

Thank you!



January 1, 2020

Donor Company Name  
Community Relations Department  
Street  
City, State Zip

Dear Donor of Auction Goods and/or Services,

On behalf of Teddy Bear Elementary School, we thank you for your generous sponsorship during our Annual Online-Silent-Live Auction held on date. Your commitment to benefit student programs and operations is sincerely appreciated. Your contribution helped us achieve our goals and contributed to the overall success of our event. We were able to accomplish our objectives as a direct result of your committed participation. It was sponsorship, such as yours, that helps make Teddy Bear Elementary the best it can be!

Please be advised for tax purposes your donation may be considered tax deductible to our 501©(3) organization [EIN: 65-000000]. Please consult with your tax advisor.

Again, thank you for your donation. We wish you the best and look forward to working with you again next year.

Sincerely,

Name of Chairperson and Group  
Contact details: email, web address or phone

enclosed: donor receipt