



Application for Employment

Regency Hotel Management is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, religion, national origin, citizenship status, ancestry, age, sex, sexual orientation, gender identity, marital status, disability, military status or any other protected status.

POSITION APPLIED FOR _____ DATE _____

PERSONAL INFORMATION

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

EMAIL ADDRESS _____

HOME PHONE NUMBER _____

Are you eligible to work in the US? ☐ YES ☐ NO

If offered employment, you will be required to provide documentation to verify eligibility.

If you are under 18 years old, can you provide proof of your work eligibility? ☐ YES ☐ NO

Do any of your friends or relatives work here? ☐ YES ☐ NO

Have you ever worked for us in the past? ☐ YES ☐ NO

Are you currently employed? ☐ YES ☐ NO

If so, may we contact your present employer? ☐ YES ☐ NO

Can you perform the essential functions of the position for which you are applying, with or without a reasonable accommodation? If you have questions as to what functions are applicable to the position for which you are applying, please ask prior to answering this question.

☐ YES ☐ NO

Date available for work: _____

Type of work: _____ Full-time
_____ Part-time
_____ Temporary - Dates Available _____

Availability - check the days you are available:

Sun. Mon. Tues. Wed. Thurs. Fri. Sat.

Hours Available _____

EDUCATION				
	NAME CITY, STATE	NUMBER OF YEARS ATTENDED	DEGREE	SUBJECTS STUDIED
HIGH SCHOOL				
COLLEGE				
GRADUATE				
OTHER				

EMPLOYMENT HISTORY

Start with your most recent employment including any periods of unemployment. Attach additional pages as necessary.

FROM	TO	EMPLOYER NAME	TELEPHONE
JOB TITLE		SUPERVISOR NAME AND TITLE	REASON FOR LEAVING
ADDRESS			
Nature of work performed and job duties			
Do you have any special skills, experience, or training that you would like us to consider for this position? You do not need to disclose participation that may reveal a protected status.			
Please describe your computer and software skills.			

REFERENCES

Name	Relationship	Phone Number
1)		
2)		
3)		

PLEASE READ BEFORE SIGNING

Regency Hotel Management, LLC and its managed properties are equal opportunity employers. Regency Hotel Management, LLC, and its managed properties do not discriminate in employment based on race, color, religion, national origin, citizenship status, ancestry, age, sex, sexual orientation, gender identity, marital status, disability, military status or any other protected status.

I certify that answers given herein are true and complete. I authorize the verification of all information disclosed in this application as necessary for consideration of my employment. I release Regency Hotel Management and any of its managed properties for any and all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

If hired, I understand that false or misleading information given in my application or interviews may result in termination.

I understand that should an offer be accepted by me, I will fully comply with the policies, rules, and regulations set by the Employer. I further understand that neither the policies, rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and is at will, and that either I or the Employer may terminate my employment at any time with or without notice or cause, subject to state laws.

This application will only be valid for 45 days from date signed or completed.

SIGNATURE OF APPLICANT

DATE

FOR OFFICE USE ONLY

Interview	YES	NO	Date	_____
Notes:	_____ _____			
Job Offered	YES	NO	Date:	_____
By (Name and Title):	_____			
Start Date:	_____	Job Title:	_____	Wage: _____