



Our Mission

Children's Museum of Pittsburgh provides innovative museum experiences that inspire joy, creativity and curiosity. We provide the highest quality exhibits and programs for learning and play. We are a partner and a resource for people who work with or on behalf of children.

Opportunities

We are committed to nurturing the creativity and curiosity of children while serving as a resource for families and building relationships within the community. We work closely with universities and research centers to maintain a fresh flow of information, technology, and inspiration. The Children's Museum of Pittsburgh provides an enriching experience for interns that challenges the imagination and reinforces the role of learning in the workplace.

Studio Arts Intern – Art intern positions are available for students interested in, but not limited to: exhibition, artist-in-residence, research and development of floor activities for our 4,500 square foot multimedia studio. Work closely with our studio specialist in developing and implementing workshops, programming and informational supplements for the museum based on your skills and interests.

Development Intern – seeking a undergraduate or graduate student with a desire to learn about nonprofit management and administration, with an emphasis on donor acquisition/stewardship and special events. Commitment is at least 8-12 hours per week. Must have at least 8-12 hours per week to devote to the Museum

Early Childhood Education Intern – ECE interns aid our on-staff specialist in developing and conducting programming for our Nursery exhibit, a space specifically designed for infants, toddlers, and preschool-age children. Interns may participate in research projects, community outreach and special events, and in classroom activities for our weekly Tot Time sessions and for our Pittsburgh Public Schools program.

Education Development Intern – This internship would allow the student to better understand educational content development for the Museum floor, the creation and expansion of school partnerships, and the communication used and needed to create ongoing relationships with the local educator community. Graduate student in Education or Museum Studies preferred.

Garden Educator Intern - Desirable candidates have a knowledge of and passion for gardening, fresh, organic and local food, and youth. These internships will include, but are not limited to, staffing the Garden exhibit, inviting Museum visitors to explore the

Garden and participate in various hands-on activities, and answering garden-related questions.

Garden Volunteer Coordinator - Intern will create a volunteer task force for the Garden exhibit; intern will recruit, interview, and coordinate volunteers. Necessary are excellent communication and organization skills. Applicant must be highly self-motivated, energetic and personable.

Green Intern – As a Silver-Certified Green Building, the Children’s Museum has a commitment to conservation and environmental awareness. A Green Intern may help us to develop environmentally-conscious programming and organize information about our facilities for our guests. Interns research and organize information for the expansion of our Green-building field-trips, workshops, and conservation efforts.

MAKESHOP - Education internships are available for those with an interest in the educational aspects of our *MakeShop* exhibit which includes, but is not limited to, designing and facilitating school programs, designing teacher professional development workshops, and research and evaluation. A Bachelor's degree in education or a related field and previous experience working with children and families is preferred. Teaching Artists - to develop and facilitate creative making experiences and will include program/workshop development, facilitation of the space and preparation for activities. Desirable candidates have experience in one, or a combination of the following practices: fibers/sewing; woodworking/metals; media arts/IT.

Marketing Intern – Interns fulfill a wide variety of functions, participating in communications, advertising, public relations and promotional events. Responsibilities may include data base entry, writing press releases, researching content and strategies, maintaining calendars and assisting with Museum events.

New Media Intern – Interns assist with the digital communication strategies, channels and interactive experiences of the Children’s Museum, including creating and updating content on social media, email campaigns, website, blogs and digital monitors. Other responsibilities can include researching digital applications and social media campaigns, scheduling and collecting standard metrics for new media communications, and participating in digital communications at events in the Museum and occasionally off site. Requires excellent communication skills; attention to detail; self starting approach. Experience in social media communications for a group or organization, and website content management helpful.

Youth ALIVE! Program Intern – YA! (Youth Achievement through Learning, Involvement, Volunteering, and Employment) Interns act as counselors for the Children’s Museum’s art-based after-school program, working with at-risk teenagers from North Side communities. These interns become mentors and support staff in conducting projects that reinforce education, cooperation, and social responsibility in a friendly, supportive environment.

The above are just a sampling of the some of the unpaid internship opportunities the museum has to offer on a limited basis. In addition, we may consider applications for **Finance, Human Resources, Exhibits and Non-Profit Management**. To indicate your interest for an internship, please submit a cover letter identifying which opportunity may be of interest to you, pertinent educational requirements, availability and a resume to: hr@pittsburghkids.org. Act 33 and 34 clearances are required.