

Production Readiness

Please review this checklist to ensure that your Conservis account is ready for the new Production season

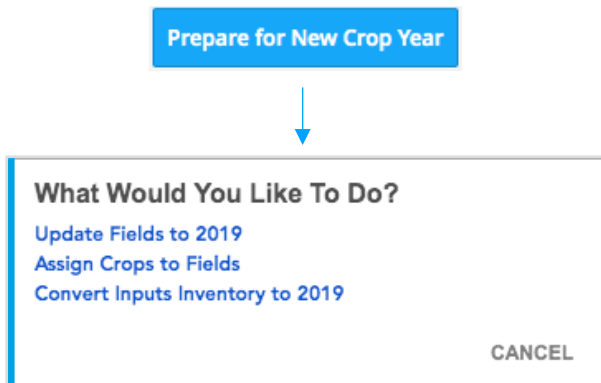
Update Account Settings

On the Dashboard we have created a guide to help you update your operation to the new Crop Year. Use the **“Prepare for New Crop Year”** button to complete these tasks:

- ☐ Change Crop Years & Update fields
- ☐ Assign crops to fields
- ☐ Verify inputs inventory and convert last year’s inventory to this year

If you have questions on whether you need to Convert your Inputs Inventory, just click the link to learn more.

Note: Please contact your customer success manager if you would like assistance with zeroing out past inventory.



Additional Changes from Last Year

This is where you update the system to include anything that may have changed on your operation since last year.

- ☐ **Add Operational Changes from Last Year.** If your operation has new users, fields, equipment, or is using new inputs, make sure to add them
- ☐ **Add CDMS to Inputs.** If you haven’t yet, you can tie inputs to CDMS inside Conservis to get regulatory & label information
- ☐ **Update the FSA/Crop Insurance** *(after assigning crops to fields)*
- ☐ **Create Purchase Orders** *(after converting last year’s inventory to this year)*