Master the Art of Conversations – Cheat Sheet

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Introduction Scripts

• Hi, nice to meet you, I’m [your name].
• What brought you here today?
• How do you know X? [X is the name of the host or the organizer]

Hot Button Questions

• What do you like to do in your time off?
• What do you do for fun?
• How do you like to relax?
• What are your hobbies?
• Have you started any new projects recently?
• So you mentioned [...], tell me more about that.

Typical Hot Button Topics

• Books, Movies, and TV Shows
• Vacations, Travel
• Fitness and Sports
• Cooking and Eating Out
• Arts, Crafts, and Music
• Technology
• Pets

Selective Self-Disclosure

• That reminds me of when I visited… the other day.
• The last time I was here was when…
• Did you hear the news about…?
• I’ve been reading this awesome book about…
• I’m really excited about…
• Recently, I’ve been working on…

Graceful Exits

• It was great to meet you, thanks for chatting.
• Here, take my card. Will you be in touch?
• I’d like to talk to [name of person] before she leaves.
• I’ve set myself a target of meeting five new people today.