

CARE FOR PEOPLE

1-800-322-9292

Please read the following statement:

Non-Discrimination Policy Statement

Care For People does not exclude, deny benefits to, or otherwise discriminate against any person on the ground of race, color, national origin, age, sex, religion or disability in admission to, participation in, or receipt of the services and benefits of any of its programs and activities or in employment therein, whether carried out by **Care For People** directly or through a contractor or any other entity with whom **Care For People** arranges to carry out its programs and activities.

Care For People does not discriminate against any person on the basis of race, color, national origin, disability, sex or age in admission, treatment, or participation in its programs, services and activities, or in employment. No person shall be excluded from participation in, or be denied the benefits of any service, or be subjected to discrimination because of race, color, nationality, religion, sex, age, disability. In case of questions concerning this policy, or in the event of a desire to file a complaint alleging violations of the above, please contact:

Provider Name: Care For People, Inc.

Owners: Richard W. and JoAnn L. Knupp

Telephone number: 814-353-3432, 800-322-9292

Complaints of discrimination may be filed with: Office of Equal Opportunity-800-669-4000, TTY-800-669-6820; PA Dept. of Health-866-826-3644; PA Human Relations Commission-717-787-9784, TT/TTY-717-787-7279

Thank you for your interest in Care For People. We are currently seeking people to work in the homes of the sick, elderly and handicapped. Enclosed is an information sheet to be filled out completely. Please be sure to sign this both inside and on the back. A **PA State Police Criminal Background Check** is required by law. Please purchase and bring to your interview a money order for \$10 made payable to **Care For People**. This is needed to perform the **PCBC**. You may also do the **PCBC** on yourself by going to <https://epatch.state.pa.us/Home.jsp>. The fee is the same (\$10) and can be charged to your credit card. Please print out the results. If you already have a current background check just make a copy of it for our records and bring it with you to the interview. If you have **not** been a resident of the state of Pennsylvania for the last 2 consecutive years you will need to have an **FBI** criminal background check done in addition to the **PA State Police** check. The **FBI** check costs \$27.50 and is available through Cogent at https://www.pa.cogentid.com/index_pdaNew.htm. You should choose **PA Dept. of Aging FBI** check.

We also require a **current negative 2-step TB skin test (PPD)** or the **equivalent negative chest X-ray**. If you already have a current one please make a copy of the results and bring that to the interview. Also, please bring with you to the interview: **a copy** of a photo ID card, **a copy** of your social security card, **PLUS a copy** of proof of auto insurance if you drive.

Care For People is strictly a registry of independent contractors, referring homemaker-companions, who provide in-home custodial care to our prospective clients. You are free to negotiate your hours and fee with the client. Please discuss this fee in your first telephone call with the client or his/her representative. We do give the client an idea of the fees that are charged in their area. The client pays you directly and pays our referral fees separately.

We can tell you that most clients will pay the caregivers \$12.00 + an hour for hourly care and \$150.00 + a day for live-in care. Geographic area and duties of the case are determinate factors in the rates charged by the caregivers.

Care For People is a referral service and **not** an employer. We provide no benefits. You must keep good records of what you are paid by each client and file and pay **all** taxes. In addition, you must pay into **Social Security**. Remember, the only way you can collect social security later on in retirement is to pay into the fund while you are working. **Independent contractors are always responsible for paying their own taxes:** Social Security, Federal, State, local, etc. We recommend that you contact a tax consultant (e.g., H&R Block) to find out how and when to do this and to get the right forms. Paying these taxes is your legal responsibility. Please also remember that by working as self-employed, through us, there is no **Workers' Compensation** if you are injured or **Unemployment Compensation** should your client die, go into a nursing home or if your services are no longer required.

WELCOME to the world of being an **independent worker (self-employed)**. We look forward to working with you.



Centre Co. Office
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Bellefonte, PA 16823
814-353-3432 or 800-322-9292