

FINAL

TRANSIT ADVISORY BOARD MEETING February 27, 2023 MEETING MINUTES

TAB Members Present

LaSandra Boykin (virtual)
James Darden
Walter Kolis (virtual)
Ken Marlin
Cherie Newton (virtual)
Mark Riggans (virtual)
Forrest Shealy
Thomas Shibley
Jeff Souther
Matt Stigall

TAB Members Not Present

Allison Bickers
Neil Fusillo
Ron Roberts

Cobb County and Others Present

Karl Von Hagel, DOT
Theo Letman, DOT
Marcia Lankford, DOT

I. Call to Order:

Vice Chair Ken Marlin called the TAB meeting to order at 6:33 p.m. with a quorum of TAB members present.

II. REVIEW AND APPROVAL OF MINUTES

Based on **Mr. Darden, Mr. Stigall, and Secretary Souther** concerns about January's meeting minutes summary of **Public Comment**, **Vice Chair Marlin** requested an addendum for the meeting minutes to expand the Public Comments to include the comments made by TAB members. **Mr. Von Hagel** will provide an addendum of the January 23, 2023 meeting minutes of the Public Comments for the TAB March meeting. TAB member comments on Public Comment will be brought forth as an Action Item.

January 23, 2023 Minutes: **Mr. Stigall** made a motion and **Mr. Shealy** seconded to accept the minutes. **Vice Chair Marlin** requested a vote and the TAB members present voted unanimously to approve the January 23, 2023 meeting minutes, as submitted.

Correction: **Mr. Souther** abstained from vote on the January 23, 2023 meeting minutes, as he was not present in January.

III. OLD BUSINESS

A. Committee Reports

(1) TAB By-laws Committee Update

Mr. Von Hagel reported that the draft of the TAB By-laws that was submitted by **Mr. Shealy** is still being reviewed by the County Attorney's Office. No comments were received from TAB on the first draft document. **Vice Chair Marlin** stated that TAB will review and discuss the TAB By-laws upon receipt of the County's Legal review/changes.

Mr. Darden requested TAB to expedite time to review and provide comments of future documents.

(2) AAC Report

AAC Chair Newton reported that AAC is awaiting receipt of an interested candidate's application for membership.

(3) Officer Elections

Vice Chair Marlin requested suspension of officer elections.

Mr. Von Hagel said that the TAB By-laws state that a nominating committee is to provide a slate of officers.

Per **Vice Chair Marlin's** request, **Mr. Kolis** made a motion and **Mr. Souther** seconded and the TAB members voted to suspend election of officers.

(4) Public Comment

None.

B. DOT Department Update

- 1) **Cumberland, South Cobb, and Marietta Transfer Centers - Mr. Von Hagel** provided Planning's update for Phase 1 (Needs Assessment) and Phase 2 (Site Selection) for Cumberland, South Cobb, and Marietta Transfer Centers.

Mr. Darden expressed concern about transparency and that the County met with Cumberland CID and that the Cumberland site selection study has started ahead of the South Cobb site selection study.

Mr. Von Hagel reported DOT is transparent and will continue to provide updates to TAB as they become available and provide more information on South Cobb. **Mr. Von Hagel** stated that the CID has been identified as one of the Cumberland Transfer Center stakeholders. Stakeholders will be developed for the South Cobb Transfer Center and for the Marietta Transfer Center Studies.

- 2) **MSPLOST – Mr. Von Hagel** reported that consultant assistance has been requested to develop Project List. **Mr. Von Hagel** reviewed the MSPLOST schedule for 1-4Q23 and 1-4Q24.

- 3) **Transit Operator and Maintenance RFP – Mr. Von Hagel** reported that the bid closed on 2/23/23 and 3 proposals were received from First Transit, Inc., Transdev, and National Express Transit. **Mr. Von Hagel** provided the list of the bid selection criteria and the list of the selection committee. The proposals will not be made public until a contract is awarded.

Mr. Darden and **Mr. Stigall** would like for TAB to be involved in the O&M RFP process.

Mr. Von Hagel explained that the bid and selection process is a defined County process and will continue to report as much as possible to TAB while preserving the process.

Mr. Shealy asked if the RFP was structured for MARTA to submit a bid.

Mr. Von Hagel stated that the RFP was structured for a contractor.

- 4) **New RFPs Under Development – Mr. Von Hagel** reported the development of RFPs for an AVL System Contract and On-Demand Scheduling Software and expected advertising in April.
- 5) **On-Demand Service Study –** The BOC approved the agenda item for On-Demand Service evaluation on 2/14/23.

- 6) CobbLinc Total Ridership – **Mr. Von Hagel** will provide the 1Q23 KPI's in April and review KPI categories in March. December ridership numbers were not available and would be reported at the next meeting.
- 7) Agenda Items – **Mr. Von Hagel** reported the agenda items that were approved at January 24, 2023 and February 14, 2023 and those to be approved at the February 28, 2023 BOC meetings, along with the future agenda items for 2023.
- 8) Staff Update – **Mr. Von Hagel** reported that the new Accountant was hired and is on board and the Customer Service Manager and Contract Inspector positions are forthcoming. **Mr. Von Hagel** reported that the NTD and Triennial document upload are both complete.

IV. NEW BUSINESS

Potential Passenger Rail System – **Mr. Stigall** reported that the FRA has a route corridor public comment process and suggested TAB request Cobb submit a public comment in support of passenger rail.

Mr. Stigall made a motion and **Mr. Darden** seconded for the following recommendation to be submitted to the Board of Commissioners:

TAB recommends that the County submit a Letter of Public Support for Passenger Rail between Atlanta and Birmingham and between Atlanta and Chattanooga for Docket FRA-2022-0031.

Vice Chair Marlin requested a vote and TAB members present voted unanimously to move forward with the recommendation and requested DOT to update TAB as needed.

V. NEXT MEETING/ADJOURNMENT

The next TAB meeting is on March 27, 2023 at 6:30 p.m. With no further business, **Mr. Shealy** made a motion and **Mr. Souther** seconded for the meeting to adjourn at 8:06 p.m.

March 27, 2023

Approved