYS WILL BE MADE UP AFTER 3 DAYS ARE MISSED

Listen to WBCL 90.3 FM for school closings and delays.

Delay Schedule

When Smith-Green Community School announces a 3 hour delay.

Our schedule will be:

11:00-12:30 for A.M. Classes

1:30-3:00 for P.M. Classes

When Smith Green announces a 2 hour delay, we will be on the

1 hour delay schedule.

10:00-11:30 for A.M. Classes

12:30-3:00 for P.M. Classes

(Regular Time)



Churubusco United Methodist Church

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