Competitions-Archive LLC Registered office in the State of Kentucky 1731 Fernwood Avenue Louisville, KY 40205 Ph: (502) 451-3623

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May 2018

# **Data Protection Policy**

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# Website Privacy Policy applicable to <a href="https://competitions.org">https://competitions.org</a> <a href="https://competitions.org">– 25 May 2018</a>

This privacy notice tells you about the information we collect from you when you use our website. In collecting this information, we are acting as a data controller and, by law, we are required to provide you with information about us, about why and how we use your data, and about the rights you have over your data.

#### Who are we?

We are

Competitions-Archive LLC (or commonly known as "COMPETITIONS")

Our mailing address is:

1731 Fernwood Avenue

Louisville, KY 40205

U.S.A.

Our mailing address for subscriptions is:

**COMPETITIONS** 

1731 Fernwood Avenue

Louisville, KY 40205-1266

You may also reach us by email at:

scollyer@competitions.org

We are not required to have a data protection officer, so any enquiries about our use of your personal data should be addressed to the contact details above.

How we use your information

## When you use our website

When you use our website to browse our products and services and view the information we make available, a number of cookies are used by us and by third parties to allow the website to function, to collect useful information about visitors and to help to make your user experience better. The cookies we use are strictly necessary for our website to function, and we don't ask for your consent to place these on your computer. You should know that you will encounter the use of cookies if you are a subscriber and have a password to access blocked areas of our website. Also buying any product in our "store" will required the use of cookies. For all those just viewing competitions.org

and not logging in as a subscriber or making a purchase, there should not be any use of cookies.

## When you submit an enquiry via our website

When you submit an enquiry via our website, we ask you for your name, contact information and email address. We use this information to respond to your query, including providing you with any requested information about our products and services. We may also email you several times after your enquiry in order to follow up on your interest and ensure that we have answered it to your satisfaction. We will do this based on our legitimate interest in providing accurate information prior to a sale. Your enquiry is stored and processed as an email by us, which is hosted by <a href="Likelight: 1&1 E-Mail and Online storage">1&1 E-Mail and Online storage</a>. Because of our website's limited storage capacity on 1&1 E-mail, important communications are deleted based on our priorities, but usually are held no longer than six months.

#### When you purchase a product from our website store

When you purchase products from us online via authorize.net, you are asked for your name, address, email address and credit card information. Your information will be used to verify your credit card details for your purchase, process your order and to send you your products. You should also receive a receipt via email.

In case you have purchased a subscription, you will be entered into our subscriber database for the purpose of sending you our weekly Ezines and newsletters. We keep your order information for the duration of our contractual relationship.

## Your rights as a data subject

By law, you can ask us what information we hold about you, and you can ask us to correct it if it is inaccurate. If we have asked for your consent to process your personal data, you may withdraw that consent at any time. If we are processing your personal data for reasons of consent or legitimate interest, you can request that your data be erased.

You have the right to ask us to stop using your information for a period of time if you believe we are not doing so lawfully. Finally, in some circumstances you can ask us not to reach decisions affecting you using automated processing or profiling. To submit a request regarding your personal data by email, post or telephone, please use the contact information provided above in the Who Are We section of this policy.

## Your right to complain

If you have a complaint about our use of your information, we would prefer you to contact us directly in the first instance so that we can address your complaint.

### Updates to this privacy policy

We regularly review and, if appropriate, update this privacy policy from time to time, and as our services and use of personal data evolves. If we want to make use of your

personal data in a way that we haven't previously identified, we will contact you to provide information about this and, if necessary, to ask for your consent. We will update the version number and date of this document each time it is changed.